

Baker Community Council (Bcc)

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

Baker Community Council (Bcc)

ARTICLE II. ORGANIZATION PURPOSE

The purpose of BCC is to provide for the needs of the residents of Baker in the areas of Personal Development, Considerate Communities, and Global Responsibility in accordance with the learning priorities adopted by the Department of Housing aResidence Life at the Ohio State University.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

BCC agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.

Section B. Hazing

BCC agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.

Section C. Bylaws

Bcc retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

The General Body of BCC will consist of all students of The Ohio State University who are registered and recognized as residents of Baker.

Section B. Member Selection

To become a general member of BCC, residents of Baker Hall must regularly attend programs and meetings, and have a vested interest in BCC.

Section C. Membership Timeline

Members can join BCC at any time in the semester, though advertisement for BCC will begin at the beginning of the Fall semester.

Section D. Member Removal

If a member is found to be in violation of any part of this constitution, they will be removed by an Advisor or by a three-fourth vote of the BCC members in attendance, when determined to be in breach of their duties outlined in their position or when they are no longer able to carry out their duties. A member may also voluntarily resign their position by submitting a written statement to the Advisor.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The Advisors will serve as the principal representatives of the University and consultants to BCC

- The Advisors will coordinate the selection and training of the Executive Board
- They will participate in functions that directly foster the success of BCC and the Executive Board
- It will be left up to the discretion of the Advisors whether meetings shall take place without at least one Advisor present
- An Advisor will serve as a financial consultant and will:
 - a) Pay close attention to the BCC Ledger to assure appropriate financial status
 - b) Call for an audit of the ledger in case of concern
 - c) Serve as a second signature on call checks written by BCC

Section B. Advisor Term

The Advisor of BCC will serve for the entire academic year.

Section C. Advisor Selection

The Hall Director and/or Assistant Hall Director of Baker will serve as the principal Advisors to BCC, and may appoint other members of the Baker staff to co-advise.

Section D. Advisor Replacement

If the (Assistant) Hall Director of Baker is unable to advise BCC, the other Baker senior staff member will assume the role of BCC Advisor.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

The BCC Executive Board will consist of six permanent offices: President, Vice President, Treasurer, Marketing and Communications Chair, RHAC Senator, and Health and Wellness Chair. Other positions may be created as needed and multiple students may serve as co-chairs for the same position. The Executive Board may formally vote on matters being considered by the Executive Board.

Duties of the President.

Serves as the secondary leader and an additional point of contact for the organization.

Acts as the Council's historian (take meeting notes, organize records, archive pictures, etc.)

Leads meetings when the President cannot.

Facilitates any additional recruitment processes needed throughout the year.

Assists with logistics related to Community Council activities and events.

Duties of the Vice President:

Serves as the secondary leader and an additional point of contact for the organization.

Acts as the Council's historian (take meeting notes, organize records, archive pictures, etc.)

Leads meetings when the President cannot.

Facilitates any additional recruitment processes needed throughout the year.

Assists with logistics related to Community Council activities and events.

Duties of the Treasurer:

Consistent management of finances (monthly ledger, upcoming expenses, etc.)

Maintains clear communication with Assistant/Hall Directors.

Presents financial updates at meetings.

Facilitates ethical spending & voting procedures.

Serves as a financial guide when event planning and making decisions.

Duties of the Marketing and Communications Chair

Manages external communication for the council (email updates, newsletters, etc.)

Oversees respective council social media platforms.

Directs the design and distribution of marketing materials.

Increases awareness about council events and initiatives through promotion.

Takes and archives council pictures, videos and other media.

Duties of the RHAC Senator

Represents the Council in the Residence Halls Advisory Council (RHAC).

Attends weekly RHAC meetings (Tuesdays, 7–8 PM). Required to keep access to RHAC Grant funding.

Relays information, advertises events, and serves on RHAC committees.

There may be more than one RHAC Senator in a council depending on communities involved.

Duties of the Health and Wellness Chair

Advocates for student wellness needs and promotes campus wellness resources.

Organizes Health and Wellness programs based on resident wellness needs.

Collaborates with campus and community partners to co-host events and spread awareness.

Creates educational campaigns around wellness topics.

Section B. Officer Eligibility

Each E-Board member must meet the following minimum qualifications in order to remain in their position:

- Currently live in Baker Hall
- Currently is not under any form of OSU probation
- Currently meets the requirements established for the participation in campus organizations including a cumulative GPA of no less than a 2.5

Section C. Officer Selection Process

Baker residents interested in being on the BCC Executive Board will complete the general Community Council application, as created by Housing and Residence Education. The senior staff member(s) who will advise BCC will review all applicant materials and offer positions by the end of September. Residents who were not offered a position are invited to join the General Body.

Section D. Officer Removal

If an Executive Board member is found to be in violation of any part of this constitution , they will be removed by an Advisor or by a three-fourth vote of the BCC members in attendance, when determined to be in breach of their duties outlined in their position or when they are no longer able to carry out their duties. A member may also voluntarily resign their position by submitting a written statement to the Advisor.

If an Executive Board member is removed or resigns from the Executive Board, in conjunction with the General Body, will:

1. Nominate a new Executive Board member from qualified General Body members
2. Require that nominated members present information on why they would be a qualified Executive Board member
3. Conduct a vote of the General Body to elect the new Executive Board member (majority vote)
4. If a new Executive Board member cannot be identified from the General Body, the Executive Board and Advisors will determine an appropriate solution including but not limited to choosing not to replace an Executive Board member, conducting a new application process, or asking a current Executive Board member to change positions or assume additional responsibilities

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

BCC will dissolve as a student organization if the Department of Housing and Residence Education removes community councils from the Involved Living Organizations in Ohio State residence halls.

Section B. Dissolution Procedures, including Assets and Debts

All assests and debts from BCC will be absorbed by the Baker Hall budget and the Department of Housing and Residence Education.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

Amendments to the Constitution can be proposed by members of the Executive Board and by members of the General Assembly. Proposed revisions must be prepared and presented to the membership during a regularly scheduled General Assembly meeting. The General Assembly must be given at minimum 24 hours to consider the proposed revisions. Following this time period, the General Assembly can approve the amendment by securing no less than a two-thirds majority of the members present. BCC general members who have been informed of the amendments must come to the following meeting to vote on the amendment.