

Formula Buckeyes

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

Formula Buckeyes at The Ohio State University

ARTICLE II. ORGANIZATION PURPOSE

The Formula Buckeyes Annually Design, Build, and Test a race car to compete in FSAE, Formula Student, and affiliated competitions

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Formula Buckeyes At The Ohio State University *agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.*

Section B. Hazing

Formula Buckeyes At The Ohio State University *agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

Section C. Bylaws

Formula Buckeyes At The Ohio State University *retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.*

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

Voting membership is limited to currently enrolled Ohio State students. Others, such as faculty, alumni, professionals, etc., are encouraged to become members but as non-voting associates or honorary members.

Section B. Member Selection

In order to become a member of Formula Buckeyes at The Ohio State University, the member must complete all level zero trainings. Level zero trainings can only be certified by an active SRA employed by the Center for Automotive Research or by the shop supervisor.

Section C. Membership Timeline

There are no required times to become a member, Formula Buckeyes will accept new members at any point during the academic calendar.

Section D. Member Removal

Any member who embezzles team resources, violates Article I or commits a deliberate act of sabotage will be removed from the team. The member in question will be notified of the charges and a vote will commence no later than 7 days from the notification. In order for the member to be removed, it must be an unanimous decision by the admin team and approved by the president of the club.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

Communication - The advisor will meet with the general team at least once per week during the school year, with the tier 1 members at least once per week during the school year, and will be available for meetings upon request with any team member during the school year up to a cumulative 3 hours per week.

Seeking of Resources - The advisor will actively seek out research and industrial and academic collaboration opportunities for the team. Team Influence - The advisor does not have a vote on any matter unless named an expert in an expert decision panel; he may, however, call for a general vote on any topic.

Registration - The advisor will register with the university, SAE, and any other entity as the team advisor and will be responsible for attending all related meetings and fulfilling all related requirements.

Discipline - The advisor may remove any member from the team on the grounds that the member has stolen from the team, physically or sexually harassed another member, or deliberately sabotaged the team. The advisor may remove any non-general member from his role on the grounds of incompetence or failure to adhere to a voted upon decision. In each case the burden of proof rests on the advisor and he must prepare, in writing, an explanation of the member's misdeeds and why they merited removal.

Restrictions of Power - The advisor may not act in violation of:

1. the FSAE Rulebook Article 5: Faculty Advisor, Electrical System Officer and Electrical System Advisor, Section 1 Faculty Advisor

2. The Constitution of the Formula Buckeyes

Section B. Advisor Term

One term for an advisor is 4 academic years based on The Ohio State University's academic calendar

Section C. Advisor Selection

An advisor will be nominated for the team by the university. Once the advisor is nominated, they must be approved by the team president.

Section D. Advisor Replacement

If the advisor is removed or departs from the team, The Ohio State University will nominate a new advisor for Formula Buckeyes at The Ohio State University. The acting president will then approve the advisor before the advisor becomes active.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

President

- 1.) Competition strategy, design report and presentation, cost strategy and report, and vehicle build schedule
- 2.) Competition event planning present and future
- 3.) Registering with the university as a student org
- 4.) Being aware of and attending all meetings with the University, CAR, SAE, and all Sponsors
- 5.) Determining importance and priority of team activities
- 6.) Alignment of high level projects

Project Manager

- 1.) Alignment of mid and low level projects the teams mission statement
- 2.) Locate and communicate blockers within subteams
- 3.) Ensures team stays within budgets

Technical Director - Mechanical Systems

- 1.) Proper integration of all system integrations in both CAD and reality
- 2.) Timely completion of vehicle manufacturing
- 3.) Transferring of machining and manufacturing knowledge
- 4.) Proper packaging and DAQ integration to the overall vehicle

Technical Director - Electrical Systems

- 1.) Responsible for electronics safety, both high voltage and low voltage
- 2.) Timely completion of electronic systems
- 3.) Transferring of electronics manufacturing and design knowledge

Section B. Officer Eligibility

An officer must have attended one full academic year at The Ohio State University

Section C. Officer Selection Process

Officers are selected based on their leadership skills, this requires being directly aligned with both Article II and Article III.

Section 1: A voting member must announce their interest in an officer position via a reliable* medium

Section 2: Elections are decided by a simple majority vote among all voting members after the first competition of the season and before the second. If there is only one competition within the season, it must be decided prior to the first competition

Voting Method

Section 1: Notice of vote – When a vote is called for, all relevant members must be informed of the vote through an email that goes out to all voting members

Section 2: Conclusion of vote – For a vote to be considered official, one of the following must be met: All relevant voting members have voted; 24 hours have passed since the vote was initiated; Enough votes have been submitted to be declared before all members have voted.

Section 3: Postponement of vote – The voting members can vote for a postponement, if the vote succeeds, the vote will be postponed by a minimum of 24 hours

Section 4: Method of voting – Votes will be taken and counted through using the internationally recognized Single Transferable vote system. Under this system, votes are collected in the form of a prioritized list of all available options. When the votes are being counted, each voter's priority option will be counted towards their single vote. If the winning option does not win by at least 50% of the total votes, the least popular option will be removed and votes are recounted. If a priority option was removed from a voter's ballot, their second option will be counted towards their singular vote. Note: This system is identical to the ordinary First Past The Post voting system if there are only two options being voted between.

Section D. Officer Removal

In order for an officer to be removed from position, the admin team must require a unanimous vote (excluding the officer in question). If an officer is desposed, a new officer must be elected shortly after.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

In order for the organization to be dissolved, there must be lack of effort and interest in the club to compete in any circumstance. The decision to dissolve the club is held in conjunction with the faculty advisor, Center for Automotive Research staff and the current team president.

Section B. Dissolution Procedures, including Assets and Debts

The center for Automotive Research prior to dissolution runs all the clubs financials. Actions including handling assests and resolving debts will be determined by faculty advisor and Center for Automotive Research staff. Once that department has come to a conclusion, the acting president will approve that process. This may include but not limited to selling of all assest, acquiring new sponsorships, or grants to resolve any debt.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

Section 1: Proposal of Amendments - Any voting member of the organization my propose an amendment to the constitution at a weekley meeting; A vote must then be held within two weeks

Section 2: Ratification of Amendments - An amendment must be ratified by a minimum of two thirds of the voting members but may be vetoed by an unanimous vote by the officers.