

Constitution of the Women's Water Polo Team at The Ohio State University 2025-2026 Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

The colloquial name of the club shall be Women's Water Polo Team at The Ohio State University (hereinafter "the Team").

ARTICLE II. ORGANIZATION PURPOSE

The purpose of the Team will be to run water polo practices, tournaments, social functions, and any other activities associated with water polo for the team students, staff, and faculty of The Ohio State University. Furthermore, the club aims to create a welcoming environment and sense of community for all eligible students attending The Ohio State University.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Women's Water Polo Team at The Ohio State University agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.

Section B. Hazing

Women's Water Polo Team at The Ohio State University agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.

Section C. Bylaws

Women's Water Polo Team at The Ohio State University retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

- a. Membership on the Team will be open to all biological female students, staff and faculty of the Ohio State University who have a current or immediate past semester identification card or spouses of students, faculty and staff who have a current or immediate past semester Recreation and Intramural Sports Activity Pass.
- b. Transgender participants are eligible to play so long as their expressed gender identity is female and they comply with all Player Eligibility Guidelines within The Ohio State University Competitive Sports program.
- c. It must be noted that the eligibility requirements set forth by the Team and/or The Ohio State University may differ from the Collegiate Water Polo Association (CWPA). Therefore, an individual may be permitted to attend practices and non CWPA affiliated tournaments, but may be excluded from competing in CWPA affiliated games.
- d. Whenever possible the team will petition the CWPA on behalf of an excluded player if it doesn't put others at risk.

Section B. Member Selection

Requirements to maintain active membership are:

1. Payment of annual club dues by a set deadline set by the officers at the beginning of each semester.
2. Signing a player contract at the beginning of the school year, or immediately when a person decides to join the club.

Section C. Membership Timeline

Membership is on a rolling basis throughout the fall semester. During the spring semester, membership must be active by the due date of the roster for the 2nd CWPA tournament. This is typically mid-February.

Section D. Member Removal

If a member conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization or is in violation of the OSU Student Code of Conduct, they can be removed through a majority vote of the other voting membership or unanimous vote of the officers, with the consultation of the advisor.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

Primary Advisors must be able to satisfy the following requirements:

1. Complete advisor training every two years

2. Complete the anti-hazing training module available on BuckeyeLearn or through stophazing.osu.edu online approval of the organization's registration every year
3. Submit online approval of the organization's goals every year
4. Submit online approval of any Council on Student Affairs (CSA) Operating or Programming funds requests initiated by the organization's treasurer
5. Follow applicable laws, regulations, university rules, policies and guidelines
6. Complete relevant reporting obligations

Advisor's responsibilities include:

1. Work with the board about University related issues, such as submitting paperwork, going through training, and approving coaches and players.
2. Assist the board in understanding and managing payments and funding.
3. Supervise the practices of the team to ensure that an inclusive and welcoming environment is being upheld throughout all players.

Section B. Advisor Term

One year with the opportunity to be reappointed.

Section C. Advisor Selection

1. The advisor to this organization shall be a full-time faculty or staff member at the Ohio State University.
2. An advisor may have formal connections to the organization through a direct appointment or partnership with a campus department, though it is not required.

Section D. Advisor Replacement

When there's a change in advisor, the board will work together to find a replaceable option. We will create a list of OSU faculty and staff that we know and would be willing to take the position. As a board we will communicate with the people we think are the most fit to be our advisor. We will have a majority vote to decide on the advisor from the list of people who are interested in being the advisor.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

1. The President**

- a. The President shall preside at all meetings of the Team.
- b. The President is responsible for communication to the advisor and will perform such other activities and duties that pertain to this office.
- c. The President and Coach will consider and decide whether or not someone is an OSU person and will be allowed to join the Team.
- d. The President shall overview the entire team, she shall be responsible for delegating tasks, but she still has the final say.
- e. Responsibilities also include:
 1. Being the official spokesperson of the Team
 2. Attend sport club meetings

3. Re-registering the Team with the OSU Student Affairs Office, including any changes of the officers, the advisor, or their addresses. This is to be done by the fourth week of each autumn semester, as is required by OSU
4. Assuring that the team is in accordance with the requirements of the Collegiate Water Polo Association at all times

** In order to be eligible for election as President, a member must have completed at least one year on the team and possess at least two years of water polo experience prior to running for the office. Additionally, the President must be CWPA eligible.

2. The Vice-President

- a. The V.P. will perform the duties of the President in her absence.
- b. The V.P. is responsible for social events
- c. The V.P. will be responsible for helping the President whenever it is necessary to do so
- d. The V.P. will be in charge of all things social media related
- e. The V.P. will be in charge of organizing apparel

** In order to be eligible for election as Vice-President, a member must have completed at least one year on the team, and possess at least two years of water polo experience prior to running for the office. Additionally, the Vice President must have one year as an officer on the team and be CWPA eligible.

3. The Treasurer

- a. Responsibilities will include:
 1. Draw all checks and make all deposits on the treasury
 2. Receive and be custodian of all funds of the Team
 3. Keep track of all dues received by the Team
 4. Report team finances to Rec Sports
 5. Organize at least three fundraisers a year
 6. Always know where the team is financially
 7. Ensuring the president also knows where money of the Team is going
 8. Paying out coaches' salary
 9. Attend treasurer trainings

** Must have at least 2 semesters on the team and be CWPA eligible.

4. The Secretary

- a. Responsibilities will include:
 1. Keeping attendance of the Team, officers, and of the coaches
 2. Managing paperwork and collecting paperwork from the Team
 3. Updating roster
- ** Must have at least two semesters on the team and be CWPA eligible.
4. Sending weekly team email to players and coaches with relevant updates, recaps, and other vital information about the upcoming week.
 5. Sending bi-weekly emails to parents who join an email list to keep them engaged and invested in the team.

5. The Tournament Director(s)

- a. Responsibilities will include:
 1. Arranging accommodations at tournaments
 2. Taking care of plans for hosting a tournament including everything, from officials to having refreshments
 3. Arranging transportation to tournaments
- ** Must have at least two semesters on the team and be CWPA eligible.

6. The Risk Manager

- a. Responsibilities will include:
 1. Maintaining certification in CPR and First Aid kit administered by Rec Sports
 2. Responding to injuries by any one of the Team
 3. Attending risk management training twice every semester.
 4. Attend ALL tournaments with the Team

Section A. Coaching Position

1. The coach shall not be in charge of the Team, the officers shall have that responsibility
2. During any and all tournaments, a coach's food, hotel arrangements, and (if necessary) parking passes will be paid for by the team.
3. The coach's pay will be determined by the officers and outlined in their contracts. Should the team choose to hire more than one coach the officers may decide whether or not the assistant coaching position will not be paid.
4. In the case that there is no coach, the President or other officers will assume the duties of running practices and coaching at scrimmages and games without financial compensation. The President and other officers can search for and hire a new coach if the opportunity presents itself.

Section C. Officer Eligibility

1. In order to be eligible for election as President, a member must have completed at least one year on the team and possess at least two years of water polo experience prior to running for the office. Additionally, the President must be CWPA eligible.
2. In order to be eligible for election as Vice-President, a member must have completed at least one year on the team, and possess at least two years of water polo experience prior to running for the office. Additionally, the Vice President must have one year as an officer on the team and be CWPA eligible.
3. In order to be eligible for election as Treasurer, a member must have at least 2 semesters on the team and be CWPA eligible.
4. In order to be eligible for election as Secretary, a member must have at least 2 semesters on the team and be CWPA eligible.
5. In order to be eligible for election as tournament director, a member must have at least 2 semesters on the team and be CWPA eligible.

Section D. Officer Selection Process

1. Officers will be elected each year during March or early April at a team meeting with the term beginning fall semester but using the duration of spring semester as a transition period
2. The TEAM will vote in an anonymous way. A majority vote constitutes an election.
3. If there are three or more ties between two candidates for secretary, treasurer, or tournament director, the previous board will decide if the two of them can work together in that role as co-officers for the following season.

Section E. Officer Removal

1. Officers of the team must maintain an attendance policy. Officers are required to be at 70% of events, excluding the first week of each semester. This standard of attendance is not optional. If substantial absence is due to exams/reviews, consideration may be taken; though this situation is not likely to arise. Officer attendance will be evaluated after 12 practices. If any officer falls below 70% during this (or any other) time period, she will be given two weeks to raise her attendance above 70%. A second attendance infraction will constitute a one week period to re-establish 70%, and a third infraction will constitute removal from the position. In the situation of officer removal, the new officer will be chosen by the president.
2. If an officer or coach conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization, is delinquent in performing their officer duties, or is in violation of the OSU Student Code of Conduct, they can be removed through a majority vote of the voting membership or unanimous vote of the other officers, with the consultation of the advisor.
3. If an issue arises that becomes severe enough where replacement of coach and/or president becomes a consideration, their removal will be considered at an officer meeting and ultimately decided by a vote. In the case of the removal of an officer, the remaining four officers will vote and the decision must be unanimous. In the case of the removal of the coach, all five officers will vote and at least four out of five officers need to agree. A formal letter stating consideration of removal from their position must be served to the person in question at least two weeks before the meeting is held. In the case of removal of the President, the current Vice-President will assume the role of President thereafter.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

If the membership is too low to field a team at a tournament and host practice (8 individuals) as well as a majority vote for dissolution, the team will go through the process of dissolution. The members left will need to inform CWPA (our outside organization) of our dissolution as well as the University.

Section B. Dissolution Procedures, including Assets and Debts

1. An official from the board for dissolution will be held with meeting minutes to record this decision.
2. Necessary paperwork will be filed to terminate our EIN and Bank accounts.
3. All assets will first go to debts and expenses.
4. The remaining assets will be split evenly amongst the remaining team members.
5. If debt is still present after assets are used, the remaining members will evenly split the remaining cost.
6. If debt is to the CWPA, inform them of debt and dissolution.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

This constitution may be amended at any meeting by a majority vote of members present. It also may be updated by the president but with consent from the other officers. In cases of changes of dues, the proposed amendment must be presented to the membership at least one week prior to the date of voting.