

Korean Graduate Student Association At The Ohio State University

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

The Name Of This Association Shall Be “Korean Graduate Student Association At The Ohio State University,” With The Acronym “KGSA.”

ARTICLE II. ORGANIZATION PURPOSE

This association shall be a student organization at the Ohio State University, whose purposes shall be as follows:

- (a) To improve the academic and living conditions of Korean graduate students at the Ohio State University;
- (b) To raise the physical and mental capability of Korean graduate students at the Ohio State University;
- (c) To enhance mutual friendship among Korean graduate students at the Ohio State University;
- (d) To promote and share Korean culture;
- (e) To serve the local community.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Korean Graduate Student Association At The Ohio State University *agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.*

Section B. Hazing

Korean Graduate Student Association At The Ohio State University *agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

Section C. Bylaws

Korean Graduate Student Association At The Ohio State University retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility and Timeline

1. A person who falls under any of the following subparagraphs may apply for membership.

(a) Regular member: a person who is currently enrolled in the graduate school at the Ohio State University;

(b) Honorary member: An individual who meets one of the following qualifications:

- i. A person who is scheduled to enter the graduate school at the Ohio State University;
- ii. A person who had been enrolled in the graduate school at the Ohio State University;
- iii. A person who is in a status equivalent to the status referred to in subparagraph 1 such as a postdoctoral fellow, researcher, visiting scholar, a faculty member, etc. affiliated with the Ohio State University;
- iv. An accompanying family member of a person referred to in subparagraph (a) or subparagraph (b) i or ii.

Section B. Member Selection

An eligible person may apply for membership. this association may, through a resolution passed by the executive committee and in consideration of the purposes stated in Article II , admit him or her either as a regular member or as an honorary member in accordance with the category specified in Article IV, Section A.

Section C. Membership Timeline

Applications for membership are accepted on a rolling basis.

Section D. Member Removal

1. All members may leave this association by clearly expressing their will in writing.

2. This association may, through a resolution passed by the executive board, suspend the qualification of a member for a prescribed period or expulse a member in each case of the following subparagraphs:

- (a) If the member has seriously violated the duties prescribed in the Bylaws of this association;
- (b) If the member has defamed this association or seriously impaired its dignity as a member.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The Adviser shall have the responsibility to guide and advise on matters related to the operation of this association.

Section B. Advisor Term

The term of the advisor is for the academic year of The Ohio State University at the time of their appointment. However, the term is considered renewed each academic year unless the association dismisses the advisor, or the advisor resigns or is disqualified.

Section C. Advisor Selection

The Adviser shall be appointed by the President from among the members of the University faculty or Administrative & Professional staff at the Ohio State University.

Section D. Advisor Replacement

An advisor's position becomes vacant upon dismissal by the association, resignation, or disqualification of the advisor.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

1. The Executive Officers of this association and their responsibilities shall be as follows:

- (a) President: The President shall represent this association and shall have the authority and responsibility to execute, direct, and supervise all the affairs of this association.
- (b) Vice President: The Vice President shall assist the President and shall act on behalf of the President in the event that the President is unable to perform their duties due to accident or vacancy.

(3) Treasurer: The Treasurer shall, with the approval of the President, execute and manage the finances of this association. The Treasurer shall also act on behalf of the President and Vice President in the event that both are unable to perform their duties.

(4) Other Officers: Other Officers shall, under the direction of the President, support the President, Vice President, and Treasurer with respect to the affairs of this association.

2. This association shall have the Executive Committee, which shall be comprised of the Executive Officers, and the President shall be the Chairperson thereof.

Section B. Officer Eligibility

1. President: The President must be elected from among regular members who obtained their qualifications at least 70 days before the beginning of the new term. Candidates must also show that they will maintain their qualifications as a regular member during their term of office.

2. Vice President, Treasurer, and Other Officers: These officers shall be appointed by the President from among the regular members.

3. If a current Vice President, Treasurer, or Other Officer wishes to become a candidate for the election of the next President, they must resign from their position before submitting their candidacy documents.

Section C. Officer Selection Process

1. President (Election):

(a) The President shall be elected by universal, equal, direct, and secret ballot by the regular members, from among those who have obtained their qualifications as a regular member by no later than 70 days before the beginning of the term of the next President. This election may be conducted through an information and communications network.

(b) The incumbent President shall announce that this association recruits the candidates for the election of the next President, on two or more occasions, from 70 days to 55 days before the beginning of the term of the next President. This announcement shall include the content of subparagraph (c).

(c) A person wishing to be a candidate for the election of the next President shall submit, by no later than 50 days before the beginning of the term of the next President, a document file that states his or her name, department/school, degree program title, year of admission, purpose, rough plan for the composition of the executive officers, election promise, and other matters he or she takes as necessary for advertisement. Also, he or she shall meet the minimal showing, by some appropriate means, with respect to the fact that he or she has the qualifications as a regular member and will do so during the term of the next President.

(d) In the event that one or more persons have become candidates for the election of the next President under paragraph (c), the incumbent President shall promptly decide a certain day from 40

days to 30 days before the beginning of the term of the next President as the election day (this may be multiple days when deemed necessary) and announce that decision with the following materials by no later than seven days before the election day:

- i. The date and time of voting set for not less than four hours (the time shall be reached by four hours even excluding the hours from 9 pm to 9 am);
- ii. The place of voting designated on or near the main campus (guidance on the voting procedure, instead, in case the election is to be conducted through an information and communications network);
- iii. The name, department/school, degree program title, and the year of admission of each candidate;
- iv. The document files that have been submitted by the candidates under paragraph (c);
- v. Purport that only the regular members shall have the right to vote.

(e) The voting and ballot counting procedure shall be managed in a fair and transparent manner by the incumbent Executive Officers under the direction and supervision of the incumbent President: Provided, That each one witness recommended by each candidate from among the regular members shall be permitted to witness the overall voting and ballot counting procedure.

(f) Where there are two or more candidates, the candidate who has obtained a majority of the valid votes shall be the elected person: Provided, That if two or more persons have obtained the largest votes, the elected person shall be decided from among those persons through a resolution passed by the incumbent Executive Committee, as constituted by the Bylaws.

(g) Where there is only one candidate, the agenda of the vote shall be whether to support or oppose him or her, and he or she shall be decided as the elected person only when the gross number of valid votes is 20 or more and the supporting votes constitute a majority of the valid votes.

(h) When the elected person is decided through election or a resolution passed by the Executive Committee under subparagraph (f) or (g), the incumbent President shall announce it within three days after the date of the decision.

(i) In case no person has been elected as the next President due to the absence of a candidate or the only candidate's failure to be elected or by any other cause, the incumbent President shall announce it within three days after the day when the cause occurred. In such cases, the incumbent President shall have the authority and responsibility to appoint the next President.

(j) The incumbent President shall have the responsibility to sincerely disclose and hand over the entire records and materials on the operations, finances, etc. of this association (including user accounts related to information and communications networks and bank accounts) to the next President by no later than the day before the beginning of the term of the next President.

(k) The incumbent President shall give a public notice of the result of the settlement of accounts (as of 10 days before the expiration of the term of his or her office) by no later than three days before the expiration of the term of his or her office.

(l) All the regular members may raise an objection to the procedure or result of the election within 48 hours from the time of the announcement under subparagraph (h) or (i). In such cases, this association shall, through a resolution passed by the executive board, announce the abstract of the objection and the review results unless any justifiable ground exists to the contrary.

2. Vice President, Treasurer, and Other Officers (Appointment): The Vice President, Treasurer, and Other Officers shall be appointed by the President from among the regular members.

Section D. Officer Removal

1. Cause for Removal: An Executive Officer may be removed from office for serious violation of this constitution or for highly inappropriate performance of their duties.

2. Removal Process: The process for removal shall be as follows:

(a) A motion for the removal of an Executive Officer shall first be proposed by the Executive Committee, in accordance with the procedures prescribed in the Bylaws.

(b) Upon a valid proposal, the duties of the Executive Officer in question shall be immediately suspended pending a final resolution.

(c) The removal shall be finalized by a resolution of the General Meeting, in accordance with the procedures prescribed in the Bylaws.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

1. Proposal: A motion for the dissolution of this association shall be proposed by the Executive Committee in accordance with the procedures prescribed in the Bylaws.

2. Resolution: Following a valid proposal, the dissolution of the association shall be resolved by the General Meeting in accordance with the procedures prescribed in the Bylaws.

Section B. Dissolution Procedures, including Assets and Debts

In the event of dissolution, the distribution of any remaining assets shall be determined by a resolution of the Executive Committee in accordance with the following principles:

(a) All outstanding debts and liabilities of the association shall be settled first.

(b) As a principle, all assets remaining after the settlement of debts shall be donated to another student organization, a public interest group, or a charitable organization.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

1. Proposal: An amendment to this constitution shall first be proposed by the Executive Committee, in accordance with the procedures prescribed in the Bylaws.
2. Ratification: The proposed amendment shall be ratified by a resolution of the General Meeting, in accordance with the procedures prescribed in the Bylaws, at which point it shall take effect.