

Campus Outreach

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

Campus Outreach

ARTICLE II. ORGANIZATION PURPOSE

To offer opportunities for students to investigate the Bible and equip them to integrate an active relationship with God within the context of school, work, and every day activities

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Campus Outreach agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.

Section B. Hazing

Campus Outreach agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.

Section C. Bylaws

Campus Outreach retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

Membership is open to any student currently enrolled at the Ohio State University who shows active interest in the organization and its events.

Section B. Member Selection

Students can become members by attending any of our events and connecting with a staff member. There are no membership dues, nor any other special qualifications.

Section C. Membership Timeline

New members may join at anytime throughout the year.

Section D. Member Removal

A member may be removed for conduct including, but not limited to: behavior detrimental to the purpose and mission of the organization, violations of The Ohio State University Code of Conduct, and/or harmful or inappropriate behavior towards other members. The decision to remove a member will be made by the voting membership and/or organization officers in consultation with the advisor. Removal requires either: a majority vote (over 50%) of voting members present or an unanimous vote of the officers. The member in question will be given an opportunity to be heard before a final decision is made.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The Faculty/Staff Advisor shall serve as the official liaison between the organization and The Ohio State University. The Advisor is responsible for assisting the organization in maintaining compliance with all university policies and requirements necessary to remain a recognized student organization in good standing. This includes approving space reservations and other required university submissions on behalf of the organization, remaining current with any workshops, trainings, or requirements designated by the University for student organization advisors, and providing appropriate guidance and oversight. The Advisor shall also seek to maintain periodic contact with members of the organization's staff leadership team in order to offer counsel, ensure accountability, and support the mission and activities of the organization within the policies and expectations of the University.

Section B. Advisor Term

The Advisor shall agree to serve a minimum term of two academic years in order to provide stability and continuity for the organization. There shall be no formal limit on the length of service, and an Advisor may continue in the role beyond the initial two-year commitment with the mutual consent of the Advisor and the organization's leadership. The Advisor is expected to remain in good standing with The Ohio State University and continue fulfilling all advisor responsibilities required by the University for recognized student organizations.

Section C. Advisor Selection

The Advisor shall be selected by the organization's staff leadership team. The individual chosen must be a current faculty or staff member of The Ohio State University and eligible to serve as an advisor for a recognized student organization in accordance with university policy. In selecting an Advisor, the staff leadership team will seek recommendations from current members, university faculty, and staff, and will also reach out to eligible faculty or staff members who demonstrate interest in and support for the organization's mission. Candidates will be evaluated based on their willingness to provide guidance, maintain university compliance, and support the spiritual and organizational goals of Campus Outreach. Once a potential Advisor is identified, the staff leadership team will present the candidate for approval, which requires a simple majority vote (over 50%) to confirm selection.

Section D. Advisor Replacement

An advisor may be replaced for reasons including, but not limited to: unable to fulfill advisor responsibilities, unable to comply with university policies, and/or unwillingness to support the organization.

The staff leadership team will be responsible for initiating the removal process. The Advisor will be given notice and an opportunity to respond before a decision is made. Removal of an Advisor requires 2/3 majority vote of the staff leadership team. If the the Advisor position becomes vacant, a new aAdvisor will be selected in accordance with Section C of this Constitution.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

The organization shall maintain a minimum of three core officer positions: President (Primary Leader), Treasurer, and Communications chair (Secondary Leader). Additional officer roles may be created as needed in accordance with this Constitution. The responsibilities of each officer are as follows:

a. President

- To provide vision and set goals.
- To complete management registration.
- To coordinate meetings and events.
- To identify and prepare future leaders.
- To act as the public face and external representative.

b. Treasurer

- To request all funds for the organization.
- To manage the budget and bank account.
- To meet with the advisor to discuss finances.
- To save receipts and complete audit forms.

c. Communications chair

- To communicate events and meetings to all members.

- To market and promote the organization and events.

Section B. Officer Eligibility

All student-voting members of the organization in good academic standing shall be eligible to hold office.

Section C. Officer Selection Process

Each officer will be elected by members at large each April to serve the organization for the following academic year. All active members are eligible to vote.

Candidates for each position may be nominated by themselves or by other members prior to the election. Voting shall take place in a fair and transparent manner as determined by the current officers. To be elected, a candidate must receive a simple majority vote (more than 50%) of the members present and voting. If no candidate receives a majority, a runoff election will be held between the top candidates.

If an officer resigns or is unable to complete their term, a special election will be held following the same procedure to elect a replacement for the remainder of the term.

Section D. Officer Removal

An officer may be removed for: conduct detrimental to the organization's purpose, failure to fulfill officer responsibilities, and/or violations of The Ohio State University Student Code of Conduct. The decision to remove an officer will be made by the voting membership and/or remaining officers in consultation with the advisor. Removal requires either a majority vote (over 50%) of voting members present or a unanimous vote of the remaining officers. The officer will be given an opportunity to respond to the officer selection process outlined in this Constitution.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

Campus Outreach can only be dissolved after the Executive committee and advisor mutually agree to dissolve the organization and it then is confirmed by two-thirds vote of current members.

Section B. Dissolution Procedures, including Assets and Debts

In the event of dissolution, the final officers, in coordination with the Advisor, will be responsible for executing all dissolution procedures. All outstanding debts must be resolved using the organization's remaining funds in accordance with university policies. Under no circumstances shall debts be transferred to The Ohio State University. Any remaining assets, including funds or property, shall be transferred to The Ohio State university or to a nonprofit organization with a similar mission, as determined by the final officers and the Advisor.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

Amendments to this Constitution may be proposed by any active member or officer of the organization. Proposed amendments must be communicated to all voting members in advance. Approval of amendments requires $2/3$ majority vote of members present and voting, with all officers in attendance.