

Kappa Alpha Order

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

Kappa Alpha Order – Eta Alpha Chapter

ARTICLE II. ORGANIZATION PURPOSE

Kappa Alpha brothers are men of honor. We proudly proclaim our values-our moral compass-and strive to live by and reinforce these values in all of our relationships. Our Order's history, our own experiences, and our lifelong brotherhood are interwoven with our values, binding us together as the modern gentlemen of Kappa Alpha Order. You arrive at college with your own established value system, one that was learned from family, friends, and faith. With your past as a landmark, you join Kappa Alpha Order, subscribing to a set of values that aligns with and strengthens yours. These values- reverence, gentility, knowledge, leadership, brotherhood, and excellence- keep your bearings straight throughout your life's journey, beginning with your education at The Ohio State University.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Kappa Alpha Order agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.

Section B. Hazing

Kappa Alpha Order agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.

Section C. Bylaws

Kappa Alpha Order retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA requirements.

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

To be eligible to join Kappa Alpha Order, the student must be a full-time student at The Ohio State University, have obtained a minimum of a 2.50 cumulative Grade Point Average, and have earned 12 college or university credit hours. In addition, no female and no person who is or has ever been an initiated member of another fraternity shall be eligible for membership.

Section B. Member Selection

Members are selected to join Kappa Alpha Order by unanimous vote of the chapter and then offered an invitation to membership. Upon accepting the invitation, the individual shall be inducted as a member awaiting initiation.

Section C. Membership Timeline

Non-members have the opportunity to become members of Kappa Alpha Order during IFC rush at the start of both the fall and spring semesters.

Section D. Member Removal

The process for termination of membership is described in the Kappa Alpha Laws Article 8-1, Section 3.

ARTICLE V. ADVISOR

Section A. Advisory Duties and Responsibilities

The chapter Alumni Advisory Committee consists of the Alumnus Advisor, the Recruitment and New Member Education Advisor, and the Finance and Scholarship Advisor. The committee serves to assist the Active Chapter Officers and all active members in all chapter operations.

The Sorority and Fraternity Liaison works with the Active Chapter officers to assist in all operations and ensure the chapter remains in good standing with The Ohio State University and meets all requirements for student organizations.

Section B. Advisor Term

The Alumni Advisory Committee serves yearly terms. The SFL Liaison serves the chapter until the individual is no longer able to and then another member of the SFL is assigned to liaison for the chapter.

Section C. Advisor Selection

The Alumni Advisory Committee is selected for the chapter by the Executive Director of the Kappa Alpha Order and must be an alumnus of the active chapter or of another Kappa Alpha Order chapter.

Section D. Advisor Replacement

In the event that a member of the Alumni Advisory Committee is no longer able to serve, the position will remain empty until the Executive Director of the Order is able to find an individual that meets the necessary requirements to fulfill the role. During this period, the chapter will consult with the National Executive Board of the Kappa Alpha Order for any duty that would be fulfilled by the Alumni Advisory Committee.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

The I – President. The I shall cause the chapter to obey the Constitution, Bylaws, Regulations, or policies of the Order; and the lawful requirements of its officers; preside at all meetings of the chapter; maintain good order and decorum; secure in discussion the observance of parliamentary rules; submit questions to vote at the proper stage; cause meetings to be held as prescribed; privately counsel with and advise the chapter officers concerning the discharge of their duties; require respect and compliance with the customs of the Order; and exercise, in fraternal spirit, leadership over all of the business and

workings of the Active Chapter. The I shall be responsible for all of the property of his chapter of whatever nature and shall provide for its safekeeping during all vacations.

The II – Vice President. The II shall perform any of the duties of the I in his absence or inability to act and generally assist the I in the discharge of his duties; count the votes on questions submitted to the chapter; report to the chapter violations of the Constitution, Bylaws, Regulations, or policies of the Order when the same are not reported by the VII; and privately counsel with and advise the I concerning the discharge of his duties. The II shall become the I if the office of the I become vacant, or due to the I's ineligibility to hold office, until an election can be held at a chapter meeting.

The III – Recording Secretary. The III shall keep full minutes of the chapter proceedings in a permanent minute book; call the roll at the opening and closing of each meeting of the chapter or the Active Members thereof; furnish the VII during the progress of each meeting with a list of absentees upon all roll calls not theretofore presented to him; read the minutes of the previous meetings; submit his minutes to the I for his approval and signature; supervise the IV in keeping the files of chapter correspondence; and be responsible to the I for the minute book and other records of the chapter used directly in connection with chapter meetings. He shall also serve as the scholarship officer for the Active Chapter.

The IV – Corresponding Secretary. The IV shall have charge of and be responsible to the I for the safekeeping of all the files and correspondence of the chapter and shall write or supervise the writing of all correspondence in behalf of the chapter as the I or the chapter shall direct. He may also serve as the membership recruitment officer for the Active Chapter.

The V – Historian. The V shall accumulate material for the history of the chapter and its members, past and present; keep the prescribed chapter register up to date; act as contact officer between the chapter and its alumni, performing such duties in this regard as may be required of him by the chapter or by the Executive Director; and be responsible to the I for the safekeeping of the chapter register, records of historical data, chapter library, pictures and other properties of historical nature.

The VI – Purser. The VI shall collect all fees, dues, fines, and assessments; keep the financial records of the chapter; have custody of the funds of the chapter; be responsible to the I for the safekeeping of all property of the chapter for which another officer of the chapter, exclusive of the I, is not responsible; and report to the chapter as often and in such detail as may be required by the chapter or the I, at least once a month, the status of

each member's account with the chapter or with the order, the accounts of the chapter, and such other matters as may be disclosed from the chapter's financial records.

The VII – Parliamentarian. The VII shall master the laws of the Order and the chapter with respect to duties of officers and members; report to the chapter the failure of any officer of the chapter to perform any duty required of him; and report to the chapter all violations of or failure to comply with the laws or customs of the Order or the chapter for appropriate action to be taken.

The VIII – Sergeant-at-Arms. The VIII shall act as the sergeant-at-arms for all chapter meetings and shall admit only persons lawfully permitted to be present at a chapter meeting. He shall also serve as the primary risk management officer for the Active Chapter. In this capacity he shall be responsible for education and expectations regarding the Order's Risk Management Policy.

The IX – Marshal. The IX shall be responsible to the I for the safekeeping and preservation of the paraphernalia and chapter room properties of the chapter and shall introduce to the chapter at each chapter meeting any alumni or other visiting brothers present.

Section B. Officer Eligibility

A member is ineligible for an officer position if he does not meet the 2.7 minimum GPA requirement or is indebted to the chapter. A member is ineligible for the office of I if he has prior knowledge that he will be unavailable for the I's Leadership Institute.

Section C. Officer Selection Process

The I, II, and III shall be elected by the Active Members of the Active Chapter. The remaining officers are to be appointed by the I.

Section D. Officer Removal

For cause, the I, II, or III of an Active Chapter may be removed by a three-fourths vote of all of the Active Members of the Active Chapter or by the Knight Commander, the Province Commander, or the Executive Director. For cause, any appointed officer in an Active Chapter may be removed by the I, the Executive Director, the Province Commander, or the Knight Commander. Any elected Active Chapter officer removed from office shall not be eligible to hold office in that chapter without the approval of the officer who removed him, or upon three-fourths vote of the Active Members of the Active Chapter. Cause includes any offense committed by a member against his chapter or its members as described in the Kappa Alpha Laws Article 12-1.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

This Chapter exists for the sole purpose of operating under the Charter granted to the Chapter by Kappa Alpha Order (“Order”). This Chapter and its members further expressly agree to be bound by the Charter, and the Order’s Constitution, Bylaws, Regulations, policies, Oaths and Obligations. To the extent any provision of these Chapter Bylaws is determined to conflict with any provision of the Charter, and the Order’s Constitution, Bylaws, Regulations, policies, Oaths and Obligations, that provision of the Chapter bylaws is hereby automatically repealed.

Section B. Dissolution Procedures, Including Assets and Debts

In the event of the termination, dissolution or winding up of the affairs of the Chapter in any manner or for any reason, the Chapter shall, after paying or making provision for payment of all liabilities of the Chapter, distribute all of the remaining assets and property of the Chapter to the Order to be held for the benefit of the chapter upon its return to good standing.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

The Bylaws may be amended by majority vote of the Convention if the proposed amendment was submitted at least 24 hours in advance of the date and time of the vote thereon, or by two-thirds vote of the Convention on a proposal presented less than 24 hours prior to the Convention vote thereon.