

## ARTICLE I. NAME OF ORGANIZATION

The name of this organization shall be The Taiwanese American Student Association (TASA) at The Ohio State University (OSU).

## ARTICLE II. ORGANIZATION PURPOSE

The purpose of the Taiwanese American Student Association (TASA) at The Ohio State University is to foster a welcoming community that promotes awareness, understanding, and appreciation of Taiwanese and Taiwanese American culture, history, and identity. TASA seeks to support the educational mission of The Ohio State University by creating opportunities for cultural education, leadership development, and cross-cultural dialogue among students of all backgrounds.

Through cultural, social, educational, and service-oriented programming, TASA aims to enrich the campus experience by encouraging global citizenship, cultural competency, and inclusive engagement. The organization serves as a platform for students to explore and celebrate Taiwanese heritage, connect with the broader Asian American community, and engage in meaningful discussions on identity, culture, and contemporary issues.

Guided by values of inclusivity, cultural pride, collaboration, and lifelong learning, TASA strives to contribute positively to the intellectual, cultural, and social life of The Ohio State University while empowering its members to grow as leaders and active participants in a diverse society.

## ARTICLE III. UNIVERSITY REGULATIONS

### Section A. Harassment and Discrimination, including Sexual Misconduct

*The Taiwanese American Student Association agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with these guidelines.*

### Section B. Hazing

*The Taiwanese American Student Association agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or*

*emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

### Section C. Bylaws

*The Taiwanese American Student Association retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in these constitutional articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities Department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements*

## ARTICLE IV. MEMBERSHIP

### Section A. Membership Eligibility

Describe your membership criteria (i.e., who is eligible to become a member?).

Membership is open to any enrolled Ohio State student, part-time and full-time. Any Ohio State student who wants to become a member of TASA is eligible; there are no restrictions on eligibility.

Others, such as faculty, alumni, professionals, etc., are encouraged to become members but only as non-voting or honorary members.

### Section B. Member Selection

Describe the process by which non-members become members. A process has specific, actionable steps that non-members can take to become members.

Potential members may seek us out through involvement fairs, social media, talking with current members, and our website to join our GroupMe and Email listing. Once they express interest in being added to our GroupMe and Email listing, they will then be added to our roster of members. Membership is voluntary for the student to be added to our GroupMe and Email listing, and there is no application, interview process, or required number of meetings to attend. All members are free to leave and disassociate without fear of retribution, retaliation, or harassment.

### Section C. Membership Timeline

Membership for TASA is on a rolling basis. Students are able to reach out at any point of the year (fall, summer, or spring semester) to be included as a member.

### Section D. Member Removal

In order to remove an individual from membership, at least two general body members and one officer must document a complaint to the executive board in writing with names and signatures of members filing the complaint as well as the date of submission. Once this complaint is filed, the member in question will be notified and asked to appear before the executive board at the next executive board meeting. At this time, the member in question shall be given an opportunity to defend his or her behavior. Based on a simple majority vote, the executive members present at the meeting must decide to act upon one of the following options:

1. Removal of the member for the remainder of the academic year.
2. Probation of the member from club-related activities for the remainder of the academic term or until substantive efforts have been made to alleviate the source of the complaint. This member must appear before the executive board and be deemed suitable for membership before being released from probation.
3. Membership of the individual remains unchanged.

## ARTICLE V. ADVISOR

### Section A. Advisor Duties and Responsibilities

The Faculty Advisor of the Taiwanese American Student Association (TASA) at The Ohio State University shall serve as a mentor, resource, and liaison between the organization and the University. The Advisor will provide guidance to officers and members in support of the organization's mission, ensure that activities and initiatives align with University policies and regulations, and promote leadership development and continuity within the organization. While the student leadership maintains primary responsibility for planning and decision-making, the Advisor shall offer counsel on organizational operations, financial stewardship, risk management, and long-term planning. The Advisor is expected to meet periodically with officers, remain informed about the organization's programs and activities, and support TASA in advancing its educational, cultural, and community-building goals in alignment with the mission of The Ohio State University.

### Section B. Advisor Term

The length of the advisor term shall be one year from the election date when they are chosen as hired. The term shall start in April when the new executive board is also chosen.

### Section C. Advisor Selection

The Faculty Advisor of the Taiwanese American Student Association (TASA) at The Ohio State University must be a full-time faculty or staff member in good standing with the University. The Advisor should demonstrate an interest in supporting student development, cultural engagement, and the mission of the organization.

The Executive Board shall serve as the primary decision-making body responsible for selecting the Advisor. In the event of a vacancy, the Executive Board will initiate the search process by identifying potential candidates through consultation with members, outreach to relevant academic departments or administrative offices, and recommendations from campus partners. The Executive Board may contact prospective advisors to discuss the organization's mission, expectations, and responsibilities of the role.

Following candidate identification and discussion, the Executive Board will deliberate and select an Advisor by a two-thirds (2/3) majority vote. The selected candidate must formally agree to serve in the role. If the Advisor is appointed through a direct partnership with or selection by a University department, the organization will defer to the University's appointment process, and the Executive Board will formally acknowledge the appointment by majority vote.

### Section D. Advisor Replacement

The Faculty Advisor of the Taiwanese American Student Association (TASA) at The Ohio State University may be removed from their position for established cause. Cause for removal may include, but is not limited to: failure to fulfill the duties and responsibilities outlined in this Constitution; prolonged unavailability or lack of communication that negatively impacts the organization; conduct inconsistent with University policies; or behavior that undermines the mission, values, or effective functioning of the organization.

The Executive Board shall serve as the primary decision-making body in matters concerning the removal of the Advisor. Concerns regarding the Advisor's performance or conduct must be presented in writing to the President, who will notify the Executive Board and provide the Advisor an opportunity to respond to the concerns. The Executive Board may consult with the appropriate University office for guidance to ensure compliance with University policies.

Following discussion and review of all relevant information, removal of the Advisor shall require a two-thirds (2/3) majority vote of the Executive Board. If the Advisor was appointed by a University department, the organization will communicate its concerns and decision to the appointing authority and follow any applicable University procedures.

## ARTICLE VI. ORGANIZATION LEADERSHIP

### Section A. Officer Positions

Board members shall not be constrained by “official titles” in determining their role(s) within the organization.

Each academic year, the current executive board will need to evaluate additional necessary positions for the following year.

The following description of each of the executive board positions serves as a guideline of various responsibilities each of the board members are accountable for.

#### President

- Shall oversee all meetings
- Shall establish meeting agendas
- Shall serve as a link between the organization, fellow students, and community (external liaison)
- Shall not serve more than two terms
- Must be an active executive board member for at least a year (attending at least half of the meetings/events) by the start of their term of office

#### Vice President

- Shall take on the responsibilities of the President when they are unable to fulfill the responsibilities of the President as outlined in this constitution
- Shall serve as a link between the organization and community (external liaison)
- Shall seek external funding for the organization’s events when appropriate
- Must be an active executive board member for at least a year (attending at least half of the meetings/events) by the start of their term of office

#### Treasurer

- Shall maintain the organization’s bank account
- Shall provide monthly statements of treasury activity at executive board meetings
- Shall secure and organize records of treasury activity
- Must be an active member for at least a year (attending at least half of the meetings/events) by the start of their term of office

#### Secretary

- Shall keep and organize records in Google Drive
- Shall provide the membership with regular updates via bi-weekly newsletters

- Shall provide the Executive Board with meeting minutes, as well as the general Membership, when appropriate

#### Event Chair

- Shall provide updates and information for each TASA event
- Shall coordinate all logistical details for the functioning of events
- Shall coordinate collaborations between other Ohio State organizations and departments (internal liaison)

#### Media Chair

- Shall promote the purpose and objectives of TASA as outlined in this Constitution
- Shall effectively maintain the TASA Facebook and Instagram
- Shall create and distribute TASA flyers/signage and other necessary print materials
- Shall create promotional graphics and/or fliers
- Shall create artistic materials for the organization and for events

#### Membership Chair

- Shall oversee the Moon Festival and Night Market Committees
- Shall encourage communication between the general body and the executive board
- Shall promote general body participation in events and discussions
- Shall maintain and update a TASA membership contact list
- Shall be appointed as a family head in the family system

#### Outreach Chair

- Shall keep members updated on relevant Taiwanese news
- Shall provide the organization with the necessary and accurate cultural history
- Shall oversee collaboration between TASA/TSA at other colleges or universities
- Shall work with the Event Chair to ensure cultural learning and engagement at TASA events

### Section B. Officer Eligibility

All current executive members and any Ohio State student is eligible to run for an office position.

### Section C. Officer Selection Process

Elections for the executive board shall be conducted in March each year. Officers shall transition in April.

The executive board shall elect the positions of President and Vice President internally. Positions of President and Vice President will be through voluntary decisions to run for the position. Once the candidates for President and Vice President are established through voluntary decisions to run, the candidates will each have a turn to recite a 2-3 minute speech of their own creation. The candidates will then leave the room, and the remaining eboard will vote on their choices, and the final decisions will be made on who receives 2/3 of the votes. The remaining positions shall then be elected from the existing executive board, membership, and general OSU student body through an application process posted through GroupMe, email, and Instagram, and voted upon by the President-elect and Vice President-elect.

#### Section D. Officer Removal

In order to remove an individual from an officer position, at least two general body members and one officer must document a complaint to the executive board in writing with names and signatures of members filing the complain as well as the date of submission. Once this complaint is filed, the officer in question will be notified and immediately suspended from officer responsibilities. The officer may choose to resign and remain a general member, or he or she may present his or her case to the executive board at the next executive board meeting. Based on a simple majority vote of the executive board members present, the members and officers must decide to act upon one of the following options:

1. Removal of the officer, after which the officer can remain as a general member and reapply for an officer position the following academic year.
2. Officer position of the individual remains unchanged.

### ARTICLE VII. ORGANIZATION DISSOLUTION

#### Section A. Dissolution Requirements

The Taiwanese American Student Association (TASA) at The Ohio State University may be dissolved if the organization is no longer able to fulfill its stated purpose, maintain active membership, sustain an elected Executive Board, or operate in accordance with University policies and regulations. A proposal for dissolution may be initiated by a unanimous vote of the Executive Board or by a written petition submitted by at least one-third (1/3) of the active membership.

Upon initiation, the Executive Board shall notify all active members at least two weeks in advance of a meeting convened to discuss the proposed dissolution. At this meeting, members will have the opportunity to discuss the organization's status and consider alternatives to dissolution. A quorum must be present in accordance with this Constitution. Dissolution of the organization shall require a three-fourths (3/4) majority vote of active members present.

In the event that dissolution is approved, the Executive Board shall complete all necessary University procedures for officially dissolving the organization. Any remaining funds shall be handled in accordance with University policies and, if applicable, transferred to a University-approved entity consistent with the educational and cultural mission of the organization.

### Section B. Dissolution Procedures, including Assets and Debts

Upon approval of dissolution, the Executive Board shall serve as the responsible party for executing all dissolution procedures under the guidance of the Faculty Advisor and in accordance with The Ohio State University policies. The Treasurer, in coordination with the President, shall oversee the review and settlement of all financial matters.

All outstanding debts and financial obligations of the organization shall be satisfied prior to the distribution of any remaining assets. Organizational funds shall be used to pay outstanding expenses, reimburse approved expenditures, and resolve any contractual obligations. No individual member or officer shall be personally liable for organizational debts beyond the organization's available assets, except in cases of misuse of funds or violation of University policies.

After all debts have been paid, any remaining assets, including funds and tangible property, shall be transferred to a charity or organization that aligns with the educational and cultural mission of the Taiwanese American Student Association. Assets shall not be distributed to individual members. All final financial reports and required documentation shall be submitted to the appropriate University office to formally conclude the organization's operations.

### ARTICLE VIII: CONSTITUTIONAL AMENDMENTS

Amendments to this Constitution of the Taiwanese American Student Association (TASA) at The Ohio State University may be proposed by any member of the Executive Board or by a written petition submitted by at least one-third (1/3) of the active membership. Proposed amendments must be submitted in writing to the President and distributed to all active members at least one week prior to any vote.

The Executive Board shall review the proposed amendment to ensure consistency with University policies before it is brought to the general membership for consideration. Amendments shall be discussed at a general body meeting where a quorum is established in accordance with this Constitution.

Adoption of an amendment shall require a two-thirds (2/3) majority vote of active members present. Upon approval, the amendment shall take effect immediately unless otherwise specified and must be submitted to the appropriate University office for review and formal recognition, if required.