



THE OHIO STATE
UNIVERSITY
OFFICE OF STUDENT LIFE

MAD ROYAL FILM SOCIETY CONSTITUTION
2025-2026

ARTICLE I. NAME OF ORGANIZATION

Mad Royal Film Society

ARTICLE II. ORGANIZATION PURPOSE

We are a film/video production organization aiming to create a community that promotes creativity, inclusivity, and collaboration. As a group, we collaborate to make short films each semester and host a student film festival each year in the spring.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Mad Royal Film Society agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with these guidelines.

Section B. Hazing

Mad Royal Film Society agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.

Section C. Bylaws

Mad Royal Film Society retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in these constitutional articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs Student Organization Registration Guidelines. Organizations may make amendments and

changes to the bylaws without consulting the Ohio Union & Student Activities Department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

No application or dues are required to be a member of Mad Royal Film Society. Anyone with an interest in film may participate in meetings and events so long as they follow the rules in this Constitution. There are two categories of membership: non-voting and voting.

Non-voting members may be anyone who has an interest in film and follows the rules in this Constitution. Non-voting members may not run for an official officer position.

Voting members must meet all of the following criteria:

- Be a currently enrolled student at The Ohio State University
- Have attended at least four meetings per semester prior to the day of elections (currently held in April, requiring four fall semester meetings and four spring semester meetings)
- Be a member of one of the organization's official communications channels (Mad Royal Discord or Mad Royal GroupMe)

Mad Royal Film Society and its members shall not discriminate against any individual for reasons of age, color, disability, gender identity or expression, genetic information, HIV/AIDS status, national origin, race, religion, sex, sexual orientation, or veteran status.

Section B. Member Selection

There are two categories of membership, non-voting and voting. Non-voting members may be anyone who has an interest in film and follows the rules in this Constitution. Non-voting members may not run for an official position, while voting members can. A voting member must be a student at the Ohio State University, have attended at least four meetings per semester prior to the day of elections, and must be a member of one of the central messaging apps the organization uses (listed above). Elections currently take place in April, thus voting members will have attended four fall semester meetings and four spring semester meetings.

Section C. Membership Timeline

Membership is open on a rolling basis throughout the academic year. Any individual may begin attending meetings at any point and work toward completing the four-meeting attendance requirement. There is no set deadline to join; however, voting eligibility requires meeting the attendance threshold prior to elections in the spring semester.

Section D. Member Removal

All members are expected to be respectful, tolerant, and behave in a manner that reflects well on Mad Royal Film Society. This includes being kind and respectful to fellow members, abiding by University anti-discrimination guidelines, and contributing to an atmosphere of open-minded collaboration.

Members are also expected to follow the communications channel code of conduct:

- All visual media sent into the Discord or GroupMe must be related to the organization, its projects/meetings/events, film, or video arts. Visual media may not contain graphic content such as violence or nudity without appropriate content warnings.
- All messages must not include any forms of bullying, harassment, or discrimination.

If a member does not meet these expectations, a Membership Review will be held. The Executive Board will discuss the member's offense(s) and determine by supermajority vote (4 out of 5, or 3 out of 4) whether the member should be removed from the organization.

The non-discrimination policy protects members from removal based on age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The advisor of Mad Royal Film Society serves as a mentor and resource for the student organization. The advisor must:

- Have film knowledge and passion
- Be in contact with the Executive Board, communicating at least once per semester
- Complete advisor training as required by the University
- Approve all programming and operating fund requests or provide the Executive Board with reasons for denial
- Complete the anti-hazing training module
- Submit online approval of the organization's annual registration and goals
- Follow applicable laws, regulations, university rules, policies, and guidelines

The advisor may not vote or hold office in the organization.

Section B. Advisor Term

The advisor serves on a yearly basis and may be reappointed at the discretion of the Executive Board.

Section C. Advisor Selection

The advisor must be a member of the University faculty or Administrative & Professional staff. Candidates are identified at the discretion of the Executive Board. The Executive Board is responsible for reaching out to advisor candidates and formally confirming their willingness to serve. The final selection of the advisor shall be determined by a simple majority vote of the Executive Board.

Section D. Advisor Replacement

If the advisor is no longer able to fulfill their duties, or if the Executive Board determines by simple majority vote that a new advisor is needed, the Executive Board will identify and confirm a replacement advisor using the selection process outlined in Section C above.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

The Executive Board consists of the following elected officer positions. All Executive Board members share responsibility for organizing meetings and events, planning the annual film festival, recruitment, club

operations, marketing, social media, communication, and maintaining active club status with the University. Each Executive Board member is expected to attend weekly meetings.

President

The President is responsible for overseeing the entire Executive Board, ensuring all aspects of the organization adhere to its mission, and serving as the face of the organization. The President coordinates club film projects in the fall and the larger spring semester film in collaboration with the Vice President of Operations and the Production Coordinator. The President also works with the Film Fest Coordinator on the annual Mad Royal Film Festival and must complete President Training as required by the University.

Vice President of Operations

The Vice President of Operations stands in for the President when unavailable, ensures the club meets all necessary deadlines (including those for club films and the Film Festival), tracks member attendance at each meeting, and works with the Executive Board to maintain the organization's calendar.

Vice President of Finance

The Vice President of Finance is responsible for applying for Programming and Operating funds, returning required receipts to the University, and managing the club's bank account. They must complete Treasurer training as required by the University.

Vice President of Membership

The Vice President of Membership corresponds with the advisor at least once per semester, ensures all members have access to meeting information and dates, monitors and responds to the official email and messaging channels, and reaches out to new members each semester to understand their goals.

Vice President of Marketing

The Vice President of Marketing manages the organization's social media platforms (currently YouTube and Instagram), leads recruitment efforts, and maintains Mad Royal's connections to other student organizations, talent, and alumni.

Film Fest Coordinator

The Film Fest Coordinator leads all efforts in planning and executing the annual Mad Royal Film Festival, including finding a venue (historically the Wexner Center for the Arts), setting a date, creating marketing materials, assembling a selection committee, finding judges, creating awards, and serving as emcee.

Production Coordinator

The Production Coordinator leads all efforts in planning and executing the spring semester film, including finding gear and sponsors, confirming filming dates, and creating marketing materials. They also plan and execute a fall semester Pitch Day, work with the winning pitch to delegate responsibilities, and see the project through to completion.

Member Representatives (Non-Officer)

Member Representatives are voting members selected by the Executive Board who take on administrative responsibilities. They support the Executive Board in its activities, represent the needs of general members, and attend Executive Board meetings as available. They are not considered part of the Executive Board for the purposes of this document. A subset of Member Representatives may serve as Historians, focusing on recording projects and events via video and photography.

Section B. Officer Eligibility

To be eligible to run for an Executive Board officer position, a member must be a voting member of Mad Royal Film Society (see Article IV, Section A). The President and Treasurer (Vice President of Finance) must be enrolled as full-time Ohio State students. All officers must be students in good standing.

Section C. Officer Selection Process

Executive Board members are elected by all voting members of Mad Royal Film Society at the end of the spring semester via ranked choice vote. Any candidate that obtains a simple majority will be confirmed for their Executive Board position. Elections are administered by the current Executive Board. In the event of a tie for any position, the tie is broken by a simple majority vote of the sitting Executive Board.

Member Representatives are appointed (not elected) by the outgoing Executive Board after elections, chosen from a pool of interested voting members.

Section D. Officer Removal

Executive Board members are expected to meet the same behavioral standards as general members. If an officer is alleged to have committed an offense, the Executive Board will hold a Membership Review without the officer in question present. If the Executive Board votes by supermajority (4 out of 5, or 3 out of 4) to remove the officer, that officer will be asked to respectfully step down. The remaining Executive Board members will absorb the removed officer's responsibilities until the position can be filled.

An Executive Board member may also voluntarily step away from their responsibilities at any time for any reason, including physical or mental health, family emergency, or academic concerns. The remaining Executive Board will absorb their responsibilities until they return, or an emergency vote is held to fill the position.

In the event that borrowed or rented equipment is damaged or destroyed by a member during a club-sponsored event, the offending member is responsible for compensating the owner in full.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

The organization may be dissolved by a supermajority vote (4 out of 5) of the Executive Board, provided that the dissolution proposal has been presented to all members at a weekly meeting and on the official communications channel, and a vote is taken at a subsequent weekly meeting.

Section B. Dissolution Procedures, including Assets and Debts

In the event of dissolution, the Executive Board is responsible for executing all dissolution procedures. Any remaining assets will first be used to cover outstanding debts. Any assets remaining after all debts are paid will be donated to a student organization or nonprofit with a mission related to film or the arts, as determined by the Executive Board. Under no circumstances may any debts be left to The Ohio State University or its entities.

ARTICLE VIII: CONSTITUTIONAL AMENDMENTS

Amendments to this constitution may be proposed by any voting member of Mad Royal Film Society. Proposed amendments must be presented to all members both at a weekly meeting and on the official communications channel. A vote on the proposed amendment will be taken at a subsequent weekly meeting. Amendments are adopted upon approval by a simple majority of voting members present.

Should the organization wish to amend the constitution between registration cycles, the current articles will remain in place until a new constitution is submitted to and approved by the Ohio Union and Student Activities Department. Submission for approval of an amended constitution should occur within 30 days of the amendments.