



Constitution of the Sigma Chapter of Theta Tau at The Ohio State University

Article I: Name and Object

Section 1 Name

The name of this fraternity shall be Theta Tau. As designated by the national branch, The Ohio State Chapter shall be Sigma Chapter. This fraternity shall operate as a national professional engineering fraternity.

Section 2 Object

This organization will honor the national Theta Tau Potential New Member Bill of Rights.

Article II: Purpose

Section 1 Purpose

The purpose of this fraternity shall be to develop and to maintain a high standard of professional interest among its members, and to unite them in a strong bond of fraternal fellowship.

Article III: University Regulations

Section 1 Harassment and Discrimination Statement

Theta Tau agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with these guidelines.

Section 2 Hazing

Theta Tau agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.

Section 3 Bylaws

Theta Tau retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in these constitutional articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities Department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.

Article IV: Membership

Section 1 Membership Criteria

Membership in this fraternity shall be limited to engineers who possess the qualities of brotherhood determined by its student members, and who demonstrate a professional attitude beneficial to the organization.

Student membership in this fraternity shall be limited to students regularly enrolled and pursuing a bachelor's or higher degree in engineering at Ohio State University. To be eligible for membership, a student must have the overall grade point average required for graduation. Upon graduation, a student member will be classed as an alumnus unless they continue in graduate school, in which case they may elect to remain a student member for an additional two semesters.

A student may not become a member within six school months of the completion of their academic program.

Section 2 Membership Selection

Election to student or alumnus membership is by a $\frac{3}{4}$ majority secret vote of all student members. A candidate for student membership must receive the required $\frac{3}{4}$ majority vote on at least two occasions: before they are asked to join, and again before they are admitted to full membership in this fraternity.

Section 3 Membership Timeline

Application to become a member is completed through attendance at rush events within the first two weeks of fall or spring semester. An invitation to join will be extended by the rush chairman to individuals that receive the $\frac{3}{4}$ majority secret vote as described in Article IV Section 2.

Section 4 Member Removal

If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a unanimous vote of the chapter.

Article V: Advisor

Section 1 Advisor Duties and Responsibilities

The student organization advisor shall serve as a resource person providing advisory support to officers and members and may not vote or hold office in the organization. Their responsibilities are listed here:

Complete advisor training every two years

Complete the anti-hazing training module available on BuckeyeLearn or through stophazing.osu.edu

Submit online approval of the organization's registration every year

Submit online approval of the organization's goals every year

Submit online approval of any Council on Student Affairs (CSA) Operating or Programming funds requests initiated by the organization's treasurer

Follow applicable laws, regulations, university rules, policies and guidelines
Complete relevant reporting obligations

Section 2 Advisor Term

The advisor is elected and will serve for a term of one year with the opportunity to be reappointed. Upon the agreement of both the advisor and the organization, they will be invited to continue serving this role until one or both parties elects against it.

Section 3 Advisor Selection

The current Regent of Theta Tau, with recommendations from executive officers, will elect the advisor. They will contact the potential candidate in person or by email and inform them that the organization is interested in selecting them as an academic advisor. If the advisor candidate agrees, the Regent will officially add them to the roster and the advisor will complete all necessary training to stay current with University regulations.

Section 4 Advisor Replacement

If an advisor violates behavior standards or is seen as unfit to serve in that position, the elected officers will meet and vote on whether the advisor should be removed from their position. The vote will be decided unanimously. The Regent will be in charge of formally notifying the Advisor they have been removed from their position and state the cause. Once the Advisor has been officially removed from the organization roster, it is the duty of the Regent, with advice from the executive officers, to seek a new advisor to fill the role.

Article VI: Executive Board and Procedures

Section 1 Officer Positions

The Executive Officers of this fraternity shall be: Regent, Vice-Regent, Scribe, Treasurer, and Corresponding Secretary. Each Officer shall be elected by majority secret vote of all the student members.

The Regent is the primary leader and shall preside at all meetings, initiate all new members, appoint all committees and non-elective Chairs, and fulfill such other obligations as may be imposed upon him by the fraternity.

Subsection A Each semester, the Regent is responsible for determining Chairs for the semester and the brothers who will hold them. Appendix A of this Constitution will contain a list of Chairs.

Subsection B The Regent is permitted to revise Appendix A in order to add or remove Chairs and revise their descriptions located in the chapter's Bylaws at any time.

The Vice-Regent is the secondary leader and shall take the place of the Regent when he is unable to officiate and is responsible for keeping track of different Chairs progress to assess if they are doing their jobs to the best of their abilities.

The Scribe shall keep the fraternity records, keep minutes of the meetings, and perform such other duties as prescribed by the Regent or by the fraternity.

The Treasurer shall keep the fraternity funds and financial records, collect fees and dues, make a monthly written report to the fraternity listing any delinquent members, and make disbursements from the fraternity treasury, and create budget for Chair positions to plan for the semester at hand.

The Corresponding Secretary shall carry on such correspondence as required by the Regent or by the fraternity, and he shall keep a current file on all student and alumnus members of the fraternity.

Section 2 Officer Eligibility

Any member who has been a part of the organization for at least one full semester is eligible to be elected as an officer.

Section 3 Officer Selection

Election of Officers shall be held at the end of the fall semester during a weekly meeting. The week prior to elections, members are given the opportunity to nominate someone for a position. Members must be nominated by another member of the chapter to be eligible to run for office. The nominated member is given one week to accept or deny this nomination. If they accept, they will make a speech to the chapter about why they believe they would be a good fit. All nominated members will be grouped into the position they are running for starting with Regent, Vice Regent, Treasurer, Corresponding Secretary, and Scribe. Once all members running for a position have given a speech, the chapter will have a discussion and vote by ballot. The nominated member that receives the majority of votes will be elected into that position. This process is repeated for each position until all members of the executive board have been decided. In the event of a tie between two members for a position, a run off vote will be used to determine the winner. The term for elected members is one year.

Section 4 Officer Removal

Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. Officers may be removed by a 75% vote of the chapter.

Article VII: Organization Dissolution

Section 1 Dissolution Requirements

If the executive council comes to a unanimous decision that the organization is unfit to continue operating, the organization will be dissolved.

Section 2 Dissolution Procedures

The executive council would be responsible for communicating with the National organization of Theta Tau, as well as with The University of Ohio State to settle any outstanding debts and properly dispose, or transfer, any remaining assets. If current debts are unable to be repaid, current assets will be utilized to pay those debts.

Article VIII: Constitutional Amendments

Section 1 Amendments

Amendments to this Constitution may be adopted by three-fourths majority vote of all the student members at a meeting following the one in which they are first proposed in writing.

APPENDIX A: CHAIR POSITIONS

Marshal

Inner Guard

Outer Guard

New Member Education Chairs (2)

Rush Chairs (3)

Risk Management Chair

Social Chair (3)

House Manager

Professional Development Chair

Philanthropy & Service Chair (2)

Scholarship Chair

Fundraising Chair

Intramural Chair

Webmaster

Marketing Chair

Brotherhood Chair (2)

Merchandise Chair

University Ambassador (E-Council Representative)