

A Moment Of Magic At Ohio State

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

A Moment Of Magic At Ohio State

ARTICLE II. ORGANIZATION PURPOSE

A Moment of Magic's purpose is to instill happiness and hope for medically vulnerable families. A Moment of Magic will conduct monthly visits to medically vulnerable children at hospitals, organization events, and homes where some of our members are dressed as princesses/characters and others are "magic makers" who are there to make a difference. We also fundraise for the national organization to be able to provide the children with special experiences.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

A Moment Of Magic At Ohio State *agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.*

Section B. Hazing

A Moment Of Magic At Ohio State *agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

Section C. Bylaws

A Moment Of Magic At Ohio State *retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.*

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

Prospective member's can gain membership by attending an in-person meeting or by contacting an Officer. Students are afforded an equal opportunity to attain membership as long as they are a current OSU undergraduate or graduate student.

Section B. Member Selection

Prospective member's can gain membership by attending an in-person meeting or by contacting an Officer and signing the yearly AMoM Volunteer Agreement provided by the National Team.

Section C. Membership Timeline

Membership for A Moment of Magic at Ohio State is on a rolling basis. New members can join anytime during the year.

Section D. Member Removal

Members will be removed if they violate OSU's Code of Conduct and/or if more than 50% of members vote to have the individual member removed from the Organization

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The staff advisor's role is to support the club's growth and wellbeing through university trainings and mentorship. Advisor duties and responsibilities include following the organization and university's bylaws and code of conduct and completing relevant reporting obligations.

Section B. Advisor Term

Term requirements include signing the yearly space agreement and completing the advisor trainings every two years. Advisorship will automatically be renewed each year if these requirements are met. An advisor is expected to serve their role for one year with the opportunity to be reappointed.

Section C. Advisor Selection

An advisor will be selected by the organization's officers. To be considered an eligible advisor a the chosen faculty/staff must have an interest in the club's mission. Officers will search fo potential advisors in the school's faculty database. During an exec board meeting officers will suggest an advisor they have found. If the majority of the officer's vote to reach out to the potential advisor an email will be sent to them asking approve them as an advisor. If the potential advisor agrees the club will follow the appropriate avenues to enact the new advisor.

Section D. Advisor Replacement

An advisor will face cause for removal if they violate university faculty rules, state, and or federal law. Additionally if the advisor behaves in a way that is deemed inappropriate with a student or club member this will result in their removal. Additionally, an advisor will be replaced if a majority of e-board/officers determines that a different prospective advisor would be a better fit for the club and the prospective advisor agrees to take the role. In the process of a potential advisor removal the board of trustees and/or the executive board of a Moment of Magic will be in charge of making the decision to remove an advisor. The decision for removal will be made through a majority rules vote from the executive board of A Moment of Magic, unless the advisor has violated the law, university faculty rules. If the rules or laws have been violated the faculty member will be removed by default by either the club's president or the board of trustees.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

The president or primary leader will run meetings and oversee all activities done by the club. The vice president is the secondary leader of the club and is expected to help advise the president, complete any additional tasks the club requires. Their term is one year and then they must reapply through nationals. The treasurer keeps track of fundraising, costs and donations. Their term is one year and then they must reapply. The secretary will keep track of member attendance, flu shots, meeting minutes, and update members weekly during the school year. The secretary's term will last one year and then they must reapply. If a member who hasn't been on the executive board wants to apply for a position, they must fill out an application. All three positions will be replaced by new members deemed suitable by the presiding president and executive board every year. The advisor can be consulted for any club issues and oversee fundraising ideas. The advisor and all leaders must be full time Ohio State members of either faculty (advisor) or student (leaders). There are an additional 11 executive board roles that can be added.

NEW STUFF ADDED

Section B. Officer Eligibility

Members will be eligible for officer positions after they have completed a semester in the organization as a general body member.

Section C. Officer Selection Process

Potential officer candidates will be identified and selected through applications. Final candidates will be determined by current executive board members providing a simple majority vote for an applicant.

NEW STUFF ADDED

Section D. Officer Removal

Officers will be removed if they violate OSU's Code of Conduct and/or if they fail to complete their e-board duties three times in one semester. If removed from the e-board for failing to complete their responsibilities, former officers will be retitled as general body members. The acting president, treasurer, and secretary must come to a simply majority to call for removal of an officer. After an officer is removed another acting executive board member will fill the space until applications for the position open at the end of the spring semester. If the president, treasurer, or secretary meet grounds for removal the executive board (with the exclusion of the position being called for removal) must come to a simply majority to call for removal of an officer. Once removed the secondary leader will fill in their position until the next cycle of eboard applications. If the secondary leader is removed, a member of the executive board will fill in their position until the next cycle of eboard applications.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

The organization will be dissolved if it is determined that it can no longer fulfill its mission, sustain operations, or meet the obligations put forth by The Ohio State University.

In order to begin the process of dissolving the organization an active member must call forth a vote and at least 50% of active members must vote that the organization be reviewed for dissolution.

If the voting percentage is reached, the executive board will evaluate the organization's financial status, membership participation, whether the organization is fulfilling its mission statement, and consult with the organization's advisor.

The executive board will then report their findings to the general body members at the next meeting and provide the information through the organization's email listing for those who could not attend the meeting.

Finally, all active executive board and general body members will vote on dissolution; All members will be notified of the dissolution vote at least a week before the decided voting day. If a two-thirds majority vote is reached in favor of dissolution, the organization will be dissolved.

Section B. Dissolution Procedures, including Assets and Debts

The A Moment of Magic Nationals team is responsible for executing dissolution procedures. Our organization will first utilize remaining assets to cover any existing debts. If debts can not be paid using the organization's remaining assets the remaining debt will be managed by the Nationals team. All remaining assets will be returned to A Moment of Magic's National Headquarters.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

Amendments will be made at the beginning of each semester by the acting eboard members. A majority of Members must agree upon the amendment before it can be added to the by laws. This can be done through a virtual or in-person meeting.