

Association For Women In Mathematics Student Chapter At The Ohio State University

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

Association For Women In Mathematics Student Chapter At The Ohio State University.

ARTICLE II. ORGANIZATION PURPOSE

The Chapter is organized and will be operated for educational and scientific purposes to promote the following:

- a. an increased knowledge of and greater interest in the mathematical sciences, including pure and applied mathematics, statistics, and their applications;
- b. a greater understanding of the contributions of women in the mathematical sciences; and
- c. mentoring and encouraging women and girls as they prepare for careers in the mathematical sciences.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Association For Women In Mathematics Student Chapter At The Ohio State University *agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.*

Section B. Hazing

Association for Women in Mathematics Student Chapter at The Ohio State University *agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

Section C. Bylaws

Association for Women in Mathematics Student Chapter at The Ohio State University retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

1. Membership in the Chapter shall be open to any student at The Ohio State University, regardless of gender identity or expression, race, color, religion, age, national origin, sexual orientation, or disability.

Section B. Member Selection

2. A student may become a member at any time by contacting any Student Chapter Officer or the Sponsor.

Section C. Membership Timeline

3. Membership is open on a rolling basis (non-members can become a member at any time).

Section D. Member Removal

4. Membership Removal Process: if a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The advisor is responsible for providing information and support to the officers of the club.

Section B. Advisor Term

The advisor term is one year but is renewed unless there's need for a new advisor (for example, advisor no longer able to support the club, etc.)

Section C. Advisor Selection

If necessary, a new advisor will be selected by a 3/4 majority vote by the officers of the club.

Section D. Advisor Replacement

The advisor will be replaced if deemed necessary, with the replacement process following what is outlined above.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

The Officers of this Chapter shall be the President, Vice President, Secretary, Treasurer.

1. The President is the principal Officer and is responsible for leading the Chapter and managing its activities in accordance with the policies and procedures of the AWM and these chapter bylaws. The President shall preside at all meetings of the Chapter and of its Executive Council.
2. The Vice President shall preside at meetings in the absence of the President, assist the President in the management of the Chapter, and perform other duties that may be assigned by the President.
3. The Secretary shall keep the minutes of all Chapter and Executive Council meetings. Other duties of the Secretary include:
 - a. Maintaining the records of the Chapter;
 - b. Tallying and reporting votes from the Annual Election; and
 - c. Handling other correspondence pertaining to chapter business
4. The Treasurer shall collect dues, pay all bills, and maintain the Chapter's financial records. Duties of the Treasurer also shall include:
 - a. Preparation of the Chapter's Annual Financial Report for annual presentation to the Chapter.

Section B. Officer Eligibility

Any undergraduate or graduate students are eligible to be officers.

Section C. Officer Selection Process

Officers are voted upon at the beginning of the fall term.

The process for determining officers is as follows:

The voting for the officers occurs on the first meeting of the fall semester. This meeting date will be advertised.

Members will be asked if they would like to volunteer for an officer position. The positions (president, vice president, secretary, treasurer) will be written down along with the members who volunteered for the positions underneath.

If a role is contested, there will be a vote held during the in-person meeting. This will be done by a show of hands to vote.

Officers are voted in if they achieve a simple majority, as in, whichever volunteer gets the most votes from members of the club for the position they ran for will hold the position they ran for.

For example, if two volunteers run for a position, the volunteer that achieves more than a 50% vote will hold the position.

If more than two volunteers run for a position, the volunteer with the most votes wins. For example, if candidate one, two, and three receive 40%, 20%, and 20% of the votes respectively, candidate one will win, despite not necessarily achieving a 50% vote.

If there is a tie, the possibility of having one of the volunteers to accept an alternate position will be offered. The volunteers will also have an opportunity to explain why they are running for their position, and another vote will be held.

Section D. Officer Removal

1. The officer may be removed through a majority vote of the officers in consultation with the organization's advisor. Reasons for removal may include:
 - a. It is believed the officer is not fulfilling their duties;
 - b. The officer engages in behavior that is detrimental to advancing the purposes of this organization;
 - c. Violates the organization's constitution or by-laws;
 - d. Violates the Code of Student Conduct, university policy, or federal, state, or local law.
2. In the event an officer removal occurs, the board may appoint an interim officer.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

The organization can dissolve if agreed upon by all of the officers and advisor.

Section B. Dissolution Procedures, including Assets and Debts

Section 1. Funds

In case of the organization's dissolution, the funding assets will be given to Ohio State University's mathematics department for the department to reimburse funds to other active, established mathematics student organizations on campus as they see fit.

In the case there is any debts/financial obligations of the club, the officers will hold a meeting with the club advisor to discuss a plan for handling the debt/financial obligations. This may include requesting further support from the mathematics department to cover debts.

Section 2. Notification

Upon the official dissolution of the organization, Student Activities staff must be contacted to remove the organization's information from the website.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

Section 1. Proposing an Amendment.

Any member of **Association For Women In Mathematics Student Chapter At The Ohio State University** may propose an amendment to this Constitution.

All proposed amendments must be submitted in writing to the Executive Officers and shared with the general body before the proposed amendment is voted on.

Section 2. Voting on an Amendment

Amendments to this Constitution will be approved and adopted by a majority vote of all members.

Section 3. Enactment and Publication of Amendment

I. Any approved amendment will be adopted and considered valid immediately following the conclusion of the voting procedure. The text of the amendment will be added to this Constitution by the President.

a. The President will publish this Constitution with the Office of Student Life.

b. The President will deliver this Constitution in electronic correspondence to every member