

# **Buckeye Rocketry**

## **Student Organization Constitution**

### **ARTICLE I. NAME OF ORGANIZATION**

**Full Organization Name:** Buckeye Rocketry

**Acronym(s), if any:** BR

**Affiliation(s), if any:** None

### **ARTICLE II. ORGANIZATION PURPOSE**

The purpose of Buckeye Rocketry is to advance student learning and innovation in experimental and high-powered rocketry through the design, fabrication, testing, and launch of student-built aerospace systems. The organization provides a collaborative environment in which members develop technical, professional, and leadership skills across disciplines including structures, propulsion, avionics, recovery, payloads, and launch operations, while fostering a positive, supportive, and inclusive culture built on teamwork, mentorship, curiosity, and mutual respect. By emphasizing hands-on education, safety, collaboration, and practical engineering experience, Buckeye Rocketry supports the educational mission of The Ohio State University and prepares students for future work in aerospace and related fields.

### **ARTICLE III. UNIVERSITY REGULATIONS**

#### **Section A. Harassment and Discrimination, including Sexual Misconduct**

Buckeye Rocketry agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.

#### **Section B. Hazing**

Buckeye Rocketry agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.

## **Section C. Bylaws**

Buckeye Rocketry retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.

## **ARTICLE IV. MEMBERSHIP**

### **Section A. Membership Eligibility**

Membership is open to all currently enrolled Ohio State students interested in hobby, experimental, or high-powered rocketry. Membership eligibility shall not violate Article III of this constitution. At least 90% of the voting membership shall consist of currently enrolled Columbus-campus Ohio State students. Faculty, staff, alumni, and partners of students, faculty, staff, and alumni of Ohio State may participate as associate members but may not comprise more than 10% of the total membership.

### **Section B. Member Selection**

Students may become members by attending at least two general body meetings, completing any required membership form or onboarding steps established by the organization, and affirming their intent to participate in the organization.

### **Section C. Membership Timeline**

Membership is open on a rolling basis throughout the academic year. New members typically join at the start of each semester, though students may also join later in the semester by completing the required membership steps.

### **Section D. Member Removal**

A member may be removed for conduct including, but not limited to, violation of university policy, hazing, harassment, unsafe conduct, financial misconduct, repeated disruption of organization activities, or failure to uphold the standards of the organization.

The member removal process shall be:

1. The member is notified of the concern(s);
2. The member is given an opportunity to respond;
3. The Executive Board reviews the matter;

4. Removal requires a **2/3 vote of the Executive Board**.

## **ARTICLE V. ADVISOR**

### **Section A. Advisor Duties and Responsibilities**

The primary advisor shall provide continuity, institutional guidance, and general support to the organization. The advisor may assist with officer transitions, risk management, compliance with university policy, and organizational planning. The advisor may not vote or hold office in the organization.

### **Section B. Advisor Term**

The advisor shall normally serve a one-year term with the opportunity to be reappointed in order to provide continuity and support to the organization.

### **Section C. Advisor Selection**

Potential advisors may be identified by the Executive Board. The final advisor shall be confirmed by a **2/3 vote of the Executive Board**, provided the advisor meets university eligibility requirements.

### **Section D. Advisor Replacement**

An advisor may be replaced for inactivity, failure to fulfill advisor responsibilities, resignation, ineligibility, or conduct inconsistent with university policy or the mission of the organization. The Executive Board shall review the matter, and replacement shall require a **2/3 vote of the Executive Board**.

## **ARTICLE VI. ORGANIZATION LEADERSHIP**

### **Section A. Officer Positions**

The officers of the organization shall include:

- **President / Primary Leader** – oversees the organization, sets strategic direction, coordinates leadership, and represents the organization internally and externally.
- **Business Lead / Secondary Leader** – assists the President, supports internal operations, helps coordinate administrative planning, and ensures organizational continuity.
- **Treasurer** – manages the organization's finances, budgeting, reimbursements, funding requests, and financial records.
- **Project Manager** – coordinates project timelines, deliverables, internal communication, and execution across teams.
- **Media Chair** – manages the organization's public image, social media, photography, design, and promotional materials.

- **Engineering Lead** – supports technical direction across projects, coordinates engineering efforts, and helps maintain technical standards and design progress.
- **Operations Lead** – helps manage logistics, scheduling, meeting execution, launch readiness, and organizational operations.
- **Sponsorship Chair** – develops and maintains relationships with sponsors, assists with fundraising outreach, and supports external partnership efforts.

### **Section B. Officer Eligibility**

To be eligible for an officer position, an individual must:

- Be a current member in good standing of the organization;
- Meet all applicable university eligibility requirements;
- For roles required by the university, satisfy the status requirements for Primary Leader, Secondary Leader, and Treasurer.

### **Section C. Officer Selection Process**

Officer candidates may be identified through self-nomination, peer nomination, or application. Elections shall be held during the spring semester, or as needed. Voting members of the organization shall elect officers by secret ballot. A **simple majority** is required to win. If no candidate receives the required threshold, a runoff election shall be held between the top candidates.

### **Section D. Officer Removal**

An officer may be removed for failure to fulfill duties, misconduct, ineligibility, violation of university policy, unsafe conduct, or behavior contrary to the mission of the organization. The officer shall be notified of the concern(s) and given an opportunity to respond. Removal shall require a **2/3 vote of the Executive Board**. Officer vacancies may be filled by special election or appointment as defined in the bylaws.

## **ARTICLE VII. ORGANIZATION DISSOLUTION**

### **Section A. Dissolution Requirements**

The organization may be dissolved by a **2/3 vote of the voting membership**, provided notice of the vote has been given in advance.

### **Section B. Dissolution Procedures, including Assets and Debts**

Upon dissolution, the Executive Board shall be responsible for concluding the affairs of the organization. Any outstanding debts shall be paid using available organizational funds. Any remaining university-allocated funds shall be returned in accordance with university policy. Any remaining non-university assets, after debts are satisfied, shall be distributed in a manner consistent with university policy and applicable law. Under no circumstances shall debts be left to The Ohio State University or its entities.

## **ARTICLE VIII. CONSTITUTIONAL AMENDMENTS**

### **Section A. Amendment Process**

Any voting member of the organization may propose an amendment to this constitution. Proposed amendments must be shared with the voting membership in advance of a vote. Amendments shall be adopted upon a 2/3 vote of the voting membership.