

Medical Innovations

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

The Name Of This Organization Will Be "Medical Innovations". Its acronym will be “MIC”.

ARTICLE II. ORGANIZATION PURPOSE

Medical Innovations has the purpose of Fostering creativity and engagement through interest in medical innovation and advancement, offering leadership opportunities, and creating a base for individual and group entrepreneurial projects.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Medical Innovations *agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with these guidelines.*

Section B. Hazing

Medical Innovations *agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

Section C. Bylaws

Medical Innovations *retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in these constitutional articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities Department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.*

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

Membership is open to anyone interested in becoming a member, regardless of race, gender, sexual orientation, or religion. There is no application process for becoming a member. All members are expected to uphold The Ohio State University's Code of Student Conduct. Members who do not uphold this standard may be temporarily suspended through a majority vote of the executive board.

Section B. Member Selection

Members are selected by accepting anyone who pays \$5 dues for the club.

Section C. Membership Timeline

Membership is on a rolling timeline. Anyone may join at any point in the fall and spring semesters. Potential members are allowed to attend meetings until they pay dues, in which they become a member of Medical Innovations.

Section D. Membership Removal

If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state, or local law, the member may be removed through a majority vote of the board members.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The advisor shall serve as a non-voting resource to support the organization's leadership, continuity, and development. Responsibilities include providing mentorship and historical context, supporting officer transitions and conflict resolution, offering guidance on budgeting, university policies, and organizational communications, attending meetings and events as appropriate, and reviewing governing documents and purpose statements periodically.

If co-advisors are appointed, they shall share these responsibilities collaboratively and communicate regularly to ensure consistent support. Co-advisors may divide tasks based on availability or expertise, but all must uphold the expectations outlined above. Advisors may not make decisions or statements on behalf of the organization or The Ohio State University.

Section B. Advisor Term

An advisor is selected and is active until they decide to step down, or a majority vote from the executive board for removal.

Section C. Advisor Selection

The Advisor of Medical Innovations will be decided upon by the executive board members of the organization. The Advisor must be a member of the University faculty or staff. The responsibilities of the Advisor are to complete the advisor training every two years, submit online approval of the organization registration every year, submit online approval of the organization goals every year, and be listed as the signatory on the organization's bank account. A Co-Advisor may be recruited if the executive board members deem it necessary.

Section D. Advisor Replacement

If a replacement is needed, the Co-Advisor will be asked to replace the Advisor. If that is not applicable, the advisor will be decided upon by the executive board members as seen in the above section, Article V. Section C.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

President: The President of Medical Innovations will be responsible for the organizing, scheduling, and planning of general body meetings. The President will represent the organization when pursuing projects and meeting with clients. In starting a project for the club to work on, the President will develop a reasonable timeline for general body members to work on the project. The President will delegate tasks to projects and offer assistance when needed. They will make sure all projects are on schedule to complete the project. The President will also schedule guest lecturers to speak to club members. The President is responsible for working with the Vice Presidents, Treasurer, Secretary, Marketing Chair, and Advisor to ensure the club is running smoothly and must complete their responsibilities (including yearly training) in a timely manner.

Vice President: The Vice President will be responsible for helping the President pursue clients who are interested in working with Medical Innovations. The Vice President will meet with potential clients if possible and work with the client and President to create a timeline for the completion of the project. They will also assist the various projects when needed and regularly check in with club members to ensure projects are on schedule for completion. The Vice President will also be responsible for helping the President pursue guest speakers to speak to club members about their line of work. They will work with the guest lecturer and President to schedule a time and date for guest lecturers to speak. They are also responsible for scheduling education events outside of project meetings. The Vice President role may be split into two positions at the discretion of the executive board.

Treasurer: The Treasurer of Medical Innovations will be in charge of keeping track of funding within the organization. This includes, but is not limited to, the organization, recording, and keeping of club funds. The Treasurer may also be involved in fundraising for the club and must follow the protocols listed by The Ohio State University concerning payments, refunds, dues,

and other financial responsibilities for the Treasurer. The Treasurer may be involved in sponsorship outreach and will assist the Secretary to collect dues and ensure people who have paid have access to appropriate files. If a potential client is interested in funding the organization, the Treasurer will be responsible for setting up a meeting between involved members of the Executive Committee and the client. The Treasurer must complete their responsibilities (including yearly training) in a timely manner.

Secretary: The Secretary of Medical Innovations will be responsible for communicating organizational events to the community in a timely manner. This will be done through the email list, flyers, and other promotional activities. The Secretary will be responsible for forwarding important information to other members of the Executive Committee.

Marketing Chair: The Marketing Chair of Medical Innovations will be responsible for the promotion of club activities on social media. All events will be communicated through organizational social media handles. The Marketing Chair and Secretary will work closely together to ensure all events are communicated to the community in a timely manner.

All executive board members will assist in the recruitment of students and raise campus awareness of the club. Each board member is responsible for fulfilling their respective duties and responsibilities in a timely manner and will uphold the organization's purpose, integrity, and future.

Section B. Officer Eligibility

Any existing member is eligible to run to become an officer of the organization Medical Innovations.

Section C. Officer Selection Process

Upon the initial activation of the club, the executive board members will retain their roles for 2 years to ensure the stability of the club. After these two years have ended, an application and election cycle for the Executive Board member positions will be held each year during the spring semester. Board members will be elected by a majority vote of all current executive board members. In the event of a tie, a general body election will be held to cast the tie-breaking vote. Each member may vote only once. If possible, the President and Vice President positions may only be held by members who have served on the Executive Committee for at least one year. After the initial activation period, it is only possible for a President to be in their role for two semesters before they must step down. They are still eligible for other executive positions.

Section D. Officer Removal

Any elected board member of the chapter may be removed from their position if deemed reasonable by a simple majority of the elected board. Reasons for removal include but are not limited to: the violation of the constitution or bylaws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the

Student Code of Conduct, university policy, or federal, state, or local laws. In the event of a resignation or impeachment after the first two years, an emergency application/election process will take place. Current executive board members are eligible to fill the opening if they have expressed interest in the role, but they are responsible for holding an application/election process for the open position. In the event more than one current executive board member is interested in the opening position, executive board members not running for the position will vote. The person with the simple majority vote by the elected board will assume the position.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

Dissolution will occur if the club does not have enough members to be considered active for one fall or spring semester. All OSU affiliated resources will be returned.

Section B. Dissolution Procedures, including Assets and Debts

Upon dissolution of the organization for any reason, all assets will be donated to the charity of the current executive board's choice. Any property or intellectual material created by the organization will be left in the name of the organization and any contributing members at the time of its creation. If the organization has debt, the executive board will create a plan to move forward and pay it off.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

Newly proposed amendments should be submitted to the organization. Upon submission, the proposed amendments will be considered by the executive board members, then presented to the advisor. The proposed amendment will be added to the constitution upon a majority vote of both the executive board and approval from the advisor.