

Students Studying Islam

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

Students Studying Islam

ARTICLE II. ORGANIZATION PURPOSE

"To help students explore and expand their knowledge and curiosity in Islam."

The purpose of this organization is to spread more knowledge of Islam either to other muslims or people who are just interested in the religion by holding Islamic study tables, lectures, and events for members to gain more knowledge.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Students Studying Islam agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.

Section B. Hazing

Students Studying Islam agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.

Section C. Bylaws

Students Studying Islam retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes

to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

A student may be eligible for membership if they are enrolled in any undergraduate program at The Ohio State University.

Section B. Member Selection

Steps to Gain Membership: A student may gain membership by completing the membership form, which asks for their first and last name, email, and reasoning for joining the organization.

Section C. Membership Timeline

A membership is valid from the time that their application has been viewed and processed until the end of the current/following spring semester. Applications for memberships are not accepted outside of the autumn and spring semesters.

Section D. Member Removal

A member may be removed from the organization if they are disruptive during meetings, are confrontational or interfering with another member's experience during meetings, or threaten members of the organization.

Any member of the organization, including officers or the advisor, may bring concerns or evidence regarding another member of the organization to the Executive board. The board will review the complaint and decide to move forward in the process from there.

The member will be notified of the concerns against them and will meet with the executive board to present their perspective/evidence before any decision is made. This will be a formal hearing held with the organization's executive board and advisor if possible. The executive board will then review all information and come to a conclusion regarding said member by vote. If 2/3rds majority vote of the executive board is required for removal.

The member will then be notified within 3-5 business days of the decision.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The advisor will provide guidance and oversight to the organization to ensure the organization is following university policies in an appropriate manner. The advisor will serve as a source of advice for the organization.

Section B. Advisor Term

The advisor will serve for as many academic years as they can starting at the beginning of the school year up until the advisor communicates with the presidents that they do not plan to advise the organization anymore.

This will be reviewed by the executive board and course of action will be further discussed.

Section C. Advisor Selection

The executive board members may have someone who they want to fill the advisor role or someone who is interested in the advisor role. The only qualifications we require as an organization would be general knowledge of Islam, and genuine interest in Islam.

The advisor will be chosen by the co-presidents, although it is suggested that they take input from officers on both who to choose and any candidates that have been introduced. If co-presidents do not agree on an advisor, they must each have one candidate that they endorse, and it will move to an officer vote, where the candidate with the majority vote will be chosen.

Section D. Advisor Replacement

When a vacancy in the advisor position occurs, they will be replaced with someone who meets the qualifications above. The organization is very flexible with these conditions and generally does not discriminate as long as the qualifications above are met.

The executive board will solicit recommendations for potential advisors from the general members and they may give recommendations themselves. Faculty and Staff may also express interest directly to any member or executive member.

These members will be reviewed by each Co-President and then selected by them. Once approved the new advisor will assume their duties immediately following confirmation which will be given within 3-5 businessdays.

The organization will then submit the advisors name into the organization page and follow the process given by the university.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

- Co-President : Runs the Organization.
- Treasurer : Logs and keeps track of funding.

- Event Coordinators : Book rooms and plan events.
- Diversity/Inclusion Chair : Recruits people to join.
- Social Media/Public Relations : Controls all social media accounts and contact points.
- Membership Chair : Helps where help is needed within the board.

Section B. Officer Eligibility

A person may be eligible for an officer position if they are an undergraduate student at The Ohio State University.

Section C. Officer Selection Process

If a student shows interest in the organization, they may submit a form to apply for an officer position. This form will only be taken into consideration if that position is currently open, which is usually at the end of the Spring Semester.

Section D. Officer Removal

An officer may be removed from the organization if they fail to attend required meetings more than 2 times without prior communication, fail to follow the expectations outlined in their specific role when they have been selected, or fail to complete tasks that have been assigned to them by a co-president.

A request for an officer to be removed may be submitted to a/both co-president(s) by any other officer. The co-presidents will then gather information from all relevant parties of the situation in a meeting, and notify the individual who is being charged to allow them to defend themselves. The co-presidents will then make a formal decision on the removal of the officer. The removal of the officer MUST be agreed upon by both co-presidents.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

Students Studying Islam may undergo a dissolution if the organization fails to find a president or treasurer and/or if the organization fails to maintain at least 4 officers throughout the semester. The organization may also be dissolved if the current board of officers determine that the organization must be unable to continue while following its initial purpose.

Section B. Dissolution Procedures, including Assets and Debts

If a dissolution is proposed, all board members will be notified a week prior to the meeting that confirms dissolution to discuss and move forward with the process. If at least two-thirds of the officers agree, a formal request will be sent to The Office of Student Life. The organization will then follow all directions given for the process, including asset and debt handling.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

An amendment may be made to the constitution if both co-presidents deem it necessary. If this is the case, a co-president may edit the constitution accordingly, and submit it on the student organization webpage.