

French Club at The Ohio State University Constitution

ARTICLE I. NAME OF ORGANIZATION

The name of this organization shall henceforth be “Le Cercle Français,” or simply French Club at The Ohio State University.

ARTICLE II. ORGANIZATION PURPOSE

French Club at The Ohio State University unites students studying the French language and Francophone culture at The Ohio State University. It provides a social and cultural ground for students, the French and Francophone community in Columbus, and anyone interested in learning about Francophone traditions and language.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

French Club at The Ohio State University agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.

Section B. Hazing

French Club at The Ohio State University agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.

Section C. Bylaws

French Club at The Ohio State University retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may

make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

Membership is open to any student, faculty member, staff member, or alumnus of The Ohio State University. Eligibility for organization voting is limited to currently enrolled Ohio State students. Other non-student members may join as non-voting associates or honorary members.

Section B. Member Selection

Interested individuals may gain membership by attending meetings and signing up for the club roster as maintained by the Secretary.

Section C. Membership Timeline

Membership is ongoing and may begin at any time during the academic year.

Section D. Member Removal

Members may be removed if they engage in behavior detrimental to the purpose of French Club at The Ohio State University, violate this constitution, or violate the Code of Student Conduct, university policy, or federal, state, or local law. Membership review will consist of a case review of the incident by the Executive Board and Faculty Advisor. Termination of membership requires a majority vote of the Executive Board in consultation with the Faculty Advisor.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The Faculty Advisor must be a member of The Ohio State University's faculty or administrative or professional staff and should have an interest in promoting the organization. They will provide guidance to the Executive Board and ensure adherence to university policies.

Section B. Advisor Term

The Faculty Advisor's term remains valid as long as they are interested, employed by The Ohio State University, and actively support the organization.

Section C. Advisor Selection

The Advisor shall be selected by a simple majority vote of the Executive Board, following consultation with the Department of French and Italian. In the event of multiple eligible candidates, each Executive Board member shall have one vote, and the candidate receiving the majority of votes shall be appointed Advisor.

Section D. Advisor Replacement

If the Advisor resigns or is unable to fulfill their duties, the Executive Board shall, by simple majority vote, appoint a new Advisor after consultation with the Department of French and Italian. The replacement process shall follow the same voting procedure used for the initial Advisor selection.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

President: Serves as the primary leader of French Club at The Ohio State University and coordinates work with all other officers. Calls and chairs all general body and officer meetings, conducts elections, and represents French Club at The Ohio State University at University events and functions. Serves as a co-signer with the VP of Finance on the French Club at The Ohio State University bank account.

Vice President: Works in conjunction with the President in performing the President's duties; performs all functions of the President in the event of the President's inability to perform them.

Vice President of Finance: Manages the French Club at The Ohio State University bank account and keeps records of the club's finances. Actively searches and applies for funding opportunities to ensure smooth operation of the organization. Organizes fundraisers and works with the other officers to allocate funds as needed. Serves as a co-signer with the President on the French Club at The Ohio State University bank account.

Vice President of Events: Works with the Executive Board to organize and prepare for meetings, activities, and any French Club at The Ohio State University affiliated events. Organizes semester meeting schedule with the President. May work with the President and other 3rd party organizations to facilitate collaborative events between French Club at The Ohio State University and other entities. Oversees work of the Conversation Table Manager to ensure smooth operation of scheduled conversation table meetings.

Vice President of Marketing: Responsible for French Club at The Ohio State University's external presentation and public relations. Manages all social media accounts and creates posts such as weekly meeting reminders to facilitate community engagement. Responsible for the creation of all flyers, posters, merchandise, and graphics related to French Club at

The Ohio State University.

Secretary: Responsible for the general organization of French Club at The Ohio State University. Sends biweekly emails with meeting reminders as well as any information pertinent to the club and any updates necessary to be disseminated to the General Body. Records meeting minutes at officer meetings. Manages French Club at The Ohio State University email account and ensures that all emails of note are brought to the attention of the Executive Board.

Conversation Table Manager: Responsible for the scheduling, organization, and implementation of the conversation table (CT) meetings within the French Club at The Ohio State University schedule. Serves as the primary leader of the CT meetings, mediating and piloting conversations that promote French Club at The Ohio State University's purpose statement. Works directly with the VP of Events and President to facilitate the CT schedule and meetings.

Section B. Officer Eligibility

Any active, voting-eligible member in good standing with French Club at The Ohio State University and The Ohio State University may run for office. French proficiency is encouraged but not required.

Section C. Officer Selection Process

Officers are elected annually in March or April by voting-eligible members. Election shall be determined by a simple majority vote of the members present. In cases where only one candidate is nominated for a position, the candidate may be appointed by agreement of the candidate and the President with the Advisor's consultation.

Section D. Officer Removal

Any officer may be removed for failure to perform duties, constitutional violations, or behavior detrimental to the organization, following a two-thirds vote of the Executive Board in consultation with the Faculty Advisor.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

Dissolution requires a majority vote of the Executive Board to cease all French Club at The Ohio State University associated meetings and events.

Section B. Dissolution Procedures, including Assets and Debts

Upon dissolution, any remaining assets and debts shall be divided equally among the Executive Board members.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

Any active, voting-eligible member may propose amendments at a general body meeting. A two-thirds vote of those present is required for adoption. Ratified amendments take effect immediately and must be signed and dated by all officers of the Executive Board.