

Game Creation Club

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

Game Creation Club At The Ohio State University (Gcc)

ARTICLE II. ORGANIZATION PURPOSE

Purpose: We strive to facilitate the interest, research, and development of games (primarily digital on any/all platforms) and the game industry. We provide the community, resources, insight, connections, opportunities, and more relating to the gaming industry.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Game Creation Club *agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.*

Section B. Hazing

Game Creation Club *agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

Section C. Bylaws

Game Creation Club *retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.*

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

All currently enrolled Ohio State students may become a voting member of the Game Creation Club at the Ohio State University. Faculty, alumni, and professionals are free to become honorary, non-voting members of the club. As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Members shall be allowed regardless of chosen major, experience level, or those statuses listed in the non-discrimination policy.

Section B. Member Selection

Attending a meeting or a GCC event and filling out the sign-in sheet (with name, email, and dot number, as well as explicitly opting into membership) will grant you GCC membership until the first meeting of the next semester. Summer semester is a special case - being a member in spring will carry over through summer.

Section C. Membership Timeline

Membership is granted on a rolling basis. Any future member will be eligible to join on any given school day. All members should be free to leave and disassociate without fear of retribution, retaliation, or harassment.

Section D. Member Removal

All members should be expected to conduct themselves in a manner not in opposition to any OSU rules or laws, nor those of any other applicable institution. If the case should arise that someone breaks those rules, they will receive a warning making them aware of their offense. If the offense is serious enough, this step may be skipped. If one is a repeat offender or commits a particularly serious offense, the officers shall hold an emergency meeting at the earliest possible convenience for the purpose of voting whether the offender's membership shall be terminated after obtaining enough information relating to the offense(s). If a two thirds majority should vote the member out, the member will not be allowed at any GCC meetings, activities, or functions.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The advisor must be compliant with the following rules. Complete advisor training every two years. Complete the anti-hazing training module available on BuckeyeLearn or through stophazing.osu.edu. Submit online approval of the organization's registration every year. Submit online approval of the organization's goals every year. Submit online approval of any Council on Student Affairs (CSA) Operating or Programming funds requests initiated by the organization's treasurer. Follow applicable laws, regulations, university rules, policies and guidelines. Complete relevant reporting obligations.

Section B. Advisor Term

The advisor term is one year with the opportunity to be reappointed.

Section C. Advisor Selection

For selection of advisors, any person on the executive board is able to nominate advisor candidates. The first candidate that receives a two-thirds vote for the executive board will be selected as the new advisor assuming their interest. The president is responsible for the formal invitation to the new advisor and serves as the primary channel of communication.

The rules for advisor selection are as follows. The Primary Advisor must be a member of the faculty or administrative and professional staff selected by the student organization. Classified civil service employees, graduate associates, and emeritus and retired faculty/staff may serve as co-advisors, but the primary faculty/staff advisor must complete the certification process for the organization to be registered

Section D. Advisor Replacement

Any advisor should be expected to conduct themselves in a manner not in opposition to any OSU rules or laws, nor those of any other applicable institution. If the case should arise that someone breaks those rules, they will receive a warning making them aware of their offense. If the offense is serious enough, this step may be skipped. If there is a particularly serious offense, the officers shall hold an emergency meeting at the earliest possible convenience for the purpose of voting whether the offender's advisor role shall be terminated after obtaining enough information relating to the offense(s). If a two thirds majority should vote the advisor out, a replacement will be found as soon as possible.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

President (Primary Leader):

Description: The president of GCC is the leader and face of the club. The president handles the administrative end of GCC and ensures its prosperity for the future. All decisions must go through the President. They will keep copies of all records and require each officer send copies (most important for Treasurer). This includes keeping a log of every password and account information (pins, usernames, passwords, etc.). (All officer accounts and passwords, bank accounts/pins, website passwords, etc.). Makes sure meetings are sufficiently prepared each week. It does not have to be the President that actually carries the meeting out, but they are responsible for making sure it goes smoothly.

Requirements: Must be enrolled as a full-time student. Should have exceptional management, organization, and leadership skills. Should have diplomatic skills.

Vice-President (Secondary Leader):

Description: Second in command, the VP also oversees and manages officers and club operations. The main focus of the VP is to maintain and handle the operations of the club including contests, projects, member relations (inside the club and between the GCC and outside entities), and assisting the President where needed. They will also direct contests and member development.

Requirements: Must be a student in good standing. Should have skills with management, organization, leadership, and diplomacy.

Treasurer:

Description: The manager of all club funds and resources. Duties: Handles all GCC finances. Requests funding, handles bank accounts, make purchases for the club. Prepare advertisements (fliers). Reserve space as necessary for events through the Union and handles other logistics for events.

Requirements: Must be enrolled as a full-time student. Must be trustworthy, should have accounting skills.

Webmaster:

Description: Keeps the Game Creation Club website up-to-date and maintains it to be of great use to the club. Duties: In charge of web-server and all content on server. Maintains server, website, web-applications, etc. Oversee moderators for forums. Upload content to site. Install upgrades.

Requirements: Must have experience with servers, web-development, and web-applications. They will also need to know the workings of the current website (which may or may not be taught on the job) or know how to create a website comparable to the current one.

Marketing Head:

Description: Manages the advertising efforts of the organization. Creates promotional material and organizes the effort to distribute said material. Should work closely with other executive board members to be able to create relevant and interesting advertisements.

Requirements: Must be creative and have experience utilizing graphic design programs. Experience in marketing and business recommended.

Section B. Officer Eligibility

Any student of The Ohio State University and club member as defined in Article IV is eligible for office. Office is inclusive and is not discriminatory or violating the University guidelines as described in Article III.

Section C. Officer Selection Process

Any potential candidate as listed in Article VI Section B must submit an application to the executive board through Discord or the club's official Email. Candidates will have the chance to campaign for their election. One suggested method is to put a notice in the election Discord text channel. Once candidates are finalized, there will be a section of the regular GCC meetings devoted to quick candidate speeches/presentations (lasting no longer than 2 minutes each). During the final meeting before or on the election day each candidate will be allowed a final 5 minute speech/presentation. Candidates will be allowed to create and distribute packets of information (fliers, pamphlets, documents, etc.) to members

no more than one time per week. Distribution can be in physical form during meetings, or digital form via email. Candidates can also post these and other materials to the discord.

Each member of the voting membership as defined in Article IV will be allowed one vote. They will be allowed to submit them physically at the election meeting, over email, or via a poll posted in the Discord. During the election meeting, a person will obtain the campaigned position if there is a majority (>50%). The President (Primary Leader) is incharge of counting the vote and onboarding new officers. If there is a tie, there will be a revote. If there is a tie again, the result will be determined by the current president.

With club growth, there may be a need for additional officers. This will require careful decisions as the larger the executive board is, the more difficult it will be to manage the board, communicate with each other, and work together. Addition of a position will require a 2/3 vote by the general voting body.

Section D. Officer Removal

If anyone has a complaint with an officer or the actions/operations of the club, they must submit a complaint to the executive board officer that they choose or to the game creation club email. If the complaint is filed as a personal complaint, the issue will be dealt with privately. If the complaint is filed as a public complaint, the issue will be brought up to the entire club. All decisions will need either a 2/3 vote of the executive board, or a majority (>50%) vote of the executive board, and a 2/3 vote of the club members. If any officer feels the need to step down mid-term, they are surely free to do so. It should be understood that they will do everything in their power to stay aboard and continue their responsibilities. Officers should always feel free to talk with the rest of the exec. board to seek help with responsibilities during times of stress. If the ultimate decision is to step down, the officer should also make an effort to find a couple replacement candidates for review by the exec. board. Until a new officer is selected, trained, and takes office, all of the leaving officer's duties will be distributed across the rest of the exec. board.

Officers must be held responsible for their duties and tasks given. It is understood that officer's hold their positions as an extra-curricular non-profit activity. With these two ideas in consideration, the following system has been put in place, to ensure leniency while carrying out duties. Every time an officer fails to meet a deadline for whatever reason (whether it is for a legitimate reason or not), the situation/date/circumstances must be recorded in a private and secure log and kept with both the vice-president and the president. If the officer reaches 3 failed deadlines, the officer will be given a warning. Upon reaching 5 failed deadlines, the officer will receive a warning of being close to a status of possible termination. Upon reaching 6 failed deadlines, the officer will be of a status that will allow the President, Vice-President, and advisers to terminate and replace the officer if they feel obligated to do so. Four months following the 6th failed deadline, if the officer has been in good standing, they will return to fully active status once again. If an officer fails to meet 7 deadlines, the executive board must hold a meeting to see about correcting the problem and replacing the officer.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

The organization is to be dissolved if it meets any of the following criteria. There are not enough club members to obtain an active status as provided by the University. There are not the minimum requirements of officers that meet the Primary Leader, Secondary Leader, and Treasurer. There is no willing advisor that meets the criteria as listed in Article V.

Section B. Dissolution Procedures, including Assets and Debts

The current executive board is responsible for the dissolution proceedings, assets, and debts. Should any organization assets or debt exist during the dissolution of the organization, any assets belonging to any organization members shall be returned and everything else auctioned to pay off any potential debts. If any debt should exist, it should be the responsibility of the outgoing executive board members to resolve the matter. If there are no debts present or extra money remaining from club assets, the remaining money should be donated to a scholarship foundation dedicated to any majors relevant to the production of video games. Under no circumstances may an organization leave debts to The Ohio State University or its entities.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

Proposed amendments should be in writing and proposed and voted at a general meeting. Any member may propose an amendment. To pass the amendment there must be two-thirds vote in favor of the amendment from the member body and the executive board counted separately. There shall be no amendments put up to vote when the organization is between registration cycles and when the current constitution has not been approved by the Ohio Union and Student Activities Department and is approved. Submission for approval of an amended constitution should occur within 30 days of the amendments.

Constitution Rev. 4/10/2026 By:

Alexander T. Russo

Constitution Rev. 4/14/2020 By:

Alexander W. Shearer

Constitution Rev. 4/25/2018 By:

David W. Grougan

Constitution Rev. 4/29/2016

By: David W. Grougan

Constitution Rev. 6/13/2012

By: Brian P. Orchosky

Constitution Rev. 08/21/2009

By: James A. Pickett

Constitution Rev. 10/8/2006

By: Bryan D. Webb