



THE OHIO STATE  
UNIVERSITY  
OFFICE OF STUDENT LIFE

CONSTITUTION OF THE BIG DATA AND ANALYTICS ASSOCIATION  
AT THE OHIO STATE UNIVERSITY

ARTICLE I. NAME OF ORGANIZATION

The full name of this organization shall be the Big Data and Analytics Association at The Ohio State University, hereafter referred to as BDAA. This organization is a student-led entity at The Ohio State University.

ARTICLE II. ORGANIZATION PURPOSE

The goals of the Big Data and Analytics Association at The Ohio State University are to:

- Help members understand the concept of data analytics (or data science) and its applications in multiple industries as well as potential career paths.
- Solidify and refine quantitative and qualitative reasoning as well as critical thinking skills.
- Support the Data Analytics major, as well as the specialization within the Fisher College of Business and the Industrial and Systems Engineering Department; this extends to further programs which develop in the coming years.
- Network with industry professionals.
- Foster an open and united tech community in Columbus and beyond.
- Distinguish The Ohio State University as a pioneer in the field of data analytics.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

The Big Data and Analytics Association *agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with these guidelines.*

Section B. Hazing

The Big Data and Analytics Association *agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

### Section C. Bylaws

The Big Data and Analytics Association *retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in these constitutional articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities Department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements*

## ARTICLE IV. MEMBERSHIP

### Section A. Membership Eligibility

Membership is open to all currently enrolled Ohio State students interested in data analytics, data science, artificial intelligence, business analytics, or related fields. Membership is voluntary and open without discrimination in accordance with Article III. Membership is open to students of all majors and grade levels.

No student shall be granted automatic membership. All members are free to disassociate from the organization at any time without fear of retaliation or harassment.

### Section B. Member Selection

Students may become members by:

1. Attending at least three general body meetings or official BDAA events within a single academic semester, and
2. Submitting a membership interest form or registering through the organization's official communication platform.

Membership status is confirmed by the Executive Committee based on verification of attendance and registration records. No vote is required for general membership approval.

Participation in specialized programs (ex. Project Series, Executive board applications) may require an interest form/application. Final acceptance into such programs is determined by a simple majority vote of the Executive Committee following interviews. In case of an even split, the President will have the final vote. If the impasse cannot still be resolved, the President/Co-Presidents will seek advice from the Advisor and cast a second ballot to resolve the tie.

### Section C. Membership Timeline

General membership operates on a rolling basis throughout the academic year. Students typically become active members during the first month of the fall or spring semester, though membership remains open year-round.

Specialized program membership timelines are determined at the start of each semester.

#### Section D. Member Removal

Members may be removed for conduct that:

- Violates The Ohio State University Student Code of Conduct,
- Violates this constitution or organizational policies,
- Engages in harassment, discrimination, or hazing,
- Substantially undermines the mission or operations of BDAA.

The Executive Committee, in consultation with the Advisor.

Removal requires a two-thirds (2/3) majority vote of the Executive Committee.

The member in question shall be given written notice and an opportunity to respond before a final decision is made.

### ARTICLE V. ADVISOR

#### Section A. Advisor Duties and Responsibilities

The Advisor shall serve as a resource and provide advisory support to officers and members. The Advisor shall not vote or hold office within the organization.

The Advisor must:

- Complete required advisor and anti-hazing training,
- Submit annual registration approvals,
- Approve CSA funding requests initiated by the Treasurer,
- Follow applicable university regulations and reporting obligations.

#### Section B. Advisor Term

The Advisor shall serve a one-year term with the opportunity for reappointment annually.

#### Section C. Advisor Selection

The Primary Advisor must be a full-time faculty member or administrative/professional staff member at The Ohio State University. The Executive Committee identifies potential advisors through outreach to faculty or staff aligned with the organization's academic focus. The decision makers are the Executive Committee. Selection requires a simple majority vote of the Executive Committee.

## Section D. Advisor Replacement

### Establishing Cause:

Failure to fulfill advisory responsibilities, violation of university policies, or inability to continue serving.

### Decision Makers:

Executive Committee.

### Margin of Approval:

Two-thirds (2/3) majority vote of the Executive Committee.

## ARTICLE VI. ORGANIZATION LEADERSHIP

### Section A. Officer Positions

BDAA shall maintain, at minimum, the following officers:

- Primary Leader (President): Oversees strategic direction, organizational operations, and external representation.
- Secondary Leader (Vice President): Assists the President and assumes duties in their absence.
- Treasurer: Manages financial records, budgets, and funding compliance.
- Corporate Relations Director
- Marketing Director
- Events Director
- Projects Director
- Webmaster

### Section B. Officer Eligibility

Officers must:

- Be active members in good standing,
- Be enrolled full-time students (Primary Leader and Treasurer),
- Not be on academic or disciplinary probation.

Eligibility criteria shall comply with Article III and IV.

### Section C. Officer Selection Process

#### Candidate Identification:

Candidates submit applications and may participate in interviews.

#### Decision Makers:

Current Executive Committee.

Procedures:

- Applications are reviewed.
- Interviews are conducted.
- Deliberation occurs without candidates present.

Margin of Approval:

Officers are selected by a simple majority vote of the Executive Committee. The President and Vice President do not vote on their own replacement.

Selections occur annually near the end of the fall semester.

#### Section D. Officer Removal

Establishing Cause:

- Failure to perform duties,
- Conduct detrimental to the organization,
- Violation of university policies.

Decision Makers:

Executive Committee, in consultation with the Advisor.

Margin of Approval:

Two-thirds (2/3) majority vote.

Vacancies shall be filled through an interim appointment by the Executive Committee until a formal selection process is completed.

### ARTICLE VII. ORGANIZATION DISSOLUTION

#### Section A. Dissolution Requirements

The organization may dissolve upon a unanimous vote of the Executive Committee and approval of the Advisor.

#### Section B. Dissolution Procedures, including Assets and Debts

Responsible Parties:

The President and Treasurer, under Advisor supervision.

Assets:

Remaining assets shall first be used to satisfy outstanding debts. Any surplus shall be transferred to an appropriate Ohio State department aligned with the organization's academic mission.

Debts:

All debts must be paid prior to dissolution. Under no circumstances shall debts be left to The Ohio State University.

#### ARTICLE VIII: CONSTITUTIONAL AMENDMENTS

Amendments may be proposed by any member of the Executive Committee.

Proposed amendments must be submitted in writing and reviewed at a scheduled meeting.

Approval requires a two-thirds (2/3) majority vote of the Executive Committee.

Approved amendments must be submitted to the Ohio Union & Student Activities Department within 30 days for formal approval.