

# **Demetrios Chapter Of Alpha Rho Chi**

## **Student Organization Constitution**

### **ARTICLE I. NAME OF ORGANIZATION**

The Demetrios Chapter Of Alpha Rho Chi

### **ARTICLE II. ORGANIZATION PURPOSE**

The purpose of this Chapter is to organize and unite for education and professional development puposes, the students of architecture and its allied arts at The Ohio State University in order that this fraternity may promote the artistic, scientific, and practical proficiency of its membership and the profession.

### **ARTICLE III. UNIVERSITY REGULATIONS**

#### **Section A. Harassment and Discrimination, including Sexual Misconduct**

*Demetrios Chapter Of Alpha Rho Chi agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.*

#### **Section B. Hazing**

*Demetrios Chapter Of Alpha Rho Chi agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

#### **Section C. Bylaws**

*Demetrios Chapter of Alpha Rho Chi retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be*

*consistent with the organization's currently approved constitution on file and CSA constitution requirements.*

## **ARTICLE IV. MEMBERSHIP**

### **Section A. Membership Eligibility**

#### Clause 01: Composition of Membership

This chapter shall be constituted of collegiate members attending Ohio State University, registered in courses leading to a degree, provided at least fifty percent (50%) are registered in architecture or an allied field.

#### Clause 02: Transfer of Membership

When a collegiate member of Alpha Rho Chi transfers to this university, that member may affiliate as a collegiate member of this chapter with the approval of a two-thirds vote of the chapter.

### **Section B. Member Selection**

#### Clause 01: Election of New Members

An invitation to join the fraternity may be extended by a two-thirds vote of the chapter. This invitation may be contingent on pledging. No person shall become a member of the chapter without completing the fraternity's Ritual.

#### Clause 02: Votes on Membership

All voting to extend a bid, initiate a candidate, dismiss a new member, or suspend a collegiate member shall be taken by confidential ballot. Such votes shall not be taken until notice is given to all collegiate members concerning the rules governing that vote. In the event of any mentioned circumstances, a two-thirds majority vote shall act as the deciding factor.

### **Section C. Membership Timeline**

Potential new members undergo a recruitment process in the Spring semester of the academic year. All potential new members must participate in interviews with a current chapter member, and an invitation (bid) to become a pledging member may be extended by a two-thirds vote of the chapter. That member then must undergo new member education, followed by a mandatory Ritual. They can then transfer as a full member of Alpha Rho Chi Demetrios Chapter. This membership is valid for the rest of their collegiate careers at Ohio State University, contingent on future standings as a member (see Article IV, Section D, Clause 01 & 02).

### **Section D. Member Removal**

## Clause 01: Removal of New Members

A motion may be made at any chapter meeting to dismiss a new member, provided it is seconded by three other members. An affirmative vote by majority of the membership is needed to pass the motion, removing their eligibility for initiation of the Demetrios Chapter of Alpha Rho Chi.

## Clause 02: Suspension of Members

A collegiate member may be suspended and have their fraternity privileges withdrawn by a two-thirds vote of the chapter for any of the following causes:

- Violation of oaths or the bylaws;
- Failure or refusal to meet minimum standards of participation;
- Failure or refusal to pay indebtedness due to the fraternity;
- Suspension from the university for disciplinary action;
- Malfeasance as an officer of the chapter;
- Actions unbecoming a member of Alpha Rho Chi.

The member against whom such action is taken shall be notified in writing and given the opportunity to defend themselves in front of the active chapter. Upon suspending a member, the chapter shall promptly inform the Grand Council of Alpha Rho Chi Fraternity. The suspended member may be reinstated to good standing upon satisfaction of the offense by three-fourths vote of the active chapter.

## **ARTICLE V. ADVISOR**

### **Section A. Advisor Duties and Responsibilities**

The chapter Advisor of Record shall be responsible for aiding the chapter when needed and being a liaison between the chapter and the university.

### **Section B. Advisor Term**

The Advisor of Record shall serve as an advisor of Alpha Rho Chi Demetrios for as long as that advisor is willing and able. The Advisor must renew their advisor yearly for the next academic year in April of the previous semester.

### **Section C. Advisor Selection**

The Alpha Rho Chi Demetrios Chapter Advisor of Record shall be a full-time member of the university staff, be physically present for the majority of the academic year, and be in compliance with the affiliated Ohio State University policies for advising student groups.

The chapter shall choose an Advisor of Record in accordance with university regulations. If a new advisor is necessary for the upcoming academic year, the selection process to find a new advisor shall commence at the beginning of the previous semester. To select a new advisor, a period of

nominations will occur, in which any current member of APX can nominate a faculty member to be advisor, with the permission of their nomination documented. A majority vote from the Executive Board will then select the next advisor of term. In the event of a tie, the Worthy Architect shall make the final decision.

#### **Section D. Advisor Replacement**

In the case of replacement of an advisor of record, the current Advisor must notify the chapter immediately. A new advisor can be recruited by any member and approved by the Executive Board.

### **ARTICLE VI. ORGANIZATION LEADERSHIP**

#### **Section A. Officer Positions**

##### **Clause 01: Worthy Architect (WA)**

The Worthy Architect shall preside at all meetings of the chapter and Executive Board. The WA shall exercise general supervision of the chapter between its meetings. The WA shall prepare a report of the state of the chapter to submit to the fraternity's National Convention. The WA shall have one vote at meetings of the Executive Board.

##### **Clause 02: Worth Associate Architect (WAA):**

The Worthy Associate Architect shall be a liaison between the Worthy Architect and the committee chairmen. The WAA shall preside at meetings of the chapter and Executive Board in the absence of the WA. The WAA shall have one vote at meetings of the Executive Board.

##### **Clause 03: Worthy Clerk (WC):**

The Worthy Clerk shall serve as the chapter's internal secretary. The WC shall record and maintain minutes of meetings of both the chapter and the Executive Board and publish them in a timely fashion for inspection of the membership. The WC shall be responsible for maintaining an accurate roster of the membership of the chapter and filing regular membership reports and reports of new members to the Grand Council. The WC shall have one vote at meetings of the Executive Board.

##### **Clause 04: Worthy Scribe (WS):**

The Worthy Scribe shall serve at the chapter's external secretary. The WS shall coordinate the publications and public media of the chapter. The WS shall serve as a liason with alumni members of the chapter. The WS shall have one vote at meetings of the Executive Board.

##### **Clause 05: Worthy Estimator (WE):**

The Worthy Estimator shall serve as the chapter's treasurer. As custodian of the chapter's funds, the WE shall be responsible for the placement of chapter funds in a bank and the safekeeping of accurate records of the chapter's financial transactions, including receipts or vouchers to cover expenses. With the Executive Board, the WE shall prepare a proposed chapter budget for the

approval of the chapter. The WE shall be responsible for collecting dues and fees from both current members and new members. The WE shall prepare a written report on the chapter's finances for the first chapter meeting of the month. The WE shall have one vote at meetings of the Executive Board.

Clause 06: Worthy Superintendent (WSupt):

The Worthy Superintendent shall serve as director of the ritual and chair of the Ritual Committee. The WSupt shall be responsible for properties associated with the Ritual. The WSupt shall have one vote at meetings of the Executive Board.

## **Section B. Officer Eligibility**

Clause 01: Eligibility

No member initiated in the same initiation cycle as the election can run for a position in office.

Clause 02: Office-Holding Limitations

No member shall hold more than one office at a time, and no member shall be eligible to serve two consecutive terms in the same position of office.

## **Section C. Officer Selection Process**

Clause 01: Nomination Procedure

Nominations shall be accepted from the floor at the first chapter meeting in April. Nominations may be made by any collegiate member and should be seconded. Before the election at the second meeting in April, additional nominations from the floor shall be accepted.

Clause 02: Ballot Election

The officers shall be elected by majority vote of the entire current active chapter. In the case of a tie, a majority vote of the Executive Board shall make the final decision. Elected officers shall serve for a one year term, or until their successors are elected. The installation of officers shall take place at the final meeting of the academic term.

Clause 03: Vacancies of Elected Officers:

In the case an elected office is vacated, the chapter shall nominate at the next chapter meeting and elect a replacement at the following chapter meeting.

## **Section D. Officer Removal**

Any officer may be removed from office by three-fourths vote of the chapter. In the case of a special election to replace an officer, the procedures outlined in Article VI, Section C (Officer Selection Process) shall be utilized, with the omission of the semester timeline. The chapter meeting following

the removal of the officer shall conduct nominations, with election to occur in the next chapter meeting.

## **ARTICLE VII. ORGANIZATION DISSOLUTION**

### **Section A. Dissolution Requirements**

The Demetrios Chapter Alpha Rho Chi shall be dissolved in the case of any of the following events:

- The chapter has been in debt for a period of more than one year, and a feasible, actionable plan has not been set in place to resurface from debt in a period of one year;
- The Grand Council of Alpha Rho Chi deems it necessary that the Demetrios chapter be dissolved;
- The Chapter has less than 5 members for an entire academic year;
- Unanimous approval from the entire chapter of decision to dissolve.

### **Section B. Dissolution Procedures, including Assets and Debts**

Should the chapter be dissolved for any reason, the current current Executive Board must complete these items before the end of the current term:

- All remaining assets shall be used to pay off any and all debt, and the remaining balance shall be combined and given to the Alpha Rho Chi Foundation.
- If any debt is not covered by assets, the remaining amount of debt shall be discussed with the Grand Council of Alpha Rho Chi, in which a plan of action to either receive or raise funds from the Grand Council shall be put into action.
- Digital and physical assets, such as official emails, social media accounts, and all physical documentation, should be saved on file with the Knowlton School.

\*Under no circumstances may an organization leave debts to the Ohio State University or its entities.

## **ARTICLE VIII. CONSTITUTIONAL AMENDMENTS**

### **Section A. Amendment Process**

Clause 01: Amendment to Bylaws

These bylaws may be amended at any regular meeting of the chapter by a three-fourths vote, provided the amendment has been submitted in writing at the previous chapter meeting.

Clause 02: Approval of Amendments

Before amendments to the by-laws shall take effect, they must be approved by the Worthy Grand Architect of Alpha Rho Chi Fraternity.