

Jewish Medical Students Association

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

Jewish Medical Students Association

ARTICLE II. ORGANIZATION PURPOSE

The purpose of Jewish Medical Students Association (JMSA) is to facilitate an active and engaged Jewish community at the College of Medicine through educational, cultural, and religious activities. We aim to explore Judaism and how it relates to the study of medicine, provide a venue for students to learn about issues in Jewish healthcare, and make a forum available for all students and faculty to discuss Judaism, spirituality, and their intersectionality with healthcare at large. Purpose Statement

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Jewish Medical Students Association *agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.*

Section B. Hazing

Jewish Medical Students Association *agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

Section C. Bylaws

Jewish Medical Students Association *retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department,*

and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

Any student at OSU can be a member of Jewish Medical Student Association, so long as they attend events with a willingness to learn about other cultures and respect other members. Additionally, they must attend at least one event hosted by the organization per academic year

Section B. Member Selection

Members are not selected for Jewish Medical Student Association, but they qualify as a member if they are an OSU student and have attended at least one event hosted by the organization per academic year.

Section C. Membership Timeline

Membership resets every academic year, at the start of the fall semester. Once an OSU student has attended at least one event hosted by the organization, they are automatically considered a member until the start of the following fall semester, at which point membership will reset again.

Section D. Member Removal

If a member engages in behavior that is detrimental to advancing the purpose of Jewish Medical Students Association, violates JMSA's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed from JMSA. Removal may only be executed with a majority (at least 50%) approval by ALL of the officers of JMSA, all of whom must be present for a quorum.

In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the officers of JMSA may vote to temporarily suspend a member.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

Jewish Medical Student Association will have at least one advisor who is a member of the faculty or administrative and professional staff selected by the President and Vice President in accordance with its constitution and bylaws. Classified civil service employees, graduate administrative associates, and emeritus and retired faculty/staff may serve as co-advisors, but the primary faculty/staff advisor is responsible for the certification process. The organization's advisor shall serve as a resource person providing advisory support to officers and members and may not vote or hold office in the organization. An advisor will serve in this position until they no longer are able to fulfill their duties as advisor, at which point the President and Vice President will select a new advisor.

Section B. Advisor Term

At the renewal of the organization each academic year, the President will ask the advisor if they can continue serving in this role. If the advisor feels they are able to continue in this position, they will continue to do so, until they no longer are able to be the advisor, at which point the advisor selection process will occur.

Section C. Advisor Selection

Members of the executive board will find Jewish faculty that could serve in the Advisor role. Once at least three potential advisors have been selected, the board will meet to discuss a ranking of advisor preferences, with each executive member allowed two votes. The person with the highest votes will be contacted first by the President to determine if they are interested in the position. If they are not, the second, and then third choice advisors will be contacted.

Section D. Advisor Replacement

In the process of replacing an advisor, the President, Vice President, and Treasurer will meet with the incoming advisor to explain the organization's goals and the responsibilities required by the advisor. They will also answer additional questions and provide training links, as provided by OSU.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

President

- Responsible for registering as a student group with the university
- Ensure all official paperwork is complete, attend President training
- Build and maintain relationships with faculty
- Oversee all other officer roles
- Set agenda and facilitate all meetings

Vice President

- Create and send monthly newsletter detailing holidays for the month, Shabbat plans around campus (or community), and JMSA updates
- Sending out general group emails (ex. Once an event is planned, secretary sends the reminders for the event)
- Taking notes at every meeting, send notes to entire board after each meeting

Treasurer

- Responsible for registering as a student group with the university to secure funding

- Communicate with Hillel, federation, and other Jewish organizations for funding
- Assist VP programming to coordinate charity/fundraising events
- Create a budget at the beginning of each semester allocating funds for various programs/apparel •

In charge of funding for food at meetings

Vice President of programming

- Schedule events for the entire semester, including fundraising, networking, academic and social events
- Organize events with other professional/graduate schools
- Organize monthly meetings
- Network with Jewish community members
- Help recruit club members

Section B. Officer Eligibility

Each September, members of Jewish Medical Students Association (individuals that attended at least two JMSA events during the recent school year) will vote for the following year's council. Candidates for council positions will be made eligible by submitting a statement of interest for other members to use to evaluate candidates. Each member may select up to two candidate positions during Election Day. Candidates are free to change the positions they are running up until three days before Election Day. The candidate elected during Election Day will transition into their officer role by the end of the autumn semester.

Section C. Officer Selection Process

Potential candidates may self-nominate themselves. Appointment for a position requires majority (at least 50%) approval by ALL of the officers of the JMSA, all of whom must be present for a quorum.

Section D. Officer Removal

A registered member (one listed on the group page) can call for a removal of an officer. Removal may only be executed with a majority (at least 50%) approval by ALL of the officers of the JMSA, all of whom must be present for a quorum.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

Jewish Medical Student Association will meet the dissolution requirements if the majority (at least 50%) of the executive board votes for dissolution at a meeting where all officers are present. Any member of the executive board can suggest a vote for dissolution, so long as they provide a reason, for which they will be asking to speak about at the voting meeting.

Section B. Dissolution Procedures, including Assets and Debts

In the case of Jewish Medical Student Association dissolution, the organization will return those funds/assets to the funding University unit (e.g. Student Government, or sponsoring University department/office) after dissolution in accordance with University policies and procedures. If the organization has outstanding debts to The Ohio State University or its entities, the organization cannot undergo dissolution until the necessary steps have been completed (such as completion of training requirements) to pay these debts.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

The Primary and Secondary Leaders are able to amend Jewish Medical Student Association's constitution at any point during their term. Any other member of the executive board can propose amendments or changes to the constitution, so long as it receives a majority (over 50%) vote from the entire executive board. All amended constitutions must be submitted to the Ohio Union and Student Activities for review and approval.