

Terrestrial Robotics at Ohio State

Terrestrial Robotics at Ohio State Constitution

ARTICLE I. NAME OF ORGANIZATION

The Name of the Organization shall be “Terrestrial Robotics at Ohio State” and be abbreviated as “TROS”.

ARTICLE II. ORGANIZATION PURPOSE

The purpose of Terrestrial Robotics at Ohio State is to participate in student robotics projects, develop student understanding of robotics, and to support the community with robotics mentorship.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Terrestrial Robotics at Ohio State agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.

Section B. Hazing

Terrestrial Robotics at Ohio State agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.

Section C. Bylaws

Terrestrial Robotics at Ohio State retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents

may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

Membership in this organization is open to all currently enrolled Ohio State University students, as well as staff and faculty, who are interested in supporting the goals of the organization. Membership shall not be denied on the basis of age, ancestry, color, disability, ethnicity, gender identity or expression, genetic information, military status, national origin, race, religion, sex, sexual orientation, or veteran status.

Voting Membership is maintained by attending at least four meetings per semester or by making significant contributions to the organization outside of meetings, as determined by the Executive Committee.

Section B. Member Selection

Any Ohio State student, staff, or faculty may become a member by e-mailing an Officer and requesting to be added to the membership list, unless the individual has been previously expelled for Very Inappropriate Behavior (defined as actions such as providing alcohol to high school students, engaging in illegal activities with them, or inappropriate relations with them, as determined by a four-fifths vote of the Executive Committee with Advisor approval).

Section C. Membership Timeline

Membership applications will be accepted on a rolling basis throughout the academic year. Students may join at any time by contacting an officer. New members will be formally recognized at the next general body meeting.

Section D. Member Removal

Members who miss three or more meetings or are reported by their Team Leads to be inactive, may be removed from membership at the discretion of the Executive Committee.

Before any removal is finalized, the Executive Committee will review the situation and allow the member an opportunity to explain or appeal. A two-thirds (2/3) majority vote of the Executive Committee is required to approve a member's removal.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

Any Advisor must be a full-time staff or faculty member of the College of Engineering. Advisors are expected to advise the Organization on financial matters, serve as a representative of the Organization to the College of Engineering (from which the Organization receives funding), coordinate with the Organization regarding course credit any robotics classes (i.e. ENGR 2230), and provide advice to the Officers.

The Advisor is not expected to attend all general meetings but must be available for consultation with the Officers during normal office hours and by email. If a student feels they have been unfairly relieved of mentoring duties, they may appeal to the Advisor, who will make a final decision on whether the student may rejoin the organization.

Section B. Advisor Term

The Advisor shall serve a renewable one-year term, reviewed annually by the Executive Committee. Advisors may serve multiple consecutive terms with agreement from both the Advisor and the Executive Committee.

Section C. Advisor Selection

The Advisor shall be nominated by the Executive Committee and confirmed by a majority vote of the membership. If multiple candidates are available, each may be invited to speak before a vote is taken.

Section D. Advisor Replacement

If the Advisor resigns or is unable to fulfill their duties, the Executive Committee will appoint an interim Advisor until a new one can be nominated and approved by the membership. The nomination and approval of a new Advisor will be decided by a simple majority vote of the voting members present at a general meeting. A two-thirds (2/3) majority vote of the Executive Committee is required to approve the replacement for an Advisor.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

The Elected Officers of the Organization shall consist of the President, Vice President, Treasurer, Public Relations & Recruitment Chair, Outreach Coordinator, and Project Coordinator.

The President, serving as the Primary Leader, shall conduct meetings, appoint committees and other officers as needed with executive board approval, assist the Executive Committee in their duties, and ensure smooth transitions of knowledge between years. The President must be enrolled as a full-time student at Ohio State University.

The Vice President, serving as a Secondary Leader, shall perform the duties of the President in their absence and assist with managing internal organizational affairs. The Vice President must be a student in good standing at Ohio State University.

The Treasurer shall manage the financial affairs of the organization and report to the Executive Committee on the financial status of the organization. The Treasurer must be enrolled as a full-time student at Ohio State University.

The Public Relations & Recruitment Chair shall lead recruitment efforts, communicate with the public, and maintain the organization's social media pages and website.

The Outreach Coordinator shall organize outreach robotics events and mentorship activities, including mentorship classes for new members.

The Project Coordinator shall oversee projects and competitions and report the status of each to the executive board.

These officers form the executive board and may appoint additional officer positions as needed. No person may hold more than two elected roles, and each officer has one vote on the executive board regardless of the number of positions held.

Section B. Officer Eligibility

To be eligible for office, candidates must be currently enrolled Ohio State students in good academic standing. They must be voting members of the Organization for at least one semester before the election. Officers must commit to attending weekly meetings and fulfilling their responsibilities.

Section C. Officer Selection Process

The Elected Officers shall be selected by direct election during the Spring Semester no later than the end of April. A candidate must declare their intention to run for a position to the Executive Committee, who are required to accept their candidacy given they are

eligible for the position. All candidates must be given a chance to speak, but each candidate may not speak for more than five minutes per position, unless permission is granted by a majority vote. For each position, the winning candidate must get a majority of the votes cast. The voting method used shall be decided by the Executive Committee.

Section D. Officer Removal

Any Officer may be removed from their position for failure to fulfill their duties, misconduct, violation of organizational policies, or loss of eligibility status. Removal proceedings may be initiated by any member of the organization and must be reviewed by the Executive Committee. Before any removal is finalized, the Officer in question will be notified of the concerns and given an opportunity to respond or appeal. A three-fifths (3/5) majority vote of the general membership or a unanimous vote of the Executive Committee is required for removal.

In the event of a vacancy due to resignation, removal, ineligibility, or any other reason, the Executive Committee shall appoint an interim Officer to fulfill the responsibilities of the vacant position until a formal election can be held. If the President is removed or resigns, the Vice President shall assume the duties of President until a new election takes place.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

The Organization shall be dissolved if three-quarters majority of the general Membership deems that the Organization can no longer fulfill its purpose.

Section B. Dissolution Procedures, including Assets and Debts

If the Organization is dissolved, then the executive board will resolve debt & liabilities. The executive board will take all the actions necessary to close any Organization accounts and transfer assets.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

Amendments to this Constitution may be proposed by any member of the organization and must be submitted by electronic mail to the President for review. The proposed amendment will then be presented to the general membership at the next scheduled

meeting. A two-thirds (2/3) majority vote of the members present is required to adopt any amendment.

Should the organization transition leadership or wish to amend the constitution in between registration cycles, the articles set forth in this document will remain in effect until a revised constitution is submitted to the Ohio Union and the Student Activities Department and approved. All approved amendments must be submitted to the Ohio Union and the Student Activities Department within thirty (30) days of adoption.