

Sport Management Association

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

Sport Management Association

ARTICLE II. ORGANIZATION PURPOSE

The purpose of the Sport Management Association shall be to provide professional development opportunities as well as to enhance the educational and social experiences of its members.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Sports Management Association *agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.*

Section B. Hazing

Sports Management Association *agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

Section C. Bylaws

Sport Management Association *retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.*

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

Membership in the Sports Management Association is open exclusively to students currently enrolled in The Ohio State University Sport's Management Master's Program. All members must be in good academic standing with the university.

Section B. Member Selection

Any student enrolled in the Sports Management master's program is eligible to become a member of the Sports Management Association. To become a member, the student must attend at least one meeting

Section C. Membership Timeline

Membership in the Sports Management Association is open to all eligible students on a rolling basis throughout the academic year. Interested students may begin the membership process outlined in Section B at any time by attending a general body meeting. While membership is always open, students are encouraged to join early in the fall or spring semester to fully participate in events, meetings, and organization activities.

Section D. Member Removal

A member of the Sports Management Association may be removed for failure to meet membership responsibilities, including but not limited to: excessive unexcused absences from meetings or events, conduct detrimental to the organization, or violation of university policies.

The process for removal is as follows:

1. **Documentation and Notification:** The Membership Chair or President documents the concern and notifies the member in writing, allowing the member an opportunity to respond.
2. **Review by Executive Board:** The Executive Board reviews the situation, considering the member's response and any supporting documentation.
3. **Decision by Voting:** The Executive Board votes on whether to remove the member. Removal requires a **two-thirds (2/3) majority vote** of the full Executive Board.
4. **Notification of Outcome:** The member is informed in writing of the final decision. If removed, the individual loses all membership privileges immediately.

This process ensures fairness and transparency while maintaining accountability within the organization.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The Faculty Advisor shall provide guidance and support to the Sport Management Association, ensuring alignment with university policies and the organization's mission. The Advisor will attend

meetings as needed, assist with event planning and professional development opportunities, oversee elections, and advise on financial and administrative matters.

Section B. Advisor Term

The Faculty Advisor will serve a one-year term, renewable upon mutual agreement between the Advisor and the Executive Board.

Section C. Advisor Selection

The Advisor must be a full-time faculty or staff member at The Ohio State University with knowledge or experience in sport management. The Executive Board will select and confirm the Advisor through a majority vote.

Section D. Advisor Replacement

If the Advisor can no longer fulfill their duties, the Executive Board will appoint an interim Advisor and begin the process to select a permanent replacement, subject to approval by the organization and the Department of Sport Management.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

President: Sydni Ratliff- shall schedule and conduct all meetings of the organization, update all paperwork necessary to remain a student organization, update handbook, and oversee all projects in which the club engages

Vice President: LaShonda Coleman- shall oversee program recruitment activities, coordinate professional development undertakings, and in the absence of the President, perform the required duties of the president.

Treasurer: Jonah Bacho- shall maintain all financial records and coordinate all fund-raising activities for the association

Secretary: Jacob Garland & Tyler Spitz- shall take minutes at all meetings and distribute to officers and advisory board members, and coordinate social events, and is responsible for keeping all records for club activities to pass down to future officers-

Alumni Chair: Diego Benitez & Abrianna- shall update alumni directory as needed, serve as the main contact person for all alumni, organizing alumni events, networking and fostering positive relationships with alumni

Social Media Chairs: Kylie Snow & Zoe Avery -shall oversee all social media channels and constantly keep those updated for the followers.

Section B. Officer Eligibility

All officers must be current Ohio State University students enrolled in the Sport Management Master's Program and active members of the Sport Management Association. Officers must maintain a minimum 3.0 GPA and remain in good academic and conduct standing with the university.

Section C. Officer Selection Process

Officers of the Sports Management Association shall be selected through a transparent and democratic process. The steps for officer selection are as follows:

1. **Nominations:** Eligible members may nominate themselves or be nominated by another member during the designated nomination period.
2. **Candidate Presentations:** Nominees may provide a brief statement or presentation outlining their qualifications and goals for the position.
3. **Voting:** Officer elections will be conducted by a vote of the general membership. Each member in good standing receives one vote.
4. **Margin of Approval:** Officers are elected by a **simple majority (50% + 1)** of all votes cast.
– If no candidate receives a majority, a runoff election will be held between the top two candidates.
5. **Certification of Results:** The **President** (or Vice President if the President is running) and the **Advisor** will verify and certify the election results.

This process ensures fairness, clear decision-making, and member participation in leadership selection.

Section D. Officer Removal

Officers may be removed for failure to fulfill their duties, violation of the organization's constitution or university policy, excessive unexcused absences, or conduct that harms the organization's integrity or reputation.

Concerns should be brought to the Executive Board or Faculty Advisor. The remaining officers, in consultation with the Faculty Advisor, may vote to remove the officer by a majority vote. The decision will take effect immediately, and a new election will be held to fill the vacancy.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

The Sport Management Association may be dissolved if deemed necessary by a two-thirds majority vote of the active voting membership and approval from the Faculty Advisor. Dissolution may also occur if membership drops below the minimum number required by the university for active registration.

Section B. Dissolution Procedures, including Assets and Debts

1. **In the event that the Sports Management Association dissolves, the following procedures will be followed, with responsibilities assigned to the Executive Board:**

- 2. Review of Financial Standing:** The Treasurer, in coordination with the President, will review the organization's financial records to determine total assets and outstanding debts.
- 3. Payment of Debts:** The Treasurer will ensure that all outstanding debts and financial obligations are paid in full using available funds. If debts exceed assets, the Treasurer will coordinate a repayment plan with members who agreed to cover financial obligations. Under no circumstances will debts be transferred to The Ohio State University or its entities.
- 4. Distribution of Remaining Assets:** After debts are satisfied, the Executive Board will determine an appropriate student-focused or sports-related charitable organization to receive any remaining assets.
- 5. Final Documentation:** The President is responsible for submitting written documentation of the dissolution, including debt repayment and asset distribution, to the appropriate university office for record-keeping.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

Amendments to this constitution may be proposed by any active voting member. Proposed amendments must be submitted in writing to the Executive Board for review and discussion. Amendments will be adopted upon a two-thirds majority vote of the voting membership and approval by the Faculty Advisor. Once approved, all amendments will be submitted to the Ohio State Student Activities office for final review and record.