

Fishbowl Improvisational Comedy Group

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

The name of this organization shall be “Fishbowl Improvisational Comedy Group,” and can additionally be referred to as “Fishbowl Improv” or “Fishbowl.”

ARTICLE II. ORGANIZATION PURPOSE

Fishbowl Improvisational Comedy Group is here to bring together creative-minded students, and to explore their unique talents through improvisational comedy in the collective effort of tickling the minds of the OSU student body without charging for admission. Fishbowl strives to create a welcoming environment for all; the organization remains dedicated to diversity, equity, and inclusion.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Fishbowl Improvisational Comedy Group agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with these guidelines.

Section B. Hazing

Fishbowl Improvisational Comedy Group agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.

Section C. Bylaws

Fishbowl Improvisational Comedy Group retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in these constitutional articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities Department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

All members must be current students of The Ohio State University. Only students who pass the member selection process will be eligible to join the group. Fishbowl strives to maintain a level of internal diversity that reflects the diversity of Ohio State's student body.

Section B. Member Selection

Auditions will occur in two sections: A preliminary audition and a callback. Interested students will attend a preliminary audition. Any enrolled student in The Ohio State University is allowed to attend a preliminary audition. If the student receives a simple majority vote in favor of their performance from the current members of the group, they will be notified in the evening of their audition that they may attend callbacks. The date of callbacks will be announced alongside auditions. After the callback audition, students require a two-thirds supermajority from the members of the group after deliberation to be invited into the group. All audition and callback sessions are mandatory for active members barring illness or family emergency.

Section C. Membership Timeline

Auditions will be held near the beginning of both fall and spring semesters. New members after passing the audition process will attend their first practice the week after receiving notice of acceptance into the group, and from then on are official members.

Section D. Member Removal

Members of the group may be dismissed by the Executive Board for the following reasons: Inability to consistently attend rehearsals and performances; consistent conduct in detriment to the group; inability to maintain reasonable balance between school commitments and group commitments; consistently poor performance AND a lack of desire to improve OR an inability to improve in a timeframe deemed necessary by the Executive Board; or any combination thereof. A simple majority of the Executive Board must vote in favor of removing the member.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The advisor will oversee activities when requested by the group. Their primary function is to approve the organization's registration every year and complete relevant obligations to maintaining the status of the group.

Section B. Advisor Term

The advisor serves as the primary advisor role until they choose to step back from the role or are removed from the group.

Section C. Advisor Selection

An advisor will be selected by the current student Executive Board. They will select a current professor who is willing to take on the role. The Executive Board will offer the position to current professors and email professors to gauge interest in the role. Once a professor accepts the

position, then the Executive Board will perform a final vote. With a simple majority the professor will assume the position of primary advisor.

Section D. Advisor Replacement

An advisor can be removed by simple majority vote from the Executive Board. A vote can be proposed at any Executive Board meeting by any Executive Board member and they can conduct a vote. Possible behavior that would lead to removal is consistent conduct in detriment to the group; consistently poor performance AND a lack of desire to improve OR an inability to improve in a timeframe deemed necessary by the Executive Board.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

There will be five officers in Fishbowl Improvisational Comedy Group. These members will be known as the “Executive Board.” The officers will hold their title for the term of one year. Elected Officers should be able to attend executive meetings throughout the year. Barring extreme circumstances, President and Vice President must remain active members during their terms. All members of the Executive Board must be enrolled as full-time students.

The Executive Board fields general group concerns as they may arise. Members may bring up concerns with any officer with the expectation that the subject will be handled with privacy and respect.

The Executive Board is responsible for overall group organization, scheduling, and conflict resolution.

With the exception of executive power, the Executive Board may delegate the responsibilities herein enumerated to other members of the group. Their primary responsibility is not to perform the enumerated tasks, but to see that they are performed efficiently, effectively, and punctually.

6.1 - President

The executive power of Fishbowl Improv is vested in the President. They must be able to attend the Ohio State University Primary Leader training sessions as they occur throughout the year.

The President is responsible for scheduling, organizing, and running rehearsals. In the case they are unable to, they will delegate to the Vice President or another officer.

The President serves as the representative of the group to the University.

The President helps the other executive members in their responsibilities and oversee the functions of the group.

The President has the power to perform any task herein enumerated for another office of the Executive Board with the prior consent of said office.

The President is the primary head of alumni show coordination and delegation.

6.2 - Vice President

The Vice President is the direct aide to the President.

The Vice President helps other Executive Board members in their responsibilities and oversee functions of the group.

The Vice President takes responsibility for all presidential duties in the event that the President cannot fulfill their duties.

The Vice President is the primary head of scheduling and Tides delegation and organization.

The Vice President organizes and maintains the Fishbowl Library.

6.3 - Treasurer

The Treasurer will attend The Ohio State University Treasurer Training.

The Treasurer monitors the financial transactions of the group including taxes, purchases, and all expenditures.

The Treasurer prepares funding requests for Fishbowl Improv as necessary.

The Treasurer handles all CampusParc communication and coordination, financial and otherwise. The Treasurer is responsible for keeping track of members' completion of CampusParcs, but the duty to enforce those commitments is within the President and Vice President.

The Treasurer collects compensation from fundraising opportunities such as dorm shows, etc.

The Treasurer executes dissolution if unanimously voted on by the Executive Board, they will also assume all assets and debts at time of dissolution.

6.4 - Secretary

The Secretary is responsible for taking minutes during Executive Board meetings and handling the audition deliberation process.

The Secretary will create and manage event pages for shows. Their duties include but are not limited to: creating event descriptions and updating the event pages.

The Secretary will coordinate group correspondence via email.

The Secretary manages and updates the official Fishbowl website.

The Secretary will assist the Vice President in scheduling and Tides coordination.

6.5 - Marketing Director

The Marketing Director coordinates the group's advertisements and social networking.

The Marketing Director will create and print graphic flyers for Fishbowl events and arrange group advertising or flyering sessions.

The Marketing Director is the primary manager of Fishbowl's Instagram, Twitter, Facebook and all other social media pages. They are to monitor the pages and ensure posts are accurate, appropriate, and informational.

Section B. Officer Eligibility

Any member of Fishbowl that is enrolled as a full-time student is able to run for the Executive Board.

Section C. Officer Selection Process

Upcoming elections will be announced to the members of the organization. Potential candidates will give speeches on election day to the rest of the group as to their vision for the group and why they are the best choice for the role. Any member of the group may run for any role. After all speeches are given, all members who are not running for the role will deliberate and vote on who gets the role. Votes will proceed until two potential candidates remain, with the lowest-voted candidate being removed from each subsequent vote. Once two candidates remain, the candidate with the simple majority from all voting members assumes the position they were running for.

In the instance of a tie between only two candidates running for one position, the group will move back into deliberation whereby members will voice their concerns and opinions for the two candidates in order to move the group into making a more cohesive decision. This will continue until a candidate receives a simple majority in a voting session.

Section D. Officer Removal

6.6 - Impeachment of a Single Executive Board Member

A petition must be submitted to the Executive Board containing the specific grievance and at least fifty one percent of the group members' signatures. The Board member in question will get a warning from the other Board members. At the beginning of the next general meeting, the person in question must publicly acknowledge the warning and the petition. After two weeks or six meetings of the group, a vote will be held in regards to them keeping their position. A vote will be conducted among all current members of the group not including the Board member in question. A simple majority affirming the impeachment of the Board member will result in the Board member immediately resigning from their position

6.7 - Executive Board Member Vacancy

In the event of an Executive Board member resigning from their position, or an impeachment, an election will be held to fill that vacancy, whereby any person in the group, including current Board members who are not the President, can run to fill that position in an election, identical to the process described in Section C. If a current board member is elected to fill the vacancy, an additional election will be held to fill the new vacancy until no vacancies remain. The President reserves the right to appoint a temporary member to fill the vacancy in the instances of long school breaks or proximity to any major event where the vacancy needs to be filled immediately.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

Disbandment of the group requires a unanimous vote of all members of the group.

Section B. Dissolution Procedures, including Assets and Debts

Executing the dissolution will happen by the Treasurer of the organization. The Treasurer will assume the assets and debts of the organization at time of dissolution. The assets will be used to pay the entirety of the debts and whatever remains will be covered equally by the Executive Board.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

In order to amend the constitution, a petition must be submitted to the Executive Board and be given a $\frac{3}{4}$ majority vote by the Board. If a $\frac{3}{4}$ vote is acquired then a simple majority vote from the group will enact the amendment. If a motion fails to receive a $\frac{3}{4}$ vote by the Board, it then opens up to a vote by everyone and needs a $\frac{3}{4}$ vote by them for the amendment to pass.