

# Transracial Adoptees At Ohio State

## Student Organization Constitution

### ARTICLE I. NAME OF ORGANIZATION

Transracial Adoptees At Ohio State

### ARTICLE II. ORGANIZATION PURPOSE

The purpose of this organization is to bring together an identity based group of adoptees to carve out a space within the Ohio State University for discussion, education, and promotion of the unique adoptee experience.

### ARTICLE III. UNIVERSITY REGULATIONS

#### **Section A. Harassment and Discrimination, including Sexual Misconduct**

Transracial Adoptees at Ohio State *agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.*

#### **Section B. Hazing**

Transracial Adoptees at Ohio State *agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

#### **Section C. Bylaws**

Transracial Adoptees at Ohio State *retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.*

## **ARTICLE IV. MEMBERSHIP**

### **Section A. Membership Eligibility**

Members must be enrolled as a full or part-time student at The Ohio State. At minimum, 90% of the members must be currently enrolled at The Ohio State. Members are able to hold organization leadership positions. Staff and faculty are eligible to join without being a voting member.

### **Section B. Member Selection**

Membership shall be open to any individual who meets the established eligibility criteria. No formal application process is required for membership.

### **Section C. Membership Timeline**

Membership is open year-round. Primary recruitment activities shall occur at the beginning of each academic semester.

### **Section D. Member Removal**

If membership is questioned due to failure to uphold the standards of the student organization and/or student code of conduct, they will have a hearing with the executive board. The Executive Board has the power to reprimand and/or remove members with a majority vote.

## **ARTICLE V. ADVISOR**

### **Section A. Advisor Duties and Responsibilities**

Advisors shall attend majority of executive board meetings, be present for major votes, help club leadership navigate university policies and procedures. Advisor(s) will meet individually with leaders on regular intervals. Advisor(s) will be the tie breaking vote in the case of the executive board removal. An advisor who decides to step down is expected to complete the remainder of the current semester. Under extenuating circumstances, an earlier departure may be approved by the organization's leadership.

### **Section B. Advisor Term**

Advisors shall serve a term of one academic school year. Upon conclusion of the term, advisors will be invited to indicate whether they wish to continue their appointment.

### **Section C. Advisor Selection**

Advisor(s) of this student organization must be members of the University faculty or Administrative &

Professional Staff. There must be a unanimous vote by the Executive Committee when selecting an advisor.

#### **Section D. Advisor Replacement**

If an advisor is unable to continue their role during the academic year, a replacement will be selected as soon as possible. The organization's leadership will consult with the departing advisor to ensure a smooth transition. A new advisor will then be nominated and confirmed according to the same process used for initial advisor selection.

### **ARTICLE VI. ORGANIZATION LEADERSHIP**

#### **Section A. Officer Positions**

The positions of leadership will be: President, Vice President, Secretary Treasurer, Events, and Community Engagement. If there are not enough individuals to fill all roles, priority will be given to the following positions in order: President, Treasurer, Events, Community Engagement, Secretary, Vice President.

A. President: Assures club meets requirements of student organization, strategic planning, run meetings, and manage club affairs. Serves as a placeholder for any vacant position or absence.

B. Vice President: Leadership/membership development, perform duties of president in their absence. Serves as a placeholder for any vacant position or absence.

C. Secretary: Takes minutes of meetings and attendance and assures club meets requirements of student organizations. Responsible for room reservations for meeting space.

D. Treasurer: Collection of dues, applying for grants, keeping a budget, maintaining a balance sheet of club funds, and any other monetary related issues.

E. Events: Organizing and planning for events by coordinating logistics, managing timelines, securing rooms and materials, and overseeing setup and execution to ensure smooth operations. Responsible for room reservations for meeting space.

F. Community Engagement: Recruitment, member engagement, and PR.

#### **Section B. Officer Eligibility**

Officers must be enrolled as a full or part-time student at The Ohio State University and current

members of the organization. Officers must hold a minimum GPA of 2.0.

### **Section C. Officer Selection Process**

Current members of the organization are allowed to apply to organizational leadership positions.

Applications will open in the spring semester and Executive Leadership will evaluate applications.

Applications will include questions about goals for leadership, and ability to devote time to plan and execute all responsibilities of the requested role. When voting occurs, 2/3 of the current Executive Leadership will approve in order for an applicant to be welcomed on Leadership.

### **Section D. Officer Removal**

Leaders can be impeached and removed from their position by a majority vote of the executive board with the individual in question excluded from voting. The advisor will serve as a tie breaker if needed.

a. Leadership can be impeached, removed, or reprimanded from office for not upholding duties and expectations of their position. They shall be notified prior to the initiation of impeachment.

## **ARTICLE VII. ORGANIZATION DISSOLUTION**

### **Section A. Dissolution Requirements**

Dissolution of this organization requires a unanimous vote by the Executive Committee and the majority vote by general members.

### **Section B. Dissolution Procedures, including Assets and Debts**

Remaining funds will be returned to The Ohio State. Remaining supplies will be distributed amongst the Executive Committee and general members. Remaining debts and financial obligations will under no circumstances be left to The Ohio State University. All responsibilities will be equally divided amongst the current Executive Leadership. Student Activities staff will be contacted to remove this organization information from the Student Activities website(s).

## **ARTICLE VIII. CONSTITUTIONAL AMENDMENTS**

### **Section A. Amendment Process**

A. The Constitution will be reviewed yearly by the executive board and advisor with an offer to members to participate.

B. Proposed amendments should be in writing, should not be acted upon but read in the general meeting in which they are proposed, should be read again at specified number of

subsequent general meetings and the general meeting in which the votes will be taken.

C. Approval requires at least two-thirds of voting members present.