

Chrysalis: Undergraduate Students For Entomology

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

Chrysalis: Undergraduate Students For Entomology

ARTICLE II. ORGANIZATION PURPOSE

The purpose of Chrysalis club is to give undergraduate students interested in entomology the opportunity to learn more about insects, insect collecting and network with other individuals who have similar interests. Chrysalis will work closely with undergraduate students taking entomology courses, as well as staff and faculty, to create fun and social activities for insect-lovers to enjoy. Chrysalis also serves as a point of connection with the Entomology Graduate Students Association, and as outreach for those interested in the entomology department.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Chrysalis Club agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.

Section B. Hazing

Chrysalis Club agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.

Section C. Bylaws

Chrysalis Club retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational

bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

Any undergraduate student is qualified for membership.

Section B. Member Selection

In order to gain membership, a student may contact an officer, through email or by joining the GroupMe listed on the Chrysalis student organization website. Then upon request, they can be added to the roster and the email list.

Section C. Membership Timeline

Membership is open on a rolling basis.

Section D. Member Removal

Members will be removed by their own choice, or if they continuously make Chrysalis an unwelcome environment to all other members, can be asked to stop attending meetings and events. Criteria for removal will be inappropriate and/or disruptive conduct during meetings or events. The final decision for removal will be based on a majority vote between officers, considering advice from the club advisor. When a student is removed from the club, they will be removed from the roster and mailing list, and the Chrysalis GroupMe.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The Chrysalis advisor serves to provide support and resources for members and officers, including connections within the entomology department or with entomology classes and students. They will ensure club activities remain constitutional and in accordance with the Ohio State University student organization guidelines. They will also organize and engage in regular meeting with the club president to solve any issues or conflicts within the club, and assist in planning for future events.

Section B. Advisor Term

The advisor retains their role for one year, with repeatable opportunity for reappointment.

Section C. Advisor Selection

The Primary Advisor must be a faculty member of the College of Food, Agriculture, and Environmental Sciences.

Section D. Advisor Replacement

Advisors may be replaced upon resignation or removal through unanimous agreement by the officers. Once a candidate for advisor is selected, they will be consulted with about the role of advisor, and if a mutual agreement and understanding is reached, they will be appointed advisor.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

Chrysalis offers the following positions; President, Vice President, Treasurer, and Secretary. Of these positions, President, Vice President, and Treasurer must be filled. If not all positions are be filled, the Vice President or Treasurer will take on secretarial duties.

The President position involves organizing meetings, managing group membership, representing the club at leadership events, and communicating with the advisor regarding club affairs. The President should be prepared to devote several hours a week to communicating with group members and other officers, preparing for events, and hosting meetings. They are also responsible for assigning tasks to other leaders, and training new officers or prospective future officers. They are expected to maintain a current knowledge of Chrysalis Club and the Entomology department, and attend every meeting to the best of their ability.

The Vice President supports the President, picking up tasks as assigned by the President. In addition, they assist with communicating meeting information with group members. The Vice President position can also provide support for the Treasurer or Secretary, and should have a strong general knowledge of club affairs.

The Treasurer is the financial leader of the organization, managing funding applications, budgeting, organization spending, and organizing fundraising efforts when necessary. In addition, they are expected to be an active club member and communicate regularly with other officers.

The Secretary is responsible for handling the email list, sending out emails with updates on meetings, managing social media affairs, and creating posters and promotion for club events. They may also support other officers as needed.

Section B. Officer Eligibility

Any full-time undergraduate student involved in Chrysalis club is eligible to assume a President or Treasurer position, and any undergraduate student in good standing is eligible to assume a Vice President or Secretary position.

Section C. Officer Selection Process

At the end of spring semester, any individual exhibiting interest in an officer position may apply. Members may vote on their preferred applicant for each position. The votes are to take place on GroupMe (or a similar polling website), and begin no later than June 1st, with the voting time being no less than 7 days. The winner of the majority of votes (51% or greater) will receive the position. If only one individual applies for the position, they will automatically receive it. In the event of a tie, the active officers may decide through an internal vote who will receive the position.

Section D. Officer Removal

Officers will be removed by their own choice, or at the end of the school year. If re-elected, an officer may hold the same position for more than one year. Officers may also be removed from office and/or the group based on the same criteria as general members (i.e. disruptive or inappropriate behavior.) Officers may also be removed if they fail to complete the agreed upon duties of the office. Officer removal will be voted upon by all other officers, and requires unanimous agreement.

If there is a vacancy due to unforeseen circumstances, officer selection may happen on a rolling basis in accordance with Article VI section C.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

The decision to dissolve the organization must be made with a unanimous officer vote, in addition to a 2/3rds majority member vote. The organization may also be dissolved if no officers are able to be selected for a school year.

Section B. Dissolution Procedures, including Assets and Debts

At the point of dissolution, all outstanding assets will be returned to individual officers, the Ohio State University, or donated to the Entomology department. Outstanding debt will be settled equally between officers.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

Any officer may propose an amendment to the constitution, and must have new amendments agreed upon unanimously by all other officers. In addition, the amendment must be presented and explained in full to the membership before it is enacted.