

# Scarlet And Guard

## Student Organization Constitution

### ARTICLE I. NAME OF ORGANIZATION

We Hereby Establish The Name Of Our Student Organization To Be Scarlet And Guard.

### ARTICLE II. ORGANIZATION PURPOSE

Our purpose is to bring people together and feel part of a nurturing community through the art of spinning. Winterguard is a sport and performance art to create a story. We want to help beginners, intermediates, and experts feel excited to learn routines and feel part of a team. To put life and breath into a performance is an amazing feeling, and we would love for an engaged team to experience it for themselves. We want there to be opportunity for leadership, growth, continued academic excellence, and a safe space to manage stress.

### ARTICLE III. UNIVERSITY REGULATIONS

#### **Section A. Harassment and Discrimination, including Sexual Misconduct**

*Scarlet And Guard agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.*

#### **Section B. Hazing**

*Scarlet And Guard agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

#### **Section C. Bylaws**

*Scarlet And Guard retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.*

## **ARTICLE IV. MEMBERSHIP**

### **Section A. Membership Eligibility**

To be eligible for membership within Scarlet and Guard, the applicant must be a current undergraduate student, graduate student, or member of faculty/staff at the Ohio State University. All members must also pay the yearly fee, which is to be determined each year through a consensus of the senior leadership (Captain, Co-Captain, and Treasurer). Members are required to attend at the bare minimum 75% of practices. All mandatory meetings must be attended. Enforcement of attendance policies are subject to the discretion of the organizational officers, and may be waved at any time for any member.

### **Section B. Member Selection**

All eligible applicants will be allowed to the organization, following they meet the requirements outlined above.

### **Section C. Membership Timeline**

Members will pay a yearly fee to remain a part of the organization, with the start of the membership being defined as the first meeting of the autumn semester at the Ohio State University, and the end of membership being defined as the last meeting of the spring semester.

### **Section D. Member Removal**

If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor.

## **ARTICLE V. ADVISOR**

### **Section A. Advisor Duties and Responsibilities**

The duties and responsibilities of the Advisor are as follows; The Advisor must complete any and all required steps necessary to maintain active status as a student organization at the Ohio State University. The advisor is also expected to weigh in on decisions when consulted by an organizational officer, and is encouraged to remain active with the organization in any additional way they see fit.

### **Section B. Advisor Term**

The term of the advisor is to have no maximum duration, and is permitted to fill the role of advisor until such a time as they resign or are removed by a unanimous vote of the officers.

### **Section C. Advisor Selection**

The president or officers explicitly delegated this duty may reach out to faculty/staff at the Ohio State University to request that they join the organization in an Advisor role. Incoming Advisors must be able to fulfill all duties and responsibilities that are inherent with their new role.

#### **Section D. Advisor Replacement**

The advisor of this organization may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a unanimous affirmative vote of the executive board.

### **ARTICLE VI. ORGANIZATION LEADERSHIP**

#### **Section A. Officer Positions**

Leadership roles are designated as the following:

Whoever is designated as the Captain role is expected to provide effective leadership that ensures all facets of the guard are operating together. They will oversee choreography, efforts, and activities within the organization. They will also appoint all leadership roles and nonvoting members of the executive board, and any new members of the executive board if a member is terminated or resigns.

Whoever is designated as the Co-Captain role is also expected to provide effective leadership that ensures all facets of the guard are operating together. They will assist in overseeing choreography, efforts, and activities within the organization. They will also suggest, as well as help discuss, leadership roles and nonvoting members of the executive board, and any new members of the executive board if a member is terminated or resigns.

Whoever is designated as the Treasurer role is in charge of accounting for all of the guard's financial transactions, according to the required accounting system. The Treasurer will provide a paper report for documentary purposes using Google Sheets when requested for equipment and fundraising purposes. They are also responsible for collecting the payment from fundraisers, engagements, offerings, etc.

#### **Section B. Officer Eligibility**

All officers must be fully fledged members, with all of the requirements inherent. They must also demonstrate to the current Captain reliability in attendance, a passion for the activity, and a trustworthy personality.

#### **Section C. Officer Selection Process**

Captain will disperse and review applications of interest and appoint who they see best fit. Under no circumstances will these applications be subjected to a biased opinion under favoritism. The Captain will choose positions for applicants with the best interest of the organization in mind.

#### **Section D. Officer Removal**

Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.

## **ARTICLE VII. ORGANIZATION DISSOLUTION**

### **Section A. Dissolution Requirements**

The dissolution of the organization may only be undertaken following a unanimous vote of all current members, officers, and the advisor. This vote may be called by any officer at any time.

### **Section B. Dissolution Procedures, including Assets and Debts**

In the scenario that Scarlet and Guard would come to an end as an organization with outstanding debts, members that had participated are held to the responsibility of collecting money however they see fit to pay off outstanding balances. The existing executive leadership will oversee this task, and if none should be available, a committee of all remaining members will oversee this responsibility. Should any organization assets and debts exist, a mandatory meeting for disposing of these assets and debts will be held to see that everyone has a hand in helping pay off these debts. Upon the official dissolution of the organization, Student Activities staff must be contacted to remove organization information from the website.

## **ARTICLE VIII. CONSTITUTIONAL AMENDMENTS**

### **Section A. Amendment Process**

Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. Upon initial introduction, the proposed amendments should be read in the general meeting, then read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken, and requires a majority or two-thirds of the entire voting membership of the organization, present or not. The constitution should not be amended easily or frequently. Amendments will be edited and introduced when necessary.