

Buck That! A Cappella

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

Buck That! A Cappella

ARTICLE II. ORGANIZATION PURPOSE

Buck That! is established for the express purpose of developing, promoting, and teaching musicianship in the context of a cappella music, promote friendship, and garner mutual respect between Buck That! members and the Ohio State community. We recognize our role as a student-led group and are fully committed to those responsibilities and policies.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Buck That! A Cappella *agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.*

Section B. Hazing

Buck That! A Cappella *agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

Section C. Bylaws

Buck That! A Cappella *retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.*

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

Buck That! will consist of 12 to 20 singers committed to a full year in the group. Active membership shall be limited to persons connected to The Ohio State University as faculty, staff, and/or registered students.

Section B. Member Selection

Buck That! will host open auditions at the beginning of every Autumn semester. The audition dates will be determined by the officers from the following year that return to the group.

Re-auditions are not required for members in the group from the previous year, however; if it has been over a year since being an active member, or the member was removed from the group through disciplinary action, then a re-audition will be required.

The returning members of the group from the previous year will judge potential members auditioning. Said members will determine audition standards.

In order to become a member of the group, a two-thirds majority vote of the present members is required.

Section C. Membership Timeline

Buck That! will host open auditions at the beginning of every autumn semester. If accepted through the audition process, an individual will become a member. This audition process takes 1-2 weeks.

Section D. Member Removal

Members will be removed for lack of attendance, tardiness, or unpreparedness. The executive board also reserves the right to pursue disciplinary action and to remove a member for inappropriate/disrespectful behavior, failure to meet musical standards, failure to adhere to university policy, failure to adhere to federal, state, and local laws, and failure to uphold group values. A majority vote from the executive board is needed for any decision regarding disciplinary action, and a unanimous vote from the executive board is needed to remove a member.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The advisor should: be available for consultation of general, university-concerned issues, be available to help the group reserve campus spaces, and complete training and club registration requirements every year. The advisor should always follow University/Community rules, laws, and regulations.

Section B. Advisor Term

The advisor will serve for one year, with the opportunity to be re-appointed after the year is over.

Section C. Advisor Selection

The advisor should be OSU faculty that is, in some way, experienced in music and/or performance. The advisor is preferred to be a member of the Ohio State Department of Music, though this is not a requirement.

Section D. Advisor Replacement

If an advisor needs to be replaced, the Executive Board must unanimously agree on a switch. The current advisor must then be contacted to initiate discussion about both parties terms. The Eboard is then responsible with finding an appropriate replacement before the start of the next Fall or Spring semester.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

Music Director: The music director is responsible for conducting rehearsals, working with new arrangements, distributing music, leading music selections, and any other musical needs of the group. The music director will also be a part of the choreography team. Note: music directors are not permitted to miss any rehearsals unless an appropriate backup is in place, and/or conflict is absolutely unavoidable.

President: The president is responsible for leading executive board activities, managing the members of the group, acting as a liaison between Buck That! and The Ohio State University, and advising other executive board members. The president is responsible for developing leaders within the group and assisting all other members in fulfilling their responsibilities. The president is the principal communicator for obtaining external opportunities, performance and otherwise. They will also manage and organize executive board meetings. The president is also responsible for attending annual training through the Student Organization branch of the Ohio Union to maintain affiliation with The Ohio State University. The president is the only member, aside from the treasurer, to have access to the bank account. The president must delegate the position in the event of an absence.

Marketing Director: The marketing director is responsible for maintaining the integrity of group identity and presence to the public. This includes, but is not limited to branding and logo standards, social media presence, and other public relations. The marketing director works alongside the e-board to ensure consistency.

Logistics Director: The logistics director is responsible for taking attendance at every group rehearsal and at meetings, taking notes at each executive board meeting, safeguarding historical documents and records, and emailing updates and notes to the rest of the group. Logistics directors are responsible for all internal communications, including meeting agendas, minutes, and rehearsal notes, as well as managing gig sheets and the group calendar. The logistics director is also responsible for working alongside the president on internal events (e.g. leadership retreats, internal group bonding,).

Financial Director: The FD is responsible for maintaining the funds of the group in accordance to the wishes of the executive board, auditing university funds, and making said financial records accessible to the rest of the executive board. The treasurer should keep a detailed ledger, and create budget plans for the upcoming semester and approving expenditures. The FD is also responsible for attending annual training through the Student Organization branch of the Ohio Union to maintain affiliation with The Ohio State University. Planning and applying for fundraisers is also the responsibility of the treasurer.

Social Chair: The SC is responsible for hosting gatherings outside of normal rehearsals, fostering growth in the group's friendships and encouraging members to socialize with each other. They should create outings that are accessible to all members and welcome all members to the activities.

Section B. Officer Eligibility

Any member of the organization can run for an officer position. You must have membership in the organization to run.

Section C. Officer Selection Process

Elections will take place after competition, but before finals.

An election date will be set at the discretion of the executive board to accommodate the participation of the majority of the group.

Each candidate will have up to ten minutes for a speech if they so desire. During this time, all other candidates are asked to leave the room.

All candidates running for a position will be asked to leave the room while voting occurs for that position. The group will then discuss and conduct an eyes-closed vote. Graduating members may participate in discussion, but they are not permitted to vote.

The candidate with the majority vote will be appointed to the position. In the event of a tie, the group will hold another discussion and re-vote. This process will repeat until the tie is resolved. If an agreement cannot be reached, the newly elected executive board members will appoint the position.

For each position, a vote of "No Confidence" will be allowed. In the event that a vote of No Confidence is for the candidate with the majority, the newly elected executive board members will appoint the position.

At the end of the speeches, a vote by hand will be conducted, with all members who are not running.

The official transition from old to new executive board will occur on reading day of Spring Semester.

A transition meeting will be mandatory for all old and new executive board members where all general info, transition documents, account log-in information, banking information, and other info will be shared.

Section D. Officer Removal

In the event that an officer is not performing their described responsibilities at a satisfactory level, or if absences become a problem, any member of the group may make a motion and present the reasons why they believe the person should be removed from office. After this motion is passed with a unanimous decision from the eboard, a removal from office and a reelection occur.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

Should the group want to dissolve the organization, a unanimous vote from the Eboard is required.

Section B. Dissolution Procedures, including Assets and Debts

The current Eboard will be responsible for resolving any remaining debts of the organization. Group belongings will be offered to current members so that they may serve new purposes. The President will be responsible for communicating the dissolution to the University. The treasurer will resolve all payments. The Social Chair will communicate the dissolution to all appropriate music groups/organizations on campus.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

Once the executive board has finished training at the beginning of each year, there will be a mandatory executive board meeting solely for the purpose of amending the constitution. After this meeting, the new constitution will be presented to the group during rehearsal.

Throughout the year, amendments to the constitution may be proposed in writing and presented by any executive board member during an executive board meeting. After discussion of the amendment at hand, the executive board may pass it with a unanimous vote. If it does not receive a unanimous vote, but receives majority vote, then the proposed amendment can be passed onto the entire group. The proposed amendment must then receive a 2/3 majority vote from the present members to pass. Absent members can present their case and vote prior to the official vote. Amendments that do not pass can be sent to the board or group as many times as deemed fit.

Amendments that are passed take effect immediately. Updates to the constitution must be drafted and sent to the Union, and a new copy of the constitution must be signed by all members.