Organization Name

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

Alpha Lambda Delta Academic Honor Society At The Ohio State University

ARTICLE II. ORGANIZATION PURPOSE

The purpose of the Society shall be to encourage superior academic achievement among students, to promote intelligent living and a continued high standard of learning, and to assist students in recognizing and developing meaningful goals for their unique roles in society.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Alpha Lambda Delta *agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.*

Section B. Hazing

Alpha Lambda Delta *agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

Section C. Bylaws

Alpha Lambda Delta *retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.*

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

Membership in the Society shall be based upon superior academic attainment by students during their first year in college. Advanced Placement credits earned prior to college will not be used to calculate eligibility for membership with Alpha Lambda Delta. Section II. The member must be registered as a full-time student for a course of study leading to an associate's or bachelor's degree. Section III. The minimum cumulative scholastic grade point average required for membership is 3.5. The student shall be in good standing with The Ohio State University. Section IV. The Society does not discriminate on account of race, color, national or ethnic origin, age, religion, disability, sex, gender identity, sexual orientation, political beliefs, or military or veteran status in the invitation and initiation of individual members.

Section B. Member Selection

Membership selection is done by the national organization

Section C. Membership Timeline

Members may be initiated after the first term of their freshman year, and not later than the end of their second year. Members may be initiated after the first term of their freshman year, and not later than the end of their second year.

Section D. Member Removal

Members cannot be removed except by the national organization according to their causes and processes.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The advisor should seek to be present at all membership meetings and executive board meetings, and

● Preside over membership meetings in cases where decisions must be made in regard to the Executive Board.

● Interpret University policies as they apply to Alpha Lambda and the activities that they plan.

● Challenge and encourage the Executive Board to plan programs that are interesting and beneficial to the membership of Alpha Lambda Delta and the students of the University.

● Secure information on potential members for Alpha Lambda Delta from the University Registrar (eligibility lists).

Section B. Advisor Term

Advisors serve four year terms without term limits.

Section C. Advisor Selection

Outgoing advisor or the national organization can appoint advisors.

Section D. Advisor Replacement

Outgoing advisor should appoint a replacement advisor. If that is not done, the E-board will send a nomination to the national organization.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

President (E)

● Oversees the organization

● Calls and conducts meetings, reserves facilities

● Helps to create an interest in ALD among members and prospective members

● Maintains good communication between officers, advisors, and members ● Should be aware of all facets of Alpha Lambda Delta

● Possibly attend the annual ALD Leadership Conference

Vice President (E)

● Works closely with the president in planning and executing all chapter business

● Should be knowledgeable in how the organization operates

● Takes over the president's responsibilities should the president be unable to do so

● Possibly attend the annual ALD Leadership Conference

Executive Board Vice Chair (E)

● Handles all correspondence and records

● Takes attendance and minutes at each meeting

● Maintains clear, accurate reports

● May construct and send a monthly newsletter to all members to keep them up-to-date on the important happenings within the organization.

Treasurer (E)

● Handles the financial affairs of the chapter

● Keeps accurate records

● Pays bills on time

● Works with the president and advisor to prepare the annual financial report

● May work closely with the Business Office for Student Orgs if account is held on campus

● Double check all spending requests

Historian

● Keeps the records of activities of the chapter

● Attends all events to take pictures of member activities

● If applying for Torch award, compiles the scrapbook

Service/Philanthropy Chair (E)

● Works to plan service events

● Works closely with Publicity Chair to advertise events

Events Chair (E)

● Plan reception that follows initiation

● Plan and organize other social events for the organization during the year

Professional Development Chair (E)

● Plan professional development events

● Plan and organize other professional events for the organization during the year Editor

● Serves as the liaison between the chapter and the Director of Chapter Engagement at ALD Headquarters

● Contributes news of chapter activities to the local campus media

● Submits a chapter spotlight piece for publication by ALD Headquarters

Webmaster

● Designs and maintains the chapter website

Publicity Chair (E)

● Responsible for event advertising and publicity efforts

● Works closely with other officers to creatively promote ALD during recruitment season

● Works with Facebook/Instagram and other social media platforms to publicize events and communicate with membership

● Keeps a working electronic communication medium of members (using social media, listserv, mailing list, etc.)

Director of Alumni Relations

● Maintain alumni relations.

Section B. Officer Eligibility

All members of this chapter that is currently a student at The Ohio State University can become officers.

Section C. Officer Selection Process

Yearly elections will be held to elect officers, officers will serve two years. Newly elected officers will serve as vice-officers their first year in office and will mentor newly elected officers their second year in office. Elections will be held in the spring semester for officers to start in the following academic year. Elections must be at a general body meeting. Candidates will receive 3 minutes each to present and the candidate that received the most votes in the closed ballet wins. The faculty advisor should facilitate the election. Positions will be elected in the order that they are presenting in Section A.

Section D. Officer Removal

I: Grounds for Impeachment Failure to fulfill the duties and qualifications of his/her office as defined and stated in the Constitution.

II: Procedures:

A. A charge of impeachment in written form is signed and submitted to the Advisor who will then bring it before the Alpha Lambda Executive Board meeting.

B. Alpha Lambda Delta officers will decide whether or not to take action on a charge of impeachment. If action is decided to be taken on said impeachment, the accused officer will have until the next executive board meeting to prepare a rebuttal or resign from office. The executive board will make the final decision on whether or not to bring the impeachment to a membership meeting for vote.

C. A three-fourths vote of the voting members of Alpha Lambda Delta membership is needed for an impeachment.

D. The officer under consideration for impeachment may not vote.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

The organization can be dissolved when all of the following conditions are met: A unanimous vote of the E-board to dissolve the organization. A general meeting in which 85% of members vote to dissolve the organization. The advisor approves the dissolution and send notification to national organization.

Section B. Dissolution Procedures, including Assets and Debts

In the event of dissolution, all physical assets shall be sold. The funds shall be used to cover debts (if any exists), all excess monetary assets shall be returned to Alpha Lambda Delta Headquarters to be used toward student scholarships. In the event of excess liability, the president, vice president, and treasurer shall be held responsible for financial mismanagement. The last serving faculty advisor will be responsible for assembling a hearing of at least 3 OSU faculty. This hearing will distribute the liability to the president, vice president, and treasurer in accordance with their respective faults.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

I. Amendments to these bylaws may be proposed by members of the Executive Board and adopted by a two-thirds affirmative vote of all ALD members