

One Health Club

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

One Health Club

ARTICLE II. ORGANIZATION PURPOSE

The purpose of the club is to increase awareness of the One Health approach, which is the interconnection of public health, veterinary science, and environmental science. This is an underrepresented public health approach and is crucial towards disease prevention. The club allows students to become involved in collaboration across human and animal medicine and connects students within medical, veterinary, and public health fields. Club programs will include panels of experts in related fields, opportunities to connect with students in related fields, community service activities to serve the Columbus community in public health, advocacy events to raise awareness about public health issues, and other related events.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

One Health Club *agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.*

Section B. Hazing

One Health Club *agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

Section C. Bylaws

One Health Club *retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.*

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

Membership of the One Health Club is open to all students (undergraduate and graduate) and recent alumni at The Ohio State University who support the mission and goals of the organization. As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students.

Section B. Member Selection

Membership is open to any Ohio State student who supports the mission of the One Health initiative. To become a member, students must provide their OSU last name.# and complete the organization's online interest form. After submitting the form, prospective members will be added to the One Health general body group chat to receive updates and meeting information. Students are also encouraged to follow the organization's official Instagram page to stay informed about events and opportunities. Completion of these steps qualifies the student as a general body member.

Section C. Membership Timeline

Membership in One Health is non-selective and open year-round to all interested Ohio State students. No application or approval vote is required. Once a student provides their OSU last name.# and completes the organization's interest form, they are automatically added to the general body group chat and recognized as a member. Because membership is not determined by a decision-making body, no voting process or approval margin is used in confirming members.

Section D. Member Removal

Membership in the One Health Club may be revoked only under serious circumstances in which a member's behavior violates university policy, creates an unsafe or hostile environment, or significantly disrupts the purpose and operations of the organization. Grounds for removal include, but are not limited to: hate speech; harassment; discrimination; threats or acts of violence; repeated disruption of meetings or events; consistent violation of the Student Code of Conduct; or other actions deemed detrimental to advancing the mission of the One Health Club.

When a concern regarding a member's conduct is reported, the co-presidents will review the allegation and collect any available evidence. The co-presidents will then meet with the member to present the concerns and provide an opportunity for the member to respond. If the behavior continues or if the concern appears substantiated or severe, the matter will be referred to the executive board for further action.

The co-presidents will notify the member at least 48 hours before the executive board hearing, during which the member may present information, evidence, or statements in their defense. After the hearing concludes, the executive board will deliberate privately and vote on whether to revoke membership. A two-thirds ($\frac{2}{3}$) majority vote of the executive board is required to remove a member. The club advisor may be consulted for procedural guidance but will not participate in the vote.

If removal is approved, the member will be notified in writing, removed from the general body group chat and any other club communication channels, and prohibited from attending future meetings or events.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The advisor shall assist the organization in meeting university requirements, including annual registration, funding applications, and event approvals. The advisor may choose their level of involvement beyond these required duties. Alongside organizational responsibilities, they must also satisfy the requirements set aside by the Office of Student Life and Student Organization requirements to keep their role active and abide by applicable laws, regulations, university rules, policies, and guidelines.

Section B. Advisor Term

Advisors are expected to complete organization responsibilities within the appropriate organization timelines as long as the organization is active. Advisors will serve until they choose to step down or until a reappointment is deemed necessary by the organization.

Section C. Advisor Selection

The advisor must be a full-time faculty or staff member of The Ohio State University. The advisor should possess an educational background and experience in a field related to One Health, including but not limited to: public health, medicine, veterinary medicine, animal science, zoology, environmental science, and biology. The advisor will be chosen by the co presidents based off of the credentials provided above. Voting will occur with only the co presidents who must come to a unanimous decision in order to approve an advisor.

Section D. Advisor Replacement

In the event that an advisor must be replaced, the organization will follow structure selection process in accordance with university guidelines. Eligible candidates must be full-time faculty or staff members at the University. If a suitable candidate is not available within these classifications, a co-advisor who meets these requirements will be appointed to work alongside the existing advisor. The organization's executive board members will convene to review potential candidates. The final selection will be made through a majority vote.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

- 1. Co-Presidents** — The co-presidents are responsible for developing club programming, organizing and presiding over meetings, and representing the club in an official capacity. They are the primary officers responsible for student organization registration during the fall registration window annually. One of the co-presidents will complete university-required training within the registration window. Responsibilities of the co-presidents include but are not limited to: reserving rooms for club events and meetings, sending announcements and reminders to the executive board, preparing the agenda for executive board meetings, delegating tasks to the executive board, and leadership of the executive board through regular communications. Co-Presidents preside over the Steering Committee.
- 2. Secretary** — The secretary is responsible for club-related communication with members through weekly newsletters. The secretary will maintain the email list and send out newsletters upon approval by the Executive Board. They record and maintain a record of all meeting minutes and attendance, assist the co-presidents in preparing an agenda for the meetings, and send out official correspondence. They will also work to develop and update the website. They should also assist the Marketing Chair with communications-related tasks, including photography of club events, as part of the Public Relations Committee.
- 3. Finance Chair** — The Finance Chair acts as club treasurer. The Finance Chair is required to complete the training required by the Ohio State University by the set deadline. The Finance Chair is responsible for receiving and distributing funds, keeping an accurate record of receipts and disbursements, and

maintaining the club budget. At the request of the Co-Presidents or advisor, the Finance Chair may deliver a finance statement to the club. The Finance Chair will work to request funds as needed. The Finance Chair should stay up to date on the status of the club bank account, funding deadlines, and all purchases made with club funds. They should also maintain good communication with the university as necessary for club funding.

4. **Membership & Recruitment Chair** — The Membership and Recruitment Chair works closely with the secretary to maintain membership records. They are also responsible for handling new submissions of interest forms to ensure integration of new members into the club and keep communication information of members while ensuring members can communicate with the executive board. They will also work with the Outreach Committee to develop recruitment materials and propose ideas for recruitment events, then work to organize and execute the events with the assistance of the executive board. The Membership & Recruitment Chair should be the primary executive board member responsible for registration and planning of the involvement fairs, delegating tasks to the rest of the board as necessary.
5. **Marketing Chair** — The Marketing Chair is responsible for running all social media accounts and relaying information to the general body group chat. In addition, the marketing chair will create posts in order to advertise and broadcast information regarding the student organization. The Marketing Chair presides over the Public Relations Committee to develop social media posts, flyers, and promotional materials, and works to promote the club.
6. **Outreach Chair** — The Outreach Chair presides over the outreach committee, developing fundraising, awareness, and One Health Club social events. The Outreach Chair helps plan, develop, and execute meetings that develop educational awareness about the One Health approach, as well as social and fundraising events. They also complete tasks that involve philanthropic projects. They should handle submissions of the topic and speaker submission form to ensure that new ideas are brought for discussion. They should also work to stay up to date on current local, national, and global issues related to One Health to ensure relevance and timeliness of events.

Section B. Officer Eligibility

All officer candidates must be currently enrolled students at the Ohio State University and in good academic standing. Candidates must be active members of the One Health Club and have attended at least one general body meeting during the academic semester. Candidates should demonstrate commitment to the mission and goals of the organization through participation in events, initiatives, or leadership.

Section C. Officer Selection Process

Officers will hold their position until they would like to step down or until graduation. For vacant positions, applications will open during the spring semester of each academic year. Interested members must submit a written application, outlining their qualifications, leadership, experience, and interest in the position. The current executive board will review all applications, considering factors such as attendance, participation, and overall contribution to the club. Final selections will be determined by a majority vote of the executive board. Newly selected officers will assume their roles at the beginning of the following academic year. If an officer graduates or steps down mid-year, the executive board will open applications for that vacant position. A new officer will be selected by a majority vote of the current executive board (including outgoing officers) to serve for the remainder of the semester/year.

Section D. Officer Removal

Officer removal will occur if the officer has consistently demonstrated a lack of commitment to the officer position. Missing more than a combined of four general body and executive board meetings without an excused absence along with a notice of 24-48 hours in advance will be cause for conversation that may lead to officer removal. Consistent lack of task completion determined by the co-president's discretion will be cause for

removal. The process will include a meeting with the co-presidents to address behavior. If there is no change in behavior, the officer will be removed and become a general body member. The removal process will commence with the co-presidents discussing officer removal with the advisor and providing clear evidence for why the officer should be removed. The advisor and co-presidents must unanimously vote that the officer has violated the roles of their position. Once a unanimous conclusion is met determining that the officer has violated the roles of their position, a meeting with the officer, co-presidents, and advisor will occur to allow the officer a chance to defend themselves. In this meeting, all evidence will be presented for and against officer removal. If it is proven that there is significant evidence for officer removal, the co-presidents and the advisor will privately vote on the matter. This vote will require a $\frac{2}{3}$ majority decision in order to officially remove the officer. The officer will be notified within this meeting of their status. Removal from the officer position will still allow the student to participate in the general body. The co-presidents will hold open interviews for the position and effectively take on the interim officer position until a new officer is elected.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

The officer body reserves the right to determine if a dissolution is necessary and will hold an executive board meeting where executive board members will vote on the matter of dissolution. This vote will require a simple majority. This may only occur after all financial debts and receipts are handled.

Section B. Dissolution Procedures, including Assets and Debts

Upon the official dissolution of the organization, Student Activities staff will be contacted to remove organization information from the website. Asset handling and resolving debts will be placed in the responsibility of the treasurer, who will keep detailed records of all expenses. Assets will be used to cover past debts. If the club is restored within one year of dissolution, funds will be returned to the organization. One year after dissolution without restoration, remaining funds will be distributed to the College of Public Health.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

Any member is eligible and encouraged to propose an amendment or necessary adjustment to the constitution. The proposal should be presented to the executive board. If the executive board finds the proposal appropriate and reasonable, a general body vote will be held, and the majority rule will apply. The constitution should not be amended easily or frequently.