

Film and Video Society

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

Film and Video Society

ARTICLE II. ORGANIZATION PURPOSE

Film and Video Society is committed to fostering community, cooperation, and creativity among Ohio State students in the disciplines of film and video. By offering an open and rewarding environment for the study and appreciation of film and video, we strive to prepare students for future explorations in these medias.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Film and Video Society *agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.*

Section B. Hazing

Film and Video Society *agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

Section C. Bylaws

Film and Video Society *retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.*

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

Members of Film and Video Society must be a current student at The Ohio State University. Others such as faculty, alumni, professionals, etc. are encouraged to become members, but only as non-voting associate or honorary members and may not compose more than 10% of the member population. Members are free to leave and join back at any point without notice.

Section B. Member Selection

To join the club, prospects may join the club group chat and regularly attend weekly meetings.

Section C. Membership Timeline

Membership is open on a rolling basis at any point in the semester, whether Autumn or Spring.

Section D. Member Removal

Upon violation of any university regulations, evidence will immediately be provided to the advisor. The member in question will be given a notice in writing of their charges and the opportunity to defend themselves. Ultimately a unanimous vote of the executive officers will be required for removal of the member.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The duties of the advisor include, but are not limited to: completing advisor training every two years, completing the anti-hazing training module on BuckeyeLearn, submitting online approval of the organization's registration every year, submitting online approval of the organization's goals every year, submitting online approval of any Council on Student Affairs Operating or Programming funds requests initiated by the organization's treasurer, completing relevant reporting obligations, and following applicable laws, regulations, university rules, policies, and guidelines.

The advisor is responsible for facilitating executive board transitions, meeting with and mentoring organization leadership, mediating inter-personal conflict, consulting on the organization's budget, and assisting with interpreting university policies.

The advisor is not authorized to make statements on behalf of The Ohio State University or make decisions on behalf of the student organization.

Section B. Advisor Term

The advisor term lasts for one year and they must be annually reappointed by the President.

Section C. Advisor Selection

The club advisor must be a member of the faculty or administrative and professional staff selected by the President. While the advisor may come from any office in the university, it is most appropriate for the President to select from the film department.

Classified civil service employees, graduate administrative associates, and emeritus and retired faculty/staff may serve as co-advisors, but the primary faculty/staff advisor must complete the certification process for the organization to be registered.

Advisors should not be on extended leave without mutually agreed upon contingency plans to provide for the organization's needs during their absence. This can come in the form of regular communication during the leave or bringing on a co-advisor.

Section D. Advisor Replacement

In the event of resignation or removal of the advisor, the President will follow the listed criteria to select a new advisor as soon as possible. Removal of the advisor occurs per decision of the President upon the advisor either violating university regulations or failing to uphold their responsibilities.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

President- One President will oversee the entire Executive Board. The President will lead Executive Board and general meetings, and make sure every aspect of the student organization adheres to the mission and purpose. The President will also be required to amend the constitution when it is deemed fit.

Vice President- One Vice-President will aid the President in overseeing the Executive Board. The VP will aid in all activities pertaining to the club running smoothly. If the President were to step down, the VP would assume the role of President and the club would vote on a replacement for VP.

Treasurer- One Treasurer will oversee all financial transactions made by the student organization. The treasurer will also serve as the Bookings Director, booking any lodging or rooms needed for events and helping the President work within the budget of the club.

Social Media Chair- One Social Media Chair's will to market the club mainly through the use of social media/internet. They will be in charge of posting to all media accounts the club has online and actively seek to expand membership.

Section B. Officer Eligibility

To be eligible for office, members must not violate any university regulations. If running for President or Treasurer, members must be full-time students. Members running for Vice President or Social Media Chair must be in good academic standing.

Section C. Officer Selection Process

Members interested in holding office may nominate themselves for election before the end of the year. In the penultimate meeting, nominated members may give a speech prior to the election. The club body will vote for one member running for each role through a digital form, and the member with the most votes in each category will be elected. The elected members will be announced in the final meeting. In the case of a tie, the executive board will decide.

Section D. Officer Removal

Officers may be removed from their position upon violating any university regulations or being deemed as not upholding their responsibilities per the club constitution. A majority vote of the remaining executive board is required for removal, with the President having a tie-breaker vote. Any disputes will be mediated by the club Advisor.

If the President is removed, the Vice President will take their place and an election will be held to fill the VP spot. If the VP or Treasurer is removed, an election will be held to fill the spot. If the Social Media Chair is removed, the role will remain vacant for the rest of the year.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

The club may be dissolved if it is unanimously deemed by the executive board that there is no longer sufficient interest among the student body to continue holding meetings.

Section B. Dissolution Procedures, including Assets and Debts

Upon dissolution, the club will cease meetings and the GroupMe and other relevant digital platforms will be deleted. Under no circumstances may the organization leave debts to The Ohio State University. In the case of remaining debts, remaining club assets will be used to cover the debts with any further remaining debt covered by the executive board. In the case of remaining club assets once any debt has been covered, the assets will be returned to The Ohio State University.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

Any officer is eligible to suggest constitutional amendments, and the executive board must unanimously agree upon it for submission. Should the organization transition leadership or wish to amend the constitution in between registration cycles, the articles set forth in this document will remain in place until a new constitution is provided to the Ohio Union and Student Activities Department and is approved. Submission for approval of an amended constitution should occur within 30 days of the amendments.