Breathe Hope

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

Breathe Hope

ARTICLE II. ORGANIZATION PURPOSE

Breathe Hope is an organization with goals to raise awareness on campus and around Columbus about Cystic Fibrosis, volunteer at events for the Cystic Fibrosis Foundation, host service events to benefit CF patients and the patients in the Pulmonary Unit at Nationwide Children's hospital, host wellness events, and raise money for the Cystic Fibrosis Foundation through yoga classes and other fundraising events. The organization focuses on the importance of community service and using face-to-face interactions with patients and families as a tool to inspire and unite those who care. At Breathe Hope, we believe that in yoga and in life, breath is the beginning of mindfulness and helps us focus on what we can do for others.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

Breathe Hope *agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.*

Section B. Hazing

Breathe Hope *agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

Section C. Bylaws

Breathe Hope *retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.*

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

Events are welcome to all, anyone is welcome to join Breathe Hope.

Section B. Member Selection

One is considered a member when they go to at least two meetings a semester or if there is a mutual agreement with the inquiring member and the Executive Board.

Section C. Membership Timeline

There are no applications needed to become a member. Any inquiring member may join anytime in the semester.

Section D. Member Removal

If an Active Member commits an infraction of the Breathe Hope Discrimination Policy, the Breathe Hope Attendance Policy, the Anti-Hazing Statement, the Ohio State University's Code of Student Conduct, becomes on Academic Probation, or in any way misrepresents the organization to the university, the community, Nationwide Children's Hospital, the Cystic Fibrosis Foundation, or the Recreational and Physical Activities Center (RPAC) that student may be removed from the organization based upon a two-thirds vote between the Advisor, President, and Vice President of the organization. The Member will be notified and given an opportunity to defend themselves in a meeting with the President/Vice President, and Advisor before the vote.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The Breathe Hope advisor serves in an advisory capacity to the Executive Board. The advisor will challenge and support students to spread the mission of Breathe Hope.

Section B. Advisor Term

Advisor terms renew every year. Each term renewal would need to be approved by the Executive Board. Advisors have unlimited terms, meaning they can continue their time with the club for as many years as they want if approved.

Section C. Advisor Selection

The Executive Board is ultimately responsible for the annual selection of an advisor. Advisor appointments require approval by a two-thirds vote of the Executive Board. To renew an advisor's term, the Executive Board must likewise grant approval via a two-thirds vote

Section D. Advisor Replacement

There are two processes in which an advisor shall be replaced. The current advisor shall assist in finding a new advisor by referral. In the event that the current advisor is unable to assist in finding a replacement, an interim advisor will hold the position until a new advisor is found. This interim advisor would be a previous Executive Member if possible. Contacts for an interim advisor are shared in the Breathe Hope documents (Google Drive).

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

President – The President represents the organization and is responsible for all internal and external club communications, preparing meeting agenda, scheduling rooms for all general body meetings and events, creating event/volunteer sign-ups, planning and attending the Autumn and Spring involvement fair, and supporting the board as necessary. The President must attend president training during spring semester and must make sure that student organization enrollment is completed during spring semester

Vice President – The Vice President supports the President and is responsible for scheduling rooms for all yoga committee meetings and events, attending the Autumn and Spring Involvement Fair, and completing meeting minutes for all organization meetings.

Treasurer – Responsible for club budgeting, applying for funding and Coke grants, writing checks, picking up fundraising money from events, depositing donations, keeping a detailed record of all transactions with the organization, and attending the Autumn and Spring Involvement Fair. The Treasure must report this information to the organization at each meeting. The Treasurer must attend treasurer training before the spring semester window expires. Marketing and Outreach Chair-Responsible for marketing all club events through flyer

distribution, running social media accounts, designing and ordering organization and fundraising apparel, planning and attending the Autumn and Spring Involvement Fair

CF Advocacy Chair- Responsible for planning all Cystic Fibrosis related educational events, establishing a relationship with the CF foundation (CFF), informing the club of CFF events, volunteer at CFF events, work with marketing to create CF oriented material for all organization events (impact statements, posters, etc.). All contact with the CFF should be done through the CF Advocacy Chair.

Section B. Officer Eligibility

Any member interested in becoming an officer should be active in the club. It is recommended that members attend three or more events before applying.

Section C. Officer Selection Process

All applications for leadership positions will be available about two months prior to the last day of spring semester classes. Applications will be due by the end of Spring Break. Interviews for leadership positions will be conducted in March by the advisor and current leaders. The positions will be decided by April. These positions will be held for the entire year starting two weeks after each annual election. The two weeks after positions have been decided will be considered the transition period. Officers will be decided on by a unanimous vote between the current President and Advisor.

Section D. Officer Removal

If an Executive Board Member commits an infraction of the Breathe Hope Discrimination Policy, the Breathe Hope Attendance Policy, the Anti-Hazing Statement, the Ohio State University's Code of Student Conduct, becomes on Academic Probation, or in any way misrepresents the organization to the university, the community, Nationwide Children's Hospital, the Cystic Fibrosis Foundation, or the Recreational and Physical Activities Center (RPAC) that t student may be removed from the organization based upon a two-thirds vote between the Advisor, President, and Vice President of the organization. The Executive Board Member will be notified and given an opportunity to defend themselves in a meeting with the President/Vice President, and Advisor before the vote.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

A whole semester without meetings and/or very low attendance would call for a meeting between the Executive Board and Club Advisor to discuss if the club should be dissolved. A vote by two-thirds vote of the entire organization will be required.

Section B. Dissolution Procedures, including Assets and Debts

Any money that remains after the dissolution of the organization shall be donated to the Cystic Fibrosis Foundation. In the case of any outstanding debts, the organization officers will consult the organization's advisors and independently seek relevant legal services.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

Any change to the Constitution that is felt necessary by any Active or Executive Board Member of the organization may be presented before the Executive Board in writing. Constitutional amendments must be ratified by a two-thirds vote of the entire organization, with a quorum of members present at the time of voting. Quorum consists of a simple majority. The Executive Board must be given one week to discuss the proposed amendment prior to the motion being brought to a vote by the organization. The constitution must be reviewed every year by the new executive board.