

CELLOHIO

Student Organization Constitution

ARTICLE I. NAME OF ORGANIZATION

CELLOHIO

ARTICLE II. ORGANIZATION PURPOSE

We are an ensemble of Ohio State students and cellists dedicated to the advancement of cello culture through community programming, dynamic performances, and other innovative projects inspired by our passionate membership.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

CELLOHIO agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.

Section B. Hazing

CELLOHIO agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.

Section C. Bylaws

CELLOHIO retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility

Members are eligible simply by showing interest in the group. Cello experience is not required.

Section B. Member Selection

Members are selected by showing up to rehearsals.

Section C. Membership Timeline

Membership is open on a rolling basis. Prospective members must contact the Advisor or members of the Organizational Leadership to receive rehearsal information. Going to rehearsals defines membership into the group.

Section D. Member Removal

Members will be removed for consistently disrupting the rehearsal process and/or not participating in a performance after it was established that they would be there. The removal process is as follows:

- Establishing grounds: Provide evidence to officers and advisor for the reason for removal.
- Notifying the member: Informing the member in writing of their charges and providing them with an opportunity to defend themselves.
- Calling a meeting: Holding a meeting of the executive board to vote on the removal.
- Voting: A majority vote from the executive board is required for removal.

ARTICLE V. ADVISOR

Section A. Advisor Duties and Responsibilities

The Advisor is the university faculty representative of CELLOHIO. The advisor may sit in on rehearsals to help provide feedback for performances and provide guidance to the executive board regarding decisions on behalf of the organization.

Section B. Advisor Term

The advisor term lasts as long as the faculty is on staff or resigns from the position.

Section C. Advisor Selection

A cello faculty member will be appointed to the position by the officers.

Section D. Advisor Replacement

The officers will take a vote to select a willing faculty member to the position.

ARTICLE VI. ORGANIZATION LEADERSHIP

Section A. Officer Positions

Executive Director: The executive director will oversee the administrative needs of the organization, including, but not limited to: University-mandated student organization registration, venue reservation, music procurement, concert program creation, and website updates. The executive director will be

responsible for communicating with membership and assisting the artistic director with any administrative tasks required. The executive director will be listed as the Primary Leader in the Ohio State Student Activities registration.

Artistic Director: The Artistic Director will oversee music selection, performance development, and artistic vision for all CELLOHIO programming. The artistic director will be responsible for providing clear leadership with regards to the visual and aural aspects of performances, including, but not limited to audience positioning, musician dress code, introductory remarks, etc. The artistic director will be listed as the Secondary Leader in the Ohio State Student Activities registration.

Treasurer: The Treasurer will oversee the financials of the organization according to Ohio State University policy. The Treasurer will be responsible for all necessary paperwork regarding the financial transactions of the organization including, but not limited to fundraisers, food budgets, and concert expenses.

Social Media Manager: The Social Media Manager runs the social media accounts and website for CELLOHIO, as well as facilitating communication to all participating members. They keep accounts up to date with event announcements and posts and find ways to engage their audience. They create posts using Canva or other graphic design software.

Section B. Officer Eligibility

Any active member of the organization is eligible to run for an officer position.

Section C. Officer Selection Process

Members will express interest in officer positions on a form sent out during the spring semester. A vote will later take place with names from the interest form.

- **Nomination:** Members wishing to become part of the executive board will fill out an interest that will be sent out half way through the spring semester.
- **Election timeline:** Election will be held via a form sent out a week after the interest form is sent out.
- **Balloting:** Ballots will be sent in virtually via a form sent out by the current executive director.
- **Rules and Procedures:** The current executive director will tally the votes and make an announcement stating the newly elected officers a week following the election. A majority is required for a victory in an election. Should any of the positions result in a tie, the executive board will take a vote and the individual with the most votes will be elected.

Section D. Officer Removal

If an officer would like to step down from their position at any point during the year, they must wait until we find an appropriate replacement. If the current officers unanimously agree that they are not happy with the work of an officer, a polite conversation will be had with that individual at an officer meeting on how to move forward. If that individual wants to step down, they can. If that individual wants to keep their position, they must prove this through action on their position's responsibilities. If that individual is still not stepping up to their responsibilities, an anonymous vote via online survey will be had at an in-person meeting including officers and members on whether that person should still hold that position. The individual in question is not allowed to vote but can plead their case at that

meeting. If a unanimous decision is made, then that person will be removed from their officer position.

ARTICLE VII. ORGANIZATION DISSOLUTION

Section A. Dissolution Requirements

Should a two-third majority of all voting members support the dissolution of the organization, the executive director will close down the organization through the Ohio State Student Activities portal.

Section B. Dissolution Procedures, including Assets and Debts

The sitting Treasurer will be responsible for processing all debts and assets. Unpaid debts will require the organization to complete sufficient fundraising prior to the dissolution of the organization, and any liquid assets should be donated to the University or a charitable organization of the voting members' choosing.

ARTICLE VIII. CONSTITUTIONAL AMENDMENTS

Section A. Amendment Process

Proposed amendments should be communicated in writing to members present at two consecutive meetings and via email. The amendment shall then be voted upon with a digital ballot. A two-thirds majority of participating voting members will be required to pass an amendment.