

Girls Club Ohio State  
Student Organization Constitution

**ARTICLE I: Name**

The name of this organization shall be the Girls Club Ohio State.

**Article II: Organization Purpose**

**Section A.** The purpose of this association is to promote an interest in working in sports for women as well as anyone else interested in the career path. It will focus on resources, networking, tips, opportunities and more.

**Section B.** In the pursuit of this general purpose, the Girls Club Ohio State will work to:

- (A) Host social events that provide opportunities for members enriching information on the sports realm.
- (B) Build confidence in members who wish to pursue sports as their career path,
- (C) Provide opportunities for networking and specialized events.
- (D) Partner with the national chapter Girls Club to provide powerful resources.

**Article III: University Regulations**

**Section A. Harassment and Discrimination, including Sexual Misconduct:** Girls Club Ohio State agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, generic information, HIV/AIDS, status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.

**Section B. Hazing:** Girls Club Ohio State agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.

**Section C. Bylaws:** Girls Club Ohio State retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines.

Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization's currently approved constitution on file and CSA constitution requirements.

## **Article IV: Membership**

**Section A. Membership Eligibility:** Active membership in the Girls Club Ohio State shall be limited to students who are currently enrolled at The Ohio State University. Active members are eligible to vote and hold office in the Girls Club Ohio State Student Organization. Associate membership in the Girls Club Ohio State Student Organization shall be open to all faculty and staff of The Ohio State University. The number of active members in the organization must be one more than 50% of the total number of all members of the Girls Club Ohio State Student Organization.

**Section B. Membership Selection:** Persons interested in becoming active members in the Girls Club Ohio State Student Organization may join after attending one consecutive meeting and paying the required dues at the stated deadline. No formal application or interview is required to obtain active member status.

**Section C. Membership Timeline:** Membership for Girls Club at Ohio State opens at the beginning of the fall and spring semesters and remains open until the dues deadline. After a person completes attending one consecutive meeting and paying the required dues at the stated deadline, they are an active member.

### **Section D. Member Removal:**

- (A) If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor.
- (B) Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The removal process shall include: (1) a notice to the member outlining the reason for removal, (2) an opportunity for the member to respond or meet with the Executive Board and advisor, and (3) a vote to determine removal. The Executive Committee may act for removal upon a two-thirds (2/3) affirmative vote of the executive board in consultation with the organization's advisor.
- (C) In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with

members (e.g., while an investigation is pending), {00312468-1} the executive board, in consultation with the organization's advisor, may vote to temporarily suspend a member or executive officer.

## **Article V. Advisor**

**Section A. Advisor Duties and Responsibilities:** The advisor(s) must be a full-time faculty, staff, or a full-time employee of The Ohio State University. The Advisor shall:

- (A) Advise the Girls Club Ohio State Student Organization to ensure compliance with Ohio State policies and procedures.
- (B) Attend meetings of the Girls Club Ohio State Student Organization as needed.
- (C) Resolve internal disputes between members of the Girls Club Ohio State Student Organization.

**Section B. Advisor Term:** The Advisor shall serve a term of two (2) years.

**Section C. Advisor Selection:** One or more advisors shall be appointed or confirmed at the beginning of each academic year by the Executive Officers. The Advisor shall be selected by a majority vote of the current Executive Officers. Advisor candidates must be full-time faculty or staff members at The Ohio State University who demonstrate a genuine interest in the mission of Girls Club. Candidates with a background or interest in sports are preferred. The selection process may include informal meetings or discussions to assess the candidate's alignment with the organization's goals and their willingness to support the members of the club. Once selected, the Advisor's information will be submitted to the University's student organization registry for official recognition.

**Section D. Advisor Replacement:** A motion to remove an Advisor may be made at any schedule meeting of the Girls Club Ohio State Student Organization and a vote taken at that time. In order to remove the Advisor, the motion must also contain a nomination for a replacement Advisor. In order to pass, the motion must receive an affirmative vote from a simple majority (50% +1) of the active members present at the meeting and the replacement advisor must accept the nomination to serve as Advisor.

## **Article VI: Organizational Leadership**

**Section A. Officer Positions:** The officers of the Girls Club Ohio State Student Organization shall be the President, the Vice President, Social Media Coordinator, and the

Treasurer. These officers shall comprise with the Executive Committee. All executive officers must be current Ohio State University students.

**The President shall:**

- (A) Lead all meetings of the Girls Club Ohio State Student Organization.
- (B) Serve as the primary point of contact between the Girls Club Ohio State Student Organization and The Ohio State University.
- (C) Assist the other officers with the completion of their responsibilities.
- (D) Ensure that the actions of the Girls Club Ohio State Student Organization remain consistent with the vision and purpose of the organization.

**The Vice-President shall:**

- (A) Plan and execute all regularly scheduled weekly meetings, where a guest speaker is not present, of the Girls Club Ohio State Student Organization outside of regularly scheduled meetings
- (B) Organize all advocacy initiatives of the Girls Club Ohio State Student Organization.
- (C) Schedule and supervise community fundraising opportunities.

**The Social Media Coordinator**

- (A) Run all social media accounts to represent what Girls Club Ohio State is.
- (B) In charge of delegating and running the social media committee that is created each year by an appointed position
- (C) Create and post on the account as often as two times a week to grow the social media following and presence on campus.
- (D) Collaborate with each other and communicate to the rest of Exec to provide timely and accurate information to post on Social Media accounts (i.e. Instagram and Tik Tok)

**The Treasurer shall:**

- (A) Attend finance meetings and trainings held by the Financial Affairs Committee (FAC).
- (B) Collect, record, and deposit any funds allocated to or collected by the recorded attendance at all meetings of the Girls Club Ohio State Student Organization.
- (C) Report on the financial status of the group at business meetings.
- (D) Plan and organize any fundraising activities or events
- (E) Maintain all financial records with the appointed financial institution.

**Event Coordinator Shall:**

- (A) Plan and organize all guest speaker and social meetings hosted by Girls Club Ohio State

- (B) Communicate between guest speakers, general body members, and executive board about all planned meetings.
- (C) Gain approval from president for all meeting plans.
- (D) Manage a budget provided by the Treasurer for event use.

**Section B. Officer Eligibility:** Any active member of the Girls Club Ohio State Student Organization may nominate any active member of the organization, including themselves, to any office. All nominations must be accepted by the nominee. An individual can only accept nomination for one (1) executive officer position. The president must have served at least one year as an executive committee member prior to being elected president.

**Section C. Officer Selection Process:**

- (A) Simple majority vote is required to elect Executive Officers. In the event that a winner cannot be determined because two or more individuals receive the same number of votes, any individual who received less than those individuals will be removed from the list of potential candidates and a new vote will be conducted until such time as one candidate receives a simple majority
- (B) After accepting nominations for each office, the President will close nominations.
- (C) The new Executive Officers shall be immediately installed following the selection of each office. Outgoing Executive Officers are expected to assist the new officer-elect in learning about their new role and the duties and responsibilities associated with it.

**Section D. Officer Removal:**

- (A) If, for any reason, an Executive Officer steps down or is removed from the position, the vacancy shall be filled by electing a replacement officer at the next meeting of the organization by following the applicable sections of Article VI above.
- (B) In the event that the Council President steps down or is removed from office, the Vice President will automatically assume the role of President. At which time the organization will proceed to fill the vacancy in the role of Vice President.
- (C) Executive Officers may be removed from their position before the expiration of their normal terms for failure to satisfactorily perform the duties of office, for repeated absences from meetings, drops out of classes, or for conduct that is improper to their office.
- (D) A motion to remove an Executive Officer may be made at any scheduled meeting of the Girls Club Ohio State Student Organization; however, a vote shall not be taken until the next scheduled meeting. In order to remove an Executive Officer, the motion must receive an affirmative three-fourths (3/4) majority vote of those executive members in attendance at the meeting.
- (E) General body members can motion to remove an executive committee member should there be sufficient evidence in failure to perform their duties

and roles. Three Fourths (3/4s) of members should vote to agree to the officer's immediate removal.

## **Article VII: Organization Dissolution**

**Section A. Dissolution Requirements:** In the event that the Girls Club Ohio State Student Organization becomes inactive, due to the absence of officers, members, or other necessary leadership for one or more academic terms, the Office of Student Involvement or the Department of Student Activities may designate the organization as inactive or formally closed. The chapter may be reinstated upon re-registration and fulfillment of all university and organizational requirements, including but not limited to the election of officers, appointment of an advisor, and submission of an updated constitution. The national or regional leadership of Girls Club shall be notified of any closure. They reserve the right to suspend, dissolve, or otherwise remove the chapter from official listings in accordance with their governing policies.

**Section B. Dissolution Procedures, including Assets and Debts:** In the event that the Girls Club Ohio State Student Organization becomes defunct or is terminated, all outstanding debts or financial obligations shall be satisfied prior to the distribution of any remaining assets. Any remaining funds held in the Girls Club – Association account at the Alabama Credit Union shall then be donated in full to the Ohio State University Student Organization Scholarship Fund, and the account officially closed. No funds shall be distributed to individual members.

## **Article VIII: Constitutional Amendments**

This constitution may be amended at any regular meeting of Girls Club Ohio State Student Organization by a two-thirds majority vote of the active members present at the meeting, provided that the amendment has been submitted in writing at the previous regular meeting.