**Inclusion, Science, Technology, Engineering, Art, and Mathematics Graduate Students**

**Student Organization Constitution**

**ARTICLE I. NAME OF ORGANIZATION**

Science, Technology, Engineering, Art, and Mathematics Educators & Researchers of The Ohio State University (InSTEAMers-OSU

**ARTICLE II. ORGANIZATION PURPOSE**

InSTEAMERS-OSU is dedicated to improving the teaching and learning of inclusion, science, technology, engineering, art, and mathematics education through the following objectives:

•To promote improved teaching practices and research in inclusion, science, technology, engineering, art, and mathematics education;

•To encourage commitment to professional growth and continued professional improvement;

•To promote unity and communication between and among students in inclusion, science, technology, engineering, art, and mathematics education.

**ARTICLE III. UNIVERSITY REGULATIONS**

**Section A. Harassment and Discrimination, including Sexual Misconduct**

InSTEAMers-OSU *agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the Student Organization Registration Guidelines.*

**Section B. Hazing**

Insteamers-OSU *agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.*

**Section C. Bylaws**

Insteamers-OSU *retains the right to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, The Ohio State University’s regulations, policies, and procedures, and the Council on Student Affairs (CSA) Student Organization Registration Guidelines. Organizations may make amendments and changes to the bylaws without consulting the Ohio Union & Student Activities department, and changes to bylaws do not require approval. All elements of organizational bylaws shall be consistent with the organization’s currently approved constitution on file and CSA constitution requirements.*

**ARTICLE IV. MEMBERSHIP**

**Section A. Membership Eligibility and Timeline**

Membership is open to all those interested in the advancement of inclusion, science, technology, engineering, art, and mathematics education that are enrolled in or employed by The Ohio State University.

Voting membership is limited to those who:

•are graduate student members of the organization;

Non-graduate student members of STEAMERs–OSU will be considered honorary members without voting privileges

**Section B. Member Selection**

Email organization leadership

**Section C. Membership Timeline**

Ongoing/rolling

**Section D. Member Removal**

Upon the discretion of the Executive Board, a member may be dismissed for any or all of the following reasons:

•Failure to uphold the purpose of the organization as described in Article I of the Constitution;

•Failure to adhere to University Policies as outlined in Article III of the Constitution.

Members will not be removed based on their race, gender, color, creed, religion, national origin, disability, ancestry, age, sexual orientation, marital status, veteran status, or parental status, as stated Article I of the Constitution. If a member conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization or is in violation of the OSU Student Code of Conduct, they can be removed through a majority vote of the other voting membership or unanimous vote of the officers, with the consultation of the advisors

**ARTICLE V. ADVISOR**

**Section A. Advisor Duties and Responsibilities**

The advisor will oversee all InSTEAMers-OSU operations, approve the organization's goals, and attend required trainings.

**Section B. Advisor Term**

The term of service shall end only in the case of: 1) the advisor's resignation, or 2) an Executive Board vote resulting in majority agreement to appoint a new advisor.

**Section C. Advisor Selection**

The Executive Board may appoint any full-time OSU faculty member(s) or administrative and professional staff person to assume the role of advisor.

**Section D. Advisor Replacement**

A new advisor will be appointed by the board upon removal of the previous advisory.

**ARTICLE VI. ORGANIZATION LEADERSHIP**

**Section A. Officer Positions**

The STEAMERs – OSU officers are responsible for the operation and maintenance of the STEAMERS – OSU organization and are ultimately responsible for meeting the purposes of STEAMERS – OSU listed above. The elected officers of InSTEAMERS-OSU include:

President

•Presides over all meetings

•Chairs the Special Projects Committee

•Attends Regional Leadership Conferences held by affiliated groups

•Maintains agendas for all meetings

•Appoints Chairperson(s) for Organization Committees

•Conducts all correspondence and secretarial duties

•Registers members with Ohio chapters of affiliate groups

Vice-President(s)

•May co-chair the Education and Research Program Committee

•Maintains correspondence with professional affiliates, including affiliation dues and status

•Informs students by e-mail of relevant conference dates, proposals deadlines, and other important information

•Represents InSTEAMERS-OSU in conferences

•Contacts and recruits possible new members

•Collects and posts pictures, summaries, evaluations and other memorabilia from InSTEAMERS-OSU functions

Treasurer

•Chairs the Budget and Frundraising Committees

•Registers, by May 1, and confers with the Student Organization and Activities Office in the Ohio Union.

•Attends all meetings for treasurers of organizations at The Ohio State University

•Submits yearly budget covering October 1 to September 30 to the Executive Board by September 30

•Approves specific activity budgets

•Handles bookkeeping responsibilities, including banking

•Collects membership dues and maintains membership list

Executive Board

The Executive Board, composed of the officers listed above and the advisor(s), shall be the governing body for InSTEAMERS-OSU and shall conduct business between general membership meetings. Members of the Executive Board must attend all Executive Board and general meetings of InSTEAMERS-OSU. If an officer is unable to attend any meeting for any reason, s/he must inform the President of InSTEAMERS-OSU with as much notice as possible.

**Section B. Officer Eligibility**

All leadership positions are subject to election and all position tenure duration is one year. All active voting members of InSTEAMERS – OSU are eligible for leadership positions.

**Section C. Officer Selection Process**

Tiered elections shall regulate continuity in the Executive Board. Nominations from the floor and elections for the offices of President, Secretary, and Treasurer shall be made during the last general meeting of Spring Quarter. Nominations from the floor and elections for the offices of Vice-President for Mathematics Education, Vice-President for Science Education, and Vice-President for Technology Education shall be made during the first general meeting of Autumn Quarter. Nominations may be self-made. Individuals are eligible for nomination to more than one office, but may be elected to only one office at one time.

In the event of failure to secure nominations for each office to be filled, the Executive Board will appoint a member to that office and present the appointment to the members for approval. Members must indicate approval by a majority vote of those members present.

**Section D. Officer Removal**

Upon the discretion of the Executive Board, an officer may be dismissed for any or all of the following reasons:

•Failure to attend an Executive Board meeting during the academic year without reasonable cause. Reasonable cause shall be defined as: conflicting time with an academic course, inability to align necessary appointments, or illness;

•Failure to attend general or Board meetings without reasonable cause;

•Failure to perform required duties as described in Article VI.

If an officer conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization, is delinquent in performing their officer duties, or is in violation of the OSU Student Code of Conduct, they can be removed through a majority vote of the voting membership or unanimous vote of the other officers, with the consultation of the advisor.

**ARTICLE VII. ORGANIZATION DISSOLUTION**

**Section A. Dissolution Requirements**

As determined by the Executive Board

**Section B. Dissolution Procedures, including Assets and Debts**

If, at any time, InSTEAMERS-OSU shall cease to enact the purposes as herein stated, all aspects and property held by it, whether in trust or otherwise, shall, after payment of all liabilities, be paid over to an agency selected by the final Executive Board.

**ARTICLE VIII. CONSTITUTIONAL AMENDMENTS**

**Section A. Amendment Process**

Proposed amendments to the InSTEAMERS-OSU's Constitution must be submitted via email to the InSTEAMERS – OSU President at least two weeks prior to the announced general membership meeting. The written proposal will be emailed to the voting body at least one week prior to the general membership meeting. Amendments must be approved by ballot by a two-thirds majority of the voting membership. At least four Executive Board members must be present at this meeting.