



THE NATIONAL SOCIETY
OF LEADERSHIP AND SUCCESS
Building leaders who make a better world

National Office : 111 N Magnolia Ave, Suite 1650 - Orlando, FL 32801

Constitution for the NSLS at tOSU

Revised 10/5/2023

Article I - Name & Purpose

Section I - National Society of Leadership & Success at The Ohio State University

The NSLS is a national honor society committed to building leaders who make a better world. This is achieved through leadership workshops, networking and goal-setting activities, and speaker broadcasts. The NSLS is officially known as Sigma Alpha Pi.

Section II - Statement of Purpose

The Ohio State chapter has been established as a community of members on campus to interact and collaborate. The NSLS as an organization was created to build leaders for the betterment of the world. The mission statement of the NSLS is “Building leaders who make a better world.”

Section III - Non-Discrimination Policy

This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization at The Ohio State University, the NSLS at tOSU expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here :

<https://hr.osu.edu/public/documents/policy/policy115.pdf>

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu

Article II - Membership, Qualifications, and Categories

Section I - Membership

In order to become a member of the NSLS, one must either be nominated by their institution or apply for a nomination. Nominations will be sent every fall and spring semester. Applications for nominations can be submitted at <https://members.nsls.org/nomination/application>. There is a one-time membership fee of \$95 upon accepting your nomination and joining.

Section II - Qualifications

In order to be nominated by your institution, there are two GPA qualifications

- sophomore, junior, or senior status with a cumulative GPA of 2.5-3.29
- sophomore, junior, or senior status with a GPA of 3.0 or higher

The application for nomination has its own requirements, as it is an application. This application includes at least one faculty nomination request and a statement of purpose as to your desire to join NSLS and what makes you a good candidate. The application can be found here : <https://members.nsls.org/nomination/application>.

Section III - Categories

There are two categories of membership: non-inducted and inducted. Upon joining, one is a non-inducted member until completion of the Foundations of Leadership program which includes Orientation, Leadership Training Day, attending three speaker broadcasts, and attending three Success Networking Team meetings. Once one completes all the requirements, they are inducted members. If you transfer to a different institution that has a chapter of the NSLS, you can transfer into their chapter and keep your progress towards induction.

Non-inducted members get the same benefits as inducted members. The only difference is that there are some scholarships that are only available for inducted members. Inducted members will also get their certificate and be able to sign up for any additional leadership programs that are offered by the NSLS.

Article III - Methods for Removing Members and Executive Officers

If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state, or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor.

Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but isn't limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Board may act for removal upon a two-thirds vote of the executive board in consultation with the organization's advisor.

In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members, the executive board, in consultation with the organization's advisor, may vote to temporarily suspend a member or executive officer.

As a student organization, we cannot remove a member from the NSLS national organization, but we would bring the topic up to our national advisor.

Article IV - Organizational Leadership

Section I - National Leadership

The NSLS national office consists of an executive leadership team of paid individuals who keep the program running at the national level. Each chapter gets a national chapter advisor for their chapter. Ours is Maryanna Laferriere and can be reached at mlaferriere@nsls.org.

Section II - Local Chapter Leadership

The chapter executive board shall consist of the President, Vice President, Secretary, Treasurer, Committee Chairs, Success Networking Team Coordinator. Not all positions are required and are filled on an as needed basis. Each committee shall have a designated number of members to carry out the duties of the team and be chaired by a member elected from within the committee. Executive officers are appointed for the academic year.

The general duties of each position are as follows :

President

- facilitate meetings
- govern Executive board
- meet weekly with the National office and advisor
- contact new members to introduce Executive board
- participate in monthly national forums or designate another Executive member to attend
- recruit & lead Executive board
- fill in empty positions if needed
- confirm active status with Student Life

Vice President

- act as President in their absence
- oversee committee chairs
- shadow President in sessions with the National office

Secretary

- record minutes at Executive board meetings and share to Chapter Leadership and Chapter Success Manager at the National office
- take attendance at live Orientation, Leadership Training Day, and speaker broadcasts, or designate another Executive member to do so
- enter attendance in Members Area within 48 hours of event
- send email reminders and announcements containing important chapter and national information
- manage chapter email and NSLS inbox

Treasurer

- create and oversee a bank account with the President and Advisor
- attend any necessary Student Government financial meetings
- create and manage a budget for national chapter dues and local expenses and enter it into the Bi-Annual Strategy meeting form
- work with Fundraising chair to implement fundraising plans

SNT Coordinator

- facilitate or create a schedule for the Executive board to assist at every groups first meeting
- reserve rooms or finalize locations for SNT meetings
- teach SNT facilitators how to run meetings
- gather availability from general members and create viable SNT groups that can meet at a given time
- connect with SNT facilitators to collect minutes and confirm attendance for each meeting
- remind members to submit SNT reports within 24 hours of the meeting

Advisor

- act as the bridge between the student body and the University
- attend Executive board meetings if requested
- assist with maintaining active status with Student Life
- obtain semester invites from Registrar

Committee heads - more information in Article VII

Article V - Elections

Elections will be done at the end of the spring semester. They will be done by current members of the executive board. The process would include a statement of intent as to why one wants a position and why they'd be a good candidate for the position. The applicant must be in good standing within the University and chapter.

Article VI - Executive Board

The Executive board of the chapter shall be composed of at least a president, vice president, and treasurer. A full executive board would consist of six members plus six committee heads. In the event of a low number of executive members, committees are allowed to be combined.

Article VII - Committees

The six committees consist of :

- Publicity
- Fundraising
- Society Events
- Social Events
- Community Service
- Outreach

Article VIII - Advisory

Advisors of student organizations must be full-time members of the University faculty or Administrative & Professional staff. The advisor serves as the point of contact between the student body of the organization and the governing body of the University.

Article IX - Meetings & Events

In order to become an inducted member, one must attend Orientation, Leadership Training Day, three SNT meetings, and three speaker broadcasts. These will be either online, live-online, or in-person events. The organization may also host social events and community service opportunities for members of the chapter. Attendance at the latter is not required, but recommended to foster a sense of community with members.

Executive meetings are required to be attended by all executive officers. If there is a conflict, the President must be notified at least one week in advance, and another way for one to participate will be figured out. Meetings with our university advisor are not required, but are recommended to be attended by the President. Meetings with our national advisor are required to be attended by the President. Another officer may attend these meetings in place of the President if needed.

Article X - Attendees of Events

The organization reserves the right to address member or event attendee behavior where the member or event attendee's behavior is disruptive or otherwise not in alignment with the organization's constitution.

Article XI - Constitutional Amendments

Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. Upon initial introduction, the proposed amendments should be read in the general meeting, then in the general meeting in which the votes will be taken, and should either require a two-third or three-quarter majority of voting members or a majority or two-thirds of the entire voting membership of the organization, present or not. The constitution should not be amended easily or frequently.

Article XII - Method of Dissolution

The local chapter is responsible for any and all debts and credits owed to The Ohio State University should the organization be dissolved for any reason. The National Office is not responsible for any local chapter debts or credits should the chapter be dissolved for any reason.

Article XIII - National Requirements

Annual chapter dues are not paid by the members. These are paid through chapter credits that chapters can earn through completing pillars. More information about this can be obtained through our national advisor.



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By-Laws of the NSLS at tOSU

Revised 10/5/2023

Article I - Parliamentary Authority

“The rules contained in Robert’s Rules of Order shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the by-laws of this organization.

Article II - Membership

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Article III - Elections

Elections will be held at the end of the spring semester. They will be done by current members of the executive board. The process would include a statement of intent as to why one wants a position and why they’d be a good candidate for the position. The applicant must be in good standing within the University and the chapter. Upon an unexpected vacancy, special elections will be held on a case-by-case basis using the same process as regular elections.

Article IV - Executive Board

The general duties of each position are as follows :

President

- facilitate meetings
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Advisor

- act as the bridge between the student body and the University
- attend Executive board meetings if requested
- assist with maintaining active status with Student Life
- obtain semester invites from Registrar

Article V - Committees

The responsibilities of the six committees are as follows :

Publicity

- manage chapter social media
- creatively advertise the NSLS and specific events hosted by the chapter
- Reach out to professors, other student organizations, departments and other groups on campus to promote the NSLS and its events
- Create flyers to promote the NSLS and upcoming NSLS events on campus
- Review current national guidelines on earning the positive publicity pillar

Fundraising

- develop & implement fundraising ideas
- keep treasurer updated on fundraising efforts

Society Events

- Reserve rooms and coordinate set-up for Orientation, Leadership Training Day, Speaker Broadcasts (live and Video-on-Demand), and Induction
- Take lead on ordering food if serving refreshments at events

Social Events

- Plan and implement events like ice cream socials and game nights
- Reserve rooms and coordinate set-up for events outside of the core program
- Take lead on ordering food if serving refreshments at events outside of the core program

Community Service

- Plan and implement community service events
- Establish partnerships with service organizations on campus and in the community to offer a variety of events
- record participation at events and complete Community Service form

Outreach

- Divide the Members' Progress list among the committee to complete check-ins throughout the semester to help achieve 40% induction
- Reach out to members with the committee after Orientation to encourage continued participation, gather feedback, and answer questions
- Request a table or booth at campus involvement fairs to create another touch point with members and potential members
- Assist and ensure committee reaches out to members who are not attending events throughout the semester

Article VI - Advisory

The responsibilities of the organization's advisor are as follows :

- act as the bridge between the student body and the University
- attend Executive board meetings if requested
- assist with maintaining active status with Student Life
- obtain semester invites from Registrar

Article VI - Meeting & Event Requirements

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Article VII - Method of Amending By-Laws

By-laws may be amended by proposing in writing and reading the change at a general meeting of the membership and then bringing the proposed change up for a vote at the next general meeting with a 2/3 majority vote of the membership present.