### **Constitution of Kappa Theta Pi at The Ohio State University**

#### **Article I – Name, Affiliation, and Purpose**

1. Name: Kappa Theta Pi at The Ohio State University Chapter (KTP).
2. Affiliation: Kappa Theta Pi is a nationally affiliated professional fraternity for individuals passionate about technology. As The Ohio State University Chapter, this organization operates in alignment with the values, principles, and mission of the national organization, fostering a collaborative and supportive community of technologists.

#### **Article II – Purpose Statement**

#### The purpose of the Kappa Theta Pi at The Ohio State University is to foster a supportive and innovative community for students passionate about technology. Our mission is to empower members through the five founding pillars of the organization which are professional development, alumni connections, social growth, technological advancement, and academic support while promoting ethical practices, diversity, and inclusion within the field.

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#### **Article III – University Regulations**

Section A: Harassment and Discrimination including Sexual Misconduct

Kappa Theta Pi agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

Section B: Hazing

Kappa Theta Pi agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin’s Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity regardless of consent that creates a substantial risk of physical, mental or emotional harm or humiliation to any individual as part of the membership or affiliation with the student organization. If found responsible for hazing members or the organization may face disciplinary actions.

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#### **Article IV – Membership**

Section A: Membership Eligibility, Selection, and Timeline

1. Membership in this organization is open to any OSU college student with 3 or more semesters left at the Ohio State University's Columbus Campus. The student can come from any background as long as they have an interest in technology in any form. No member may be affiliated with another professional fraternity.
2. At the beginning of each semester there will be a rush process that consists of info sessions, social activities, professional interviews and technical interviews; in accordance to the rush planned that semester.
3. Any eligible person can apply to be a part of Kappa Theta Pi within the first three weeks of the semester, the rush process will be communicated via social media and the website.

Section B: Composition of Membership

1. All members are free to leave and disassociate without fear of retribution, retaliation, or harassment. 90% of the voting membership must be currently enrolled Columbus campus Ohio State students. Faculty, staff, alumni, and the partners of students, faculty, staff, and alumni of Ohio State may participate in the activities and programs of student organizations as associate members but may not comprise more than 10% of the total membership.
2. Alumni Oversight can be called upon if need be, alumni are not to be treated as official members though.

Section C: Member Removal

1. Removing a Pledge
	1. When removing a pledge, at the end of the pledging semester. The Executive Board in conjunction with the Rush committee takes a decision on each and every pledge and votes to remove or not depending on the initiating semester.
	2. A pledge being a temporary member of the student organization temporarily has all the rights afforded to Active members of the organization.
2. Removing an Active Member
	1. Active members can be removed after being placed on probation two semesters in a row without a judicial process.
	2. Members can be removed by violating bylaws in terms of the strike system.
	3. Establishing Grounds
		1. Provide evidence to the Executive Board and advisor for reasons for removal.
	4. Notifying Member
		1. Informing the members of the writing of charges and providing them an opportunity to defend themselves.
	5. Panel Meeting
		1. Active members will be placed in front of a judicial panel of Eboard, Class Captain, and Advisor. Voting to remove an active member comes to the RMO’s decision after discussion with the Executive Board and panel.
	6. Voting
		1. To remove an active member, the Executive Board needs to reach a majority with the President being the tie-breaker if need be.

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#### **Article V – Student Organization Advisor**

1. Advisor Duties and Responsibilities
	1. The Advisor for Kappa Theta Pi’s job is to guide the Executive Board on making decisions if deemed necessary as well as approving all Leadership and Goals for the year.
2. Term
	1. The term of an advisor is to be a calendar year, after Elections the outgoing and incoming President will make an appointment with the Advisor and reaffirm the support of the Advisor for the upcoming Calendar year.
3. Process of Replacing Organizations Advisor
	1. Requesting a new Advisor is to be done by the President and the Executive Board.

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#### **Article IV – Officer Positions on The Executive Board**

Section A: Officer Positions and Duties

1. President

* Call all meetings to order and preside over them.
* Act as a liaison between the fraternity and outside offices.
* Approve all outgoing correspondence.
* Enforce strict observance of the fraternity’s laws and policies.
* Ensure that the Executive Board members faithfully complete their duties.
* Assess punishments and fines.
* Rule on points of order.

2. Vice President of External Affairs

* Assume the duties of the President in their absence.
* Assist the President in the performance of their duties.
* Risk Management Officer for the Fraternity
* Maintain relationships with Nationals as Chapter Nationals Delegate.

3. Vice President of Finance

* Keep accurate records and control the fraternity’s finances.
* Provide financial reports at all meetings.
* Ensure proper authorization is received before releasing any funds.
* Collect dues and other fees collected by the fraternity.
* Lead efforts for additional fundraising from the university and other sources.

4. Vice President of Internal Affairs

* Record minutes at meetings.
* Manage attendance, community service, and professional development records.
* Update the calendar and reserve spaces for Chapter meetings and events.
* Keep a record of events, such as taking photos and videos.
* Handle all feedback forms for the fraternity.
* Send out monthly point updates to all members.
* Support other members of the Executive Board in their roles as needed.

5. Vice President of Development

* Advise the fraternity on all technical matters.
* Oversee Interest Groups and appoint Interest Group leads.
* Plan technical events: workshops, Lightning Talks, Hackathon, Design Jam.
* Maintain positive, professional relationships with alumni members, university faculty, the local community, and corporations.
* Organize professional development events and workshops to guide actives in their professional endeavors.

7. Vice President of Membership

* Organize Rush events and Pledge requirements.
* Act as a liaison between potential members and the Executive Board.
* Maintain pledge requirements and attendance.
* Administer assessment tests.
* Oversee big-little pairings and lineage events.
* Hold weekly pledge class meetings.

8. Vice President of Marketing

* Organize and order apparel.
* Design and implement advertising plans at the beginning of each semester.
* Maintain the fraternity’s social media presence (Facebook, Twitter, Instagram, LinkedIn).
* Maintain the chapters website
* Promote fraternity and brother accomplishments.
* Ensure brand consistency across fraternity matters.

9. Vice President of Engagement

* Coordinate events that promote bonding within the fraternity and the community.
* Arrange social gatherings for members, held at least once a month.
* Maintain a calendar for fraternity-related events.

Section B: Officer Selection Process

* Nomination Procedure
	+ Candidates must be of sophomore standing or higher to run for officer positions, except for the senior positions. Each Candidate must possess a 3.0 GPA and not be on probation(academically, student conduct or KTP).
	+ For the high officer roles, including President, Vice President of Finance and Vice President of External Affairs, the nominated candidate must have a previous leadership position in the fraternity or must have been part of a committee.
	+ Two weeks prior to the Election date, an election form to submit nominations will be communicated to the Active members eligible for appointments.
* Election Timeline
	+ Elections will be the last Chapter meeting of the Autumn semester.
* Balloting Procedures
	+ When elections are held all nominated applicants will have two minutes to speak about what they have done, what they have to achieve and what their qualifications are to be in a leadership role.
	+ On an index card every single member will write down the person that they vote for for each organizational role.
* Election Rules and Procedures
	+ Election Rules are determined by the sitting President
* Run Off Procedures
	+ In terms of a stalemate in an Election, the Executive Board can step in and select Officers, depending on prior qualifications and involvement in the fraternity.

Section C: Removing Officers & Vacancies

1. Removing Elected and Appointed Officers
	1. Removing an officer consists of an unanimous vote from the rest of the Executive Board and an opportunity to discuss at length why the member acted the way they did and how to correct that for them as a member.
	2. 2-Strike Policy

If an Executive Board member acts in a way that is not professional and it does not reflect them or the Executive Board in a way that looks good on the fraternity, then the President has the opportunity to issue a strike or a fine at the discretion of the President and Executive Board. After two of these strikes, the Officer is removed from the position.

* 1. Accountability for the President

If the President acts in a manner that is not professional and does not reflect them or the Executive Board in a way that looks improper for the fraternity, then the Executive Board unanimously has the opportunity to issue a strike.

1. Vacancy and Elections
	1. In the event of an Executive Board member leaving due to any issue disciplinary or otherwise then Elections will be held at the end of the Semester, with all rules and regulations falling in place.

#### **Article XI – The Ohio State University and KTP Nationals Oversight**

1. Kappa Theta Pi OSU Chapter needs to abide by The Ohio State University rules and Kappa Theta Pi Nationals Standards.

#### **Article XII – Founding and Chapter History**A group of 6 students founded this Kappa Theta Pi Colony on October 16, 2024, in Schoenbaum Hall 105 at The Ohio State University.

* Siddhartha Paruchuri
* Luke Baker Houston
* Varsha Venkateshwaran
* Nainika Koppusetty
* Pralay Ray
* Aayush Sharma

The fraternity’s purpose is to foster a supportive and innovative community for students passionate about technology, as outlined in the founding pillars.

#### **Article XIII – Dissolution**

1. Dissolution Process:
	* Upon dissolution, all organizational assets will be used to settle any debts. Remaining assets will be donated to the national chapter entity agreed upon by the Executive Board.
	* Student Activities staff will be notified to remove the organization’s registration.