

THE POLICY PILL AT OHIO STATE CONSTITUTION

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ARTICLE I. THE POLICY PILL AT OHIO STATE

The name of this student organization shall be **The Policy Pill at Ohio State**.

This organization is the founding chapter of **The Policy Pill HQ**, a national initiative dedicated to making healthcare policy education accessible, engaging, and empowering for students of all backgrounds. As the first official chapter, *The Policy Pill at Ohio State* operates in alignment with the mission and values of The Policy Pill HQ while maintaining autonomy as a registered student organization.

In accordance with university policy, the name includes a geographic locator (“at Ohio State”) to clarify that the organization is a separate entity and not a part of, nor officially endorsed by, The Ohio State University.

Note: The Policy Pill at Ohio State is an independent student organization and is not a part of, nor officially affiliated with, The Ohio State University.

Should additional affiliations be established in the future, they will be formally recorded in this article.

ARTICLE II. PURPOSE STATEMENT

The Policy Pill at Ohio State is a student-led organization dedicated to reshaping the future of healthcare through education, dialogue, and action. As the founding chapter of **The Policy Pill HQ**, we create a space for students to confront the toughest questions in healthcare, challenging the status quo, unpacking the complexities of the system, and empowering one another to advocate for meaningful change.

Through speaker events, advocacy projects, policy discussions, and interactive workshops, we explore the real-world implications of healthcare legislation and public health policy. From examining healthcare equity and mental health access to discussing reproductive rights and current legislative debates, we’re here to ask the hard questions and amplify unheard voices.

Our goal is to foster a multidisciplinary, inclusive community of changemakers—whether you’re a future healthcare provider, a policy enthusiast, or simply someone trying to make sense of the system. At **The Policy Pill at Ohio State**, there’s room for curiosity, critique, and conversation—with plenty of opportunities to learn, volunteer, and lead. Whether you’re a future healthcare professional, interested in policy or just curious about how the system works (and how to change it), there’s a place for you here.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

The Policy Pill at Ohio State agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with these guidelines.

Section B. Hazing

The Policy Pill at Ohio State agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility, Selection, and Timeline

Membership in **The Policy Pill at Ohio State** is open to all undergraduate students currently enrolled at The Ohio State University. We are committed to fostering an inclusive and welcoming environment for students of all academic backgrounds, identities, and interests.

Students may become members by attending a general body meeting and signing up via our official interest form. A membership fee—determined annually and outlined in the organization's bylaws—must be paid to complete the registration process.

Students are eligible to become official members beginning one month into the semester in which they join, whether that be the fall or spring term. This timeline allows students to attend initial events, learn about the organization, and decide if they'd like to commit to active membership.

All students will be provided equal opportunity to join. Membership eligibility is not restricted on the basis of sex, race, ethnicity, national origin, religion, sexual orientation, gender identity, disability, or any other protected status. As required by university policy, our organization complies fully with Title IX and all applicable nondiscrimination guidelines.

Additional requirements related to active membership status—such as event attendance or volunteer involvement—are detailed in the organization's bylaws.

Section B. Composition of Membership

All members are free to leave and disassociate without fear of retribution, retaliation, or harassment. 90% of the voting membership must be currently enrolled Columbus campus Ohio State students. Faculty, staff, alumni, and the partners of students, faculty, staff, and alumni of Ohio State may participate in the activities and programs of student organizations as associate members but may not comprise more than 10% of the total membership.

Section C. Member Removal

Members of The Policy Pill at Ohio State are expected to uphold the values, mission, and policies of the organization. A member may be considered for removal if they engage in behavior that is harmful to the organization, its members, or its reputation, including—but not limited to—harassment, discrimination, repeated disruption of activities, violation of university policy, or failure to meet established membership expectations outlined in the bylaws.

The removal process shall proceed as follows:

1. **Establishing Grounds:** A formal concern must be submitted in writing to the executive board, including clear evidence or documentation of the behavior in question. The organization's advisor must be notified of the concern.
2. **Notification:** The member in question will receive written notice of the charges against them and will be given an opportunity to respond in writing or in person at a scheduled meeting.
3. **Deliberation:** A special meeting of the executive board (or general membership, if deemed appropriate) will be held to review the case. The member in question may attend and present a defense.
4. **Voting:** Following discussion, a vote will be held. A two-thirds majority vote of the executive board is required for removal.

The decision will be communicated to the member in writing within one week of the vote. Appeals may be submitted to the faculty advisor, whose recommendation will be considered final.

This process ensures fairness, transparency, and alignment with university guidelines. The organization will consult with its advisor at every stage of the process to ensure due process is followed.

ARTICLE V. STUDENT ORGANIZATION ADVISOR

Section A. Selection

The advisor of The Policy Pill at Ohio State shall be a full-time member of the faculty or administrative and professional staff at The Ohio State University, selected by a majority vote of the executive board. Additional co-advisors, including graduate administrative associates, civil service staff, or emeritus faculty/staff, may be appointed with the consent of the executive board; however, a primary advisor meeting university requirements must be designated for certification purposes.

Section B. Duties and Responsibilities

The advisor serves as a resource and mentor to the organization, providing guidance to officers and general members in alignment with the mission of The Policy Pill at Ohio State and university policies.

Responsibilities include:

1. Offering input on programming, leadership development, and organizational goals
2. Advising the executive board on matters of policy, procedure, and conflict resolution
3. Ensuring organizational actions comply with university guidelines and expectations
4. Supporting continuity during officer transitions
5. Attending meetings or events as available, though not required to participate in all activities

The advisor may not vote in organizational decisions or hold any official office within the group.

Section C. Term

The advisor will serve a renewable one-year term, beginning at the start of the academic year. Reappointment must be confirmed by a majority vote of the executive board during the final month of each spring semester.

Section D. Replacement

If the advisor can no longer fulfill their duties or if a replacement is deemed necessary by a majority of the executive board, the board will initiate the selection process outlined in Section A. The outgoing advisor should be notified in writing, and a transition period may be arranged to ensure continuity.

ARTICLE VI. OFFICERS

Section A. Officer Positions

The executive leadership of The Policy Pill at Ohio State shall consist of the following officer positions. All officers must be enrolled students at The Ohio State University. The Primary Leader and Treasurer must be full-time students; all Secondary Leaders must be in good academic standing with the university.

1. Primary Leader
 - Serves as the chief executive officer of the organization
 - Oversees all organizational operations and presides over general and executive meetings
 - Acts as the primary liaison between the organization, faculty advisor, university departments, and external partners
 - Sets meeting agendas and ensures the execution of the organization's mission and goals
2. Secondary Leader
 - Supports the Primary Leader and assumes leadership responsibilities in their absence
 - Coordinates internal operations and assists with planning events, programs, and logistics
 - Facilitates communication between the executive board and committee chairs
3. Treasurer
 - Manages the organization's budget and financial transactions
 - Oversees the collection of dues, fundraising revenue, and disbursement of funds
 - Maintains accurate financial records and ensures compliance with university financial policies
 - Submits funding requests and financial reports as needed
4. Secretary
 - Records minutes for all meetings and maintains organizational documents
 - Manages internal communications and sends reminders or announcements to members
 - Maintains member attendance records and assists with scheduling meetings
5. Public Relations Chair
 - Leads all external communication and publicity efforts
 - Manages social media, designs promotional materials, and advertises events
 - Works to build campus visibility and promote the mission of the organization

In addition to the executive officers, **The Policy Pill at Ohio State** may appoint committee chairs to lead specific initiatives or areas of focus. Committee chair positions, their selection process, and duties will be detailed in the organization's bylaws.

Section B. Criteria for Officer Eligibility & Selection

Subsection 1. Officer Eligibility

To be eligible for an officer position within **The Policy Pill at Ohio State**, a member must:

1. Be a currently enrolled undergraduate student at The Ohio State University
2. Be in good academic standing with the university
3. Demonstrate consistent involvement in the organization and a commitment to its mission
4. Meet university-mandated requirements: the Primary Leader and Treasurer must be full-time students; the Secondary Leader(s) must be in good academic standing

Additional eligibility requirements, such as prior committee involvement or event participation, may be outlined in the organization's bylaws. No criteria shall be used that violate the organization's commitment to equal opportunity as stated in Articles III and IV.

Subsection 2. Officer Selection Process

Officer selection is conducted through a structured application and interview process led by the current executive board. The process is as follows:

1. **Application:** Interested members will submit a written application during the final month of the spring semester. The application will include general questions assessing leadership ability, alignment with the organization's mission, and interest in specific officer roles.
2. **Interview:** Selected applicants will be invited to an interview with current officers. Interviews will focus on candidates' experiences, commitment, and strengths.
3. **Selection and Placement:** The current executive board will evaluate applicants and determine officer appointments based on best fit, team needs, and demonstrated capability. Candidates may be offered positions different from those initially requested if deemed a better match.
4. **Timeline:** The selection process will occur annually in the final month of the spring semester. New officers will assume their roles at the start of the following academic year.

In the event of a mid-year vacancy, a similar application and interview process will be used to fill the position.

Section C. Removing Officers & Vacancies

Subsection 1. Officer Removal

An officer of The Policy Pill at Ohio State may be removed from their position if they do any of the following:

1. Consistently fail to fulfill their responsibilities as outlined in the constitution or bylaws
2. Violate university policy or the organization's code of conduct
3. Engage in behavior that is harmful to the integrity, mission, or members of the organization

Subsection 2. Removal Procedure

1. Establishing Grounds: Any member may submit a formal written concern to the executive board or faculty advisor outlining the reasons for removal.
2. Notification: The officer in question will be notified in writing and given the opportunity to respond to the concerns in a private meeting with the executive board and advisor.
3. Deliberation: The executive board, in consultation with the advisor, will discuss the concern and determine whether removal is warranted.
4. Vote: A two-thirds majority vote by the executive board is required to remove the officer from their position.
5. Documentation: The process and outcome will be documented and retained by the Secretary and faculty advisor for transparency.

The organization's advisor must be consulted during any officer removal process.

Subsection 3. Officer Vacancies

If an officer resigns, is removed, or becomes ineligible to serve:

1. The executive board will open a special application and interview process to fill the vacancy.
2. The new officer will be selected by the current board following the same procedures used in the standard officer selection process.
3. The newly appointed officer will serve for the remainder of the original term.

If the Primary Leader position becomes vacant, the Secondary Leader will assume the role until a new Primary Leader is selected through the interim process.

ARTICLE VIII. DISSOLUTION OF ORGANIZATION

In the event that The Policy Pill at Ohio State chooses to dissolve, the following procedures shall be followed to ensure a responsible and ethical closure of the organization:

1. Proposal for Dissolution - A formal proposal for dissolution must be submitted by a member of the executive board and approved by a two-thirds majority vote of all active members. The faculty advisor must be notified and consulted before finalization.
2. Settling Debts - All outstanding debts or financial obligations of the organization must be settled prior to dissolution. Under no circumstances may any debt be transferred to The Ohio State University or any of its departments.
3. Distribution of Assets - If assets or funds remain after debts have been paid:
 - a. Any assets purchased with University funds (e.g., through Student Activity Fee allocations or departmental support) must be returned to the funding University unit in accordance with university policies.
 - b. Any non-university-funded assets (e.g., items purchased with privately raised funds) will be donated to a nonprofit organization aligned with The Policy Pill's mission, as determined by the executive board and advisor.
4. Notification of Dissolution - The organization will notify the Student Activities staff and complete any required documentation to formally deactivate the organization's status with the university.

ARTICLE IX. BYLAWS FOR THE POLICY PILL AT OHIO STATE

The Policy Pill at Ohio State may elect to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, the Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs *Registration Guidelines for Student Organizations at Ohio State*. Amendments and changes may be made to the bylaws and shall be consistent with the Office of Student Life approved constitution on file and the Office of Student Life's constitution requirements. Should the organization transition leadership in between registration cycles, the articles set forth in this document will remain in place unless a new constitution is provided to the Office of Student Life and is approved.

ARTICLE X: AMENDMENTS TO CONSTITUTION

Amendments to the constitution of **The Policy Pill at Ohio State** may be proposed by any active member of the organization. Proposed amendments must be submitted in writing to the executive board for review.

Amendment Process:

1. Proposal Review: The executive board will review the proposed amendment and may consult the faculty advisor before presenting it to the general body.
2. Member Notification: All active members must be notified of the proposed amendment at least one week prior to a vote.
3. Discussion and Vote: The proposed amendment will be discussed at a general meeting. A vote will then be held, and a **two-thirds (2/3) majority** of active members present is required to adopt the amendment.
4. Submission for Approval: All approved amendments must be submitted to the Ohio Union and Student Activities for final review and approval before taking effect.