

Constitution and By-Laws of Ohio State Men's Club Lacrosse

Constitution

Article I – Name, Purpose, and Non-Discrimination Policy of the Organization

SECTION 1: Name

The name of this organization shall be: Ohio State Men's Club Lacrosse

SECTION 2: Purpose

The Ohio State Men's Club Lacrosse team is a competitive non-varsity club team committed to providing its members with the opportunity to participate in high level, competitive lacrosse, while still having the time to pursue a higher education. We welcome players of all talent levels; however, we are a competitive team, and due to our numbers and the nature of the team, we do put our best players on the field in order to put us in the best position to win.

SECTION 3: Non-Discrimination Policy

This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

Article II – Membership: Qualifications and Categories of Membership

SECTION 1: Membership Qualifications

In order to be considered eligible to be a member on this team you must be a currently enrolled Ohio State student. We are primarily made up of undergraduate students; however, we will allow graduate students to play as long as they don't make up more than ten percent of the roster.

SECTION 2: Membership Categories and Rights

All members of this team are considered to be general members or players. Due to the fact that no coach exists, it is the duty of the members to cooperate with the direction given to them by the team leaders. If a member is ever upset with a leader, they are expected to voice their concern or problem to the leader in a reasonable manner. All members have a right on this team to let their voice be heard as long as it is done in a positive and mature manner.

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Article III – Organization Leadership: Titles, terms of office, type of selection, and duties

SECTION 1: President

The President will be chosen by a unanimous decision of the team's leaders at the beginning of the spring season. This time will serve as a probationary learning period for the President-Elect to learn the duties of the position. The President Elect will not become President until the conclusion of the spring season. The President will hold office for a maximum of two seasons; however, the season before the President's last season must be used to train the incoming President. It is the President's job to attend all meetings, making sure the team is equipped with all necessary equipment at all times, file all necessary paper work with the appropriate offices, schedule all games. The President also is responsible for heading up all recruitment efforts (i.e. the student involvement fair).

SECTION 2: Vice-President

The Vice-President will be chosen by a unanimous decision of the team's leaders at the beginning of the spring season. This time will serve as a probationary learning period for the Vice-President-Elect to learn the duties of the position. The Vice-President-Elect will not become President until the conclusion of the spring season. The Vice-President will hold office for a maximum of two seasons; however, the season before the Vice-President's last season must be used to train the incoming Vice-President. Other than assisting the President with whatever help he needs, the Vice-President is responsible for, ordering trophies for any home tournaments, and to reserve all fields for both practice and for home games, and to send out all team e-mails

SECTION 3: Treasurer

The Treasurer will be chosen by a unanimous decision of the team's leaders at the beginning of the spring season. This time will serve as a probationary learning period for the Treasurer-Elect to learn the duties of the position. The Treasurer-Elect will not become President until the conclusion of the spring season. The Treasurer will hold office for a maximum of two seasons; however, the season before the Treasurer's last season must be used to train the incoming Treasurer. The Treasurer is responsible for setting a budget for the season, setting the price of dues, collecting all dues, and maintaining the bank account. Other than that the Treasurer is responsible for scheduling all over night hotels, filing end of quarter reports, and re-filing the club for non-profit status when necessary.

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SECTION 4: Secretary

The Secretary will be chosen by a unanimous decision of the team's leaders at the

beginning of the spring season. This time will serve as a probationary learning period for the Treasurer-Elect to learn the duties of the position. The Treasurer Elect will not become President until the conclusion of the spring season. The Treasurer will hold office for a maximum of two seasons; however, the season before the Treasurer's last season must be used to train the incoming Treasurer. The Secretary is responsible for maintaining the team website, and to provide support to the other members of the board with their duties.

Article IV – Method of Selecting and/or Removing Officers and Members

SECTION 1: Method of Selecting Members

Everyone is welcome at any time to stop by an open practice and play with the team. The only condition that perspective members must meet is that they must come with their own equipment, and sign all required paperwork. This club will not provide anyone with equipment to use, for this club does not have the resources to do so. Although anyone is welcome to come to practice, we operate with a travel roster consisting of players of quality meeting the standards set by leadership. Any who wish to be considered for the travel roster must submit a payment of dues.

SECTION 2: Method of Selecting Leadership

The outgoing leadership from the previous year will choose the leadership positions mentioned in Article III. It is done this way to ensure that only truly devoted and capable people will be given the responsibility of running the team. Often times, if someone expresses an interest to be a team leader, the team leaders will take this under special consideration when choosing the leaders for the next season. The decision for incoming leaders must be unanimous among the leadership.

SECTION 3: Method of Removing Members

A member may voluntarily remove themselves from affiliation with the team at any point in time. The only time that a member may be forced to disassociate is if the member's behavior is detrimental to the focus of the team.

SECTION 4: Method of Removing Leadership

A person(s) in a leadership position must fulfill at least a whole season before they can voluntarily remove themselves from the position. A leader must step down after 2 terms in office, or after their second to last season with the team. No senior or last year student may be a leader, because it is their duty to be around in case the incoming leadership needs help or guidance.

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Article V – Advisor(s) or Advisory Board: Qualification Criteria

SECTION 1: Advisor Qualification

Advisors of student organizations must be members of the University faculty or Administrative & Professional staff. It is the responsibility of the organization's advisor to help with all issues the club may have with the University. It is encouraged that the advisor does not try to interfere too much with the club's operations, because the club is designed to be ran solely by its members

SECTION 1: Advisor Selection

The team's leadership must choose the advisor unanimously. There is no criterion that the advisor must meet. It is encouraged to find an advisor that is familiar with the sport; however, this is not required.

Article VI – Meetings of the Organization: Required Meetings and their Frequency

SECTION 1: Required Meetings

All members of the team are required to make it to as many practices as they can. It is understood that some nights students may have extenuating circumstances that prevents them from attending practice. In such occurrences, members have no responsibility to let anyone know of their absence. The leadership of the team is also required to attend all meetings necessary for the club sports office and the Ohio Union.

SECTION 2: Meeting Frequency

Meetings or practices will be held one to three times a week and will change each quarter/semester. Leadership meetings will be held as often as dictated by the different governing offices.

Article VII – Method of Amending the Constitution

Proposed amendments should be in writing, should not be acted upon but read in an open practice in which they are proposed, should be read again at a specified number of subsequent practices and the practice in which the votes will be taken. Approval should require at least $\frac{3}{4}$ of the team present, as well as $\frac{2}{3}$ of the officers. The constitution should not be amended easily or frequently.

Article VIII – Method of Dissolution of Organization

Should there come a time where the organization ceases to exist, and absolutely zero interest can be found anywhere on campus to take over control of the organization, then the assets owned by the organization (ie. cash in bank account) must be donated directly to charity. If any debts are accumulated, it is the responsibility of the team's leaders at the time the debts were accrued to figure out how they are going to be dealt with.

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Article VII – Code of Student Conduct

The Ohio State University Code of Student Conduct applies to the team and its individual members.

Article VIII – Continuity in Case of Suspension

If the team is suspended for violating the Code of Student Conduct, Competitive Sports will appoint an Interim President and an Interim Treasurer. The Interim President and Interim Treasurer may (1) transfer signatures and check writing authority for the organization's bank account to themselves within thirty days of the suspension, (2) pay existing financial obligations out of the organization's current funds, and (3) when the period of suspension ends, take appropriate steps with Student Activities to re-register as a student organization. Further, the Interim President and Interim Treasurer shall inventory the organization's equipment and write a plan for its storage and safekeeping during the suspension period. This plan must be submitted to Competitive Sports within the first thirty days of the suspension. During this suspension no new coaches or staff should be hired during this time. All club assets are frozen during this suspension period meaning nothing should be bought or sold during this time. Should the Interim President or Interim Treasurer wish to take any additional actions, they must seek advance approval from Competitive Sports.

Article IX – Return to Competitive Sports

In order to return as a recognized Sport Club team, The Interim President must provide Competitive Sports with documentation that team is a recognized student organization. The Interim President must also provide a roster of at least 15 students to Competitive Sports along with a written plan to hold elections. This plan should, to the extent possible due to the terms, length and timing of the suspension, resemble the provisions contained in Article IV.

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By-Laws

Article I – Parliamentary Authority

The rules contained in Robert's Rule of Order shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the by-laws of this organization. These are based on the premise that though the minority shall be heard and absentees protected, the majority will decide.

Article II – Membership

To gain membership in this sports club, you must show up at practice regularly and pay dues both in the fall and in the spring. The amount of these dues varies; however, generally fall dues should be less expensive. Dues must be paid by the first game of the season in order to be considered a member. Checks for dues must be turned into the treasurer in the form of cash or check written out to *Ohio State Club Lacrosse*.

Article III – Appointment of Government Leadership

The four leadership positions on this team are the President, the Vice President, the Secretary and the Treasurer. The sitting leadership appoints these positions in the spring. Unanimous consent is needed among the sitting leadership in order to appoint. To be eligible for office, one must be at the end of their freshman year, starting their position in the fall of their sophomore year. In order to be eligible for the treasurer position, one must be focusing their studies in a business related field. In the event that there are no eligible sophomore candidates, juniors may be considered for office. Seniors are not allowed to be officers because the incoming officer needs access to the former officer for advice. Should any officer resign during their tenure, the officer below them will take over their responsibilities, and a new candidate can be specially appointed at any time. Should an officer perform less than satisfactory, the team has the right to impeach them with a $\frac{3}{4}$ vote among the members and the support of the other officers.

Article IV – Advisor Responsibilities

As an advisor for the organization, attendance is expected at, at least one meeting/practice a quarter. They are also expected to be available to meet should any issues regarding the school arise.

Article V – Meeting Requirements

All meetings are to be considered practices for the team. They are to be conducted at least twice a week, and will commence no matter what the attendance is. When a vote is needed to amend either the constitution or bylaws, at least 25 members need to be in attendance.

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Article VI – Meeting of Amending By-Laws

Proposed amendments should be in writing, and should not be acted upon but read in an open practice in which they are proposed. Approval should require at least $\frac{2}{3}$ of the team present.