

## Constitution

### ***Article I - Name, Purpose, and Non-Discrimination Policy of the Organization.***

1a. Name:

Palestinian Women's Association at the Ohio State University

1b. Purpose:

Our purpose is to create a positive environment for our members to speak on politics, to appreciate Palestinian culture, and to engage in acts of services to help our Palestinian women in the community. We as an organization want to be able to spread awareness for Palestinian woman, to build relationships, to give our members opportunities in leadership roles and to raise funds for women dealing with domestic violence and poverty in Palestine.

1c. Non-Discrimination Policy:

The Palestinian Women's Association does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

### ***Article II - Membership: Qualifications and categories of membership.***

Membership will be open to all who are interested and support the cause of activism for justice in Palestine and social justice causes of similar nature. We welcome students and non-students of all ethnicities and backgrounds.

Qualifications for membership include frequent attendance at meetings or events. In order to become a member, one must sign-up through a member of the current PWA executive board; this entails receiving emails from our organization regarding programming. To be a member of PWA members must pay a membership fee.

Voting membership will not yet be installed in the first two terms of existence, as PWA's leadership will remain an internally decided matter, with applications for new positions being released to the general public when they are created. The constitution will be adjusted to account for voting membership in the future.

For educational and leadership development reasons, student organizations are to be student initiated, student lead, and student-run. For the first two terms, new board members will be selected by an application process. We do not discriminate against any applicant and will select those who share a non-discrimination sentiment as well as a belief in the organization's purpose.

### ***Article III – Methods for Removing Executive Officers***

If a member conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization or is in violation of the Ohio State University Student Code of Conduct, they can be removed through a 2/3 vote of the officers, with the consultation of the advisor if deemed necessary.

Sufficient cause must be presented in a petition for impeachment gains 2/3 of the executive board signatures, and the person being removed will have the opportunity to present a speech in their defense. Following this, the final vote will take place.

If a board member is breaking rules from the constitution or violating the Ohio State University Student Code of Conduct the board members will consult with each other and can be removed through 2/3 votes of the officers or if the president dismisses them.

### ***Article IV - Organization Leadership***

Organization leadership consists of the Executive Board and the Advisor. The Executive Board will represent the best interests of the general public.

PWA's leadership will remain an internally decided matter, with applications for new positions being released to the general public when they are created. Once application deadline has passed, the executive board will decide whether interviews are necessary.

### ***Article V - Executive Board***

#### **Va. Composition**

1. President
2. Vice President
3. Treasurer
4. Secretary
5. Events Coordinator
6. Outreach

#### **Vb. Obligations**

1. President Duties (1)
  - a) The President shall oversee all initiatives of the rest of the committee to ensure that all their duties are being accomplished.
  - b) The President must be honest, reliable and be a person can answer questions for help.
  - c) The President must prepare and organize agendas for meetings.

- d) The President must manage the Gmail account and google drive.
- e) The president must maintain pieces of training/documents required by OSU and upholds the constitution.

2. Vice President Duties (1)

- a) The Vice President shall serve as a check on the president to ensure.
- b) The Vice President shall assist and advise president while overseeing sub-committees.
- c) The Vice President shall work closely with the secretary to confirm that all necessary duties are taken care of.

3. Treasurer Duties (1)

- a) The Treasurer shall be responsible for producing a well-maintained budget for each semester.
- b) The Treasurer shall track expenses and inputs throughout the year, keeping track of all receipts.
- c) The Treasurer will be responsible for creation/maintenance of the bank account.
- d) The Treasurer will coordinate fundraising events with the Events Coordinator.

4. Secretary (1)

- a) The Secretary shall be responsible for updating social media outlets that will well represent who we are as an organization.
- b) The Secretary shall oversee the email list, informing participants of any upcoming events and answering any questions members have for our organization.
- c) c. The Secretary shall reserve rooms for events.

5. Events Coordinator (1)

- a) The Events Coordinator shall be responsible for making a general schedule of events.
- b) The Events Coordinator shall work with Secretary in informing the dates to be sent out to the members.
- c) The Events Coordinator shall create an agenda for all GBMs, recruitment events...etc.
- d) The Events Coordinator shall check with the treasurer to check with expenses

6. Outreach (1)

- a) The Outreach Chair shall discover events for our organization to participate in on campus and establish relationships with relevant student organization and academic departments on campus.
- b) The Outreach Chair shall recruit other student organizations, volunteers, and academic departments to attend our events and collaborate with us.

7. Advisor requirements

- a) The Advisor shall complete yearly training and other requirements by the Ohio

Union and Office of Student Life.

- b) The Advisor shall overlook missions and consult on constitutional changes.
- c) The Advisor shall remain in constant communication with the president and vice president, and offer advice as necessary.

***Article VI - Standing Committees***

Executive committee members will decide on leading their own sub-committees as seen needed.

***Article VII – Method of Amending Constitution: Proposals, notice, and voting requirements.***

Proposed amendments should be in writing and should be read in the general meeting in which they are proposed. Following this, the votes will be taken and should require a two-thirds majority vote from the executive board. Should it be approved, it will be added to the constitution immediately.

Voting members ability to amend the constitution will be listed once voting membership has been instituted in this organization.

The constitution should not be amended easily or frequently.