Journal of Politics & International Affairs Constitution

Rev. April 23, 2021

**Preamble**

The Constitution below establishes the common procedures, structure, and organization of the Journal of Politics & International Affairs.

**Mission Statement**

The mission of the Journal of Politics & International Affairs shall be to publish highly developed research papers in the focus of contemporary politics, international affairs, and other related fields.

**Article 1**

Section 1: The name of the organization shall be the “Journal of Politics & International Affairs” hereinafter referred to as “JPIA”.

**Article 2**

Section 1: JPIA shall publish an annual Journal composed of undergraduate student research papers. JPIA will solicit and accept submissions from undergraduate students of accredited colleges and universities and absolutely limited to works composed by said students.

Section 2: Current and former membership status of JPIA disqualifies one from being published in the journal. Students that have published papers in JPIA in the past are not precluded from becoming editors at a later time.

Section3: Discrimination on the basis of age, ancestry, color, disability, ethnicity, gender, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, pregnancy, race, religion, sex, sexual orientation, or protected veteran status; or any under bases under the law, is prohibited by the JPIA.

**Article 3**

Section 1: Members of JPIA shall be composed of an Executive Board, Editorial Staff, and one faculty Advisor.

Section 2: All members of the Executive Board and Editorial Staff must be undergraduate students at The Ohio State University. Selection for membership will be done based on submission of an interest form after the 1st meeting of fall semester.

Section 3: The Executive Board shall consist of two Editors in Chief, one Treasurer, and one Secretary.

Section 4: The Editors in Chief, treasurer, and secretary will be elected positions (Article 4, Section 1.

**Article 4**

Section 1: Elections for the Executive board will take place during the spring of each year, and will take effect immediately. The newly elected Editor-in-Chief will work with their predecessor to transition through the end of spring semester.

Section 2: Candidates may run for elected positions after holding membership for one semester prior to the election.

Section 3: The Executive Board positions will be as follows and appear in order of authority.

1. Editors in Chief
2. Treasurer
3. Secretary

**Article 5**

Section 1: The Editors-in-Chief (EIC) will be responsible for overseeing the Journal’s completion as well as responsible for delegating tasks to the Senior Editors and Editorial Staff.

Section 2: The Faculty Advisor will be responsible for assisting the Editorial Staff and Leadership with the completion of the project.

Section 3: The treasurer will be responsible for all financial transactions made on behalf of JPIA.

Section 4: The secretary will be responsible for sending weekly emails to JPIA editors and editorial staff as well as responding to any emails JPIA receives.

**Article 6**

Section 1: Meetings and meeting times shall be determined by the Editors-in-Chief as they see necessary. All members of the Executive Board and Editorial Staff are expected to participate in meetings unless otherwise noted.

Section 2: Failure to attend multiple meetings as well as the failure to accomplish assigned duties and tasks may be met with disciplinary action and may result in the dismissal of membership.

**Article 7**

Section 1**:** Selection of manuscripts shall be decided by a double-blind editing process. The Editor in Chief shall act as referee, removing the name and other identifying information before editors read and evaluate the submissions.

Section 2: Editors shall evaluate submissions according to a rubric decided upon by the Executive Board.

**Article 8**

Section 1: General members (Editorial Staff) and elected or appointed leaders of the Executive Board should be expected to meet certain standards and conduct themselves in a way that reflects well on the organization. In the event that a member or leader does not meet said expectations, the organization should have procedures in place for objectively considering the removal of membership status or relief from duties. It should be noted that the organization’s non-discrimination policy (Article 2, Section 2) should protect members from removal based on those listed statuses. In the event that an Executive Board member of the organization has failed to uphold their obligations, the members of the organization may hold a meeting where the Executive Board and Editorial Staff are present to vote. All members will be able to vote the person out of position and the decision will be based on a majority vote. Should the vote be a tie, the Editor-in-Chief will make the tie-breaking vote. Should the Editor-in-Chief be the person of removal the next in authority, Senior Editors, will make the tie-breaking vote.

Section 2: Members of the Editorial Staff can be dismissed by popular vote of the Executive Board alone if it is found in good cause that they are not sufficiently completing their duties. It should be noted that the organization’s non-discrimination policy (Article 2, Section 2) should protect members from removal based on those listed statuses.

Section 3: In the event of the absence or incapacity of the EIC it is the responsibility of the Senior Editors to remove the current EIC from office. A 2/3 majority vote among the Senior Editors is necessary to remove the EIC from authority. Elections will then be promptly held to select a new EIC.

**Article 9**

Section 1: In order to keep the JPIA Constitution current and in optimal working condition a review of the JPIA Constitution shall occur before each annual election of the EICs, under the supervision of the current Editors in Chief. Amendments to the JPIA Constitution shall be negotiated and implemented as deemed necessary.

Section 2: All amendments to this constitution are to be raised during a meeting. The proposed amendment must be discussed with all members present. The Editor-in-Chief upon hearing the arguments and deeming that the amendment has been discussed thoroughly will proctor the discussion and the amendment will be voted upon by all members present. The proposed amendment will be ratified by a 2/3 majority vote.