

April 17th, 2025

The purpose of the Geology Club at The Ohio State University is to promote professional and amateur interest, cooperation, and relationships in all aspects of the geological sciences and related fields. The Geology Club is intended to be an undergraduate institution targeting all who are interested in the geological sciences by going on field trips and having engaging presentations and activities.

Constitution/Bylaws of The Geology Club at The Ohio State University:

Article I. – Dues and Membership

Section I.1: Geology Club shall collect dues for those joining the Geology Club.

Section I.2: Geology Club membership dues will amount to 10 dollars per semester and can be collected at any time. The set dues will serve for the remainder of the semester.

Section I.3: The Treasurer shall collect the Geology Club dues.

Section I.4: The Secretary shall keep records of voting and non-voting Geology Club members and their e-mail addresses in addition to keeping notes for each meeting.

Section I.5: Membership approval requirements:

- Student of any university or college
- Incoming/pending student or recent alumni
- Payment of membership dues
- New members must fill out the membership agreement form.

Section I.6: Membership removal criteria:

Violation of bylaws, federal or state laws, or university code of conduct could result in removal from the club, pending a meeting of the offending member with the entire executive committee.

Section I.7: To participate in Geology Club events and activities, current members must fill out all forms required by the executive committee to participate in said events.

Article II. – Elections

Section II.1: The Executive Officer Committee shall hold elections under the auspices of the club as a whole for President, Vice President, Treasurer, and Secretary during a meeting of the spring semester. This should allow for the renewing of the club status with the Ohio Union for the following semester. The Executive Officers select the club Advisor if in good standing, are reappointed annually.

Section II.2: Officers must be current members. Officers must be OSU students. The President must be an Earth Science major.

Section II.3: Officer removal. An officer can be removed if they fail at any point in time to meet the criteria of executive membership according to the rules of The Ohio State University and the rules detailed in these bylaws or are removed from the club entirely. An officer can be removed if two thirds of the members of the club agree with the removal.

Article III. – Terms of Office

Section III.1: The term of office for President, Vice-President, Treasurer, Secretary, and Advisor shall begin immediately at the start of each semester.

Article IV. – Executive Officers

Section IV.1: The Executive Officers consist of a President, Vice-President, Treasurer, Secretary, and Advisor.

Responsibilities of Officers:

- President: Facilitate admin meetings, club meetings, field trips, and other events. Represent the club, welcome and engage

with members. Help cultivate the Earth Science community at OSU. Search for new opportunities for the club within the community and approve spending. Manage social media accounts. Function as Primary leader in the online Student Organization Management System and follow all responsibilities within the system. Prioritize longevity of the club and member retention. Oversee the roles and responsibilities of all other officers and ensure the club is functioning well.

-Vice President: Assist President in all operations and fill in the gaps.

-Treasurer: Manage bank accounts and transactions, approve spending, apply for CSA funding, and work with donors. Treasurer shall collect the Geology Club dues Function as Treasurer in the online Student Organization Management System and follow all responsibilities within the system.

-Secretary: Take notes and attendance at admin meetings and club meetings. Focus on organization and management of records. The Secretary shall keep records of voting and non-voting Geology Club members and their e-mail addresses in addition to keeping notes for each meeting. Help the other officers at their request.

-Advisor: Function as Advisor in the online Student Organization Management System and follow all responsibilities within the system. Help the other officers at their request.

Section IV.2: The Executive Officers shall meet weekly during the autumn and spring semester to plan, approve, and authorize funding for Geology Club activities.

Section IV.3: An affirmative vote of three-quarters of the Executive Officers will be sufficient to approve and authorize funding for Geology Club activities.

Section IV.4: Proposals for Geology Club activities are to be made at least two weeks prior to the event.

Section IV.5: Geology Club payments are to be made out by the Treasurer but approved by both the Treasurer and President.

Section IV.6: Executive expenses exceeding one hundred dollars must be approved by the Executive Officers.

Article V. – Other Committees:

Section V.1: The Geology club will consist of numerous committees, formed on a basis of need. These committees may include, but are not limited to: Social, Membership Development, Publicity, Grant Committee, Professional Affairs, Education and Outreach, and Web Design and Email Committee.

Section V.2: Upon nomination, the nominee will be given the opportunity to accept or decline the nomination and further nominations may be made throughout the semester, according to need.

Section V.3: The Vice-President shall oversee all committees with the assistance of the Executive Committee.

Article VI. – Amendments to the Bylaws

Section VI. 1: Proposed Amendments to the Bylaws must be presented to all Geology Club members by online messaging in the club GroupMe two weeks prior to the time of the vote. The proposal of Amendments shall include the time that the laws will take effect.

Section VI.2: If, within two weeks of the date that the bylaws are proposed any geology club member calls for a vote, an affirmative vote of two-thirds of the Geology club members who choose to vote is required to amend the Geology Club Bylaws.

Section VI.3: The vote will be held no sooner than two weeks after the vote is called. All members must be informed that the vote is taking place, the time and place of the vote, and given an alternative method of voting if they cannot make it to the time and place of the vote.

Non-Discrimination Policy –

“The Ohio State University is committed to building and maintaining a diverse community to reflect human diversity and to improve opportunities for all. The university is committed to equal opportunity, affirmative action, and eliminating discrimination. This commitment is both a moral imperative consistent with an intellectual community that celebrates individual differences and diversity, as well as a matter of law.

Geology Club at The Ohio State University does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.”