

Hometown Help 2025-2026 Constitution

Article I. Name of Organization

Section 1, Name: Hometown Help

Section 2, Purpose: Hometown Help is committed to combating food insecurity, while also helping to fund small businesses around Columbus by partnering with local restaurants to help feed those in need in homeless shelters. Through student-led fundraising efforts, our organization will partner and purchase meals in bulk from small businesses and distribute them to local homeless shelters, delivering freshly cooked meals while fostering a cycle of support for the community surrounding campus

Section 3, Non-Discrimination Policy: *This organization does NOT discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities or programs*

Article II. Purpose Statement

Hometown Help is committed to uplifting local businesses and fighting food-insecurity in the Columbus area, we strive to sustain an impact while inspiring service among Ohio State University students.

Article III. University Regulations

Hometown Help agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with these guidelines.

Article IV. Membership

Section 1. Membership Eligibility, Selection, and Timeline

- Membership of this organization is open to all Ohio State students and faculty
- Non-Members can gain member ship by attending a meeting and paying the club dues

- Non-Members should become members at the beginning of the fall and spring semesters, but may join at any point during the semester

Section 2. Composition of Membership

- All members are free to disassociate themselves with Hometown Help without fear of retaliation or harassment.
- At least 90% of the voting membership must be currently enrolled Ohio State Students at the Columbus Campus; no more than 10% of members may be students.

Section 3. Member Removal

- Should a member of the club display behavior that may be detrimental to the club, the organizational officers must congregate and hold a majority vote, this must then be presented to the organization's advisor for approval.
- In the event of a tie among the club member's voting, the advisor will serve as the tie-breaking vote as to whether a member will be allowed to continue within the organization
- Once the removal has been confirmed among the officers, an email informing the organization member of their removal will be sent to confirm the ruling.

Article V. Student Organization Advisor

- The advisor will serve as a resource to aid in decision making within the organization, as it pertains to member status
- They may be as active in the service or fundraising efforts as they please, meeting attendance is not mandatory, and neither is attendance at service trips

Article VI. Officers

Section 1. Officer Positions

- President: Oversees all operations, leads meetings, serves as the first point of contact between the organization and the University as well as external partners, ensures club mission is upheld
- Vice-President: Manages internal communications, helps to coordinate service trips through collaboration with other officers, steps in when President is unavailable
- Treasurer: Manages all financial aspects such as budgeting, fundraising tracking, and payments to local small businesses
- Secretary: In charge of scheduling meetings, managing roster members, and manages the modes of club communications
- Chair of Diversity/Inclusion: Ensures that the club is being managed in a non-discriminatory manner

- Chair of Events/Socials: Coordinates the social events that take place within the club, plans events that foster collaboration and community, through meetings, socials, and communicating volunteer opportunities
- Chair of Health and Wellness: Promotes the physical and mental well-being of all club members, this can be done through collaboration with the chair of socials coordinator to organize events that promote health and well-being
- Chair of Public Relations/social media: Manage the organization's social media accounts, and document the service trips through photography or videography
- Chair of Recruitment: Responsible for coordinating events that inform others about the organization and its mission, will help to onboard new members and make them feel welcome and valued as organizational members

Section 2. Officer Selection Process

- Officers who wish to keep their positions into the following semester will have an opportunity to apply for their desired position before anybody else, the current organization officers will vote to decide which current officer will receive which position
- If non-officer members wish for an officer position, they must wait until the current officers have selected their new positions, and the current officers will select the rest of the officer positions that have yet to be filled through a written application process

Section 3. Removing Officers

- In the event an officer is not upholding their duties properly as deemed by their fellow officers and the advisor, the officer may have their duties revoked through a majority vote among the other officers with approval by the advisor
- In the event an officer is no longer available to fulfill their duties for any reason (i.e. dismissal or resignation) and there is a vacancy, there will be an announcement to all organizational members, and the position will be filled through an election process in which the officers and advisor will coordinate to find the most qualified candidate through the written application process for electing candidates

Article VII. Organizational Dissolution

- If the organization must undergo dissolution, the funds that have been raised through university funding must be returned to the University funding unit. Any leftover fundraising will be distributed as donations to all of the homeless shelters that meals are provided for
- In the event the organization has debt at the time of dissolution Hometown Help may possess assets, including but not limited to, funds, equipment, intellectual property, and any tangible or intangible resources acquired during the organization's operation. The disposition of assets shall be conducted by applicable laws, university

regulations, and the club's governing documents. Assets owned by Hometown Help shall be liquidated, transferred, or donated as deemed appropriate by the executive board, with priority given to fulfilling any outstanding financial obligations and supporting initiatives consistent with the club's mission and objectives. The executive board, specifically the treasurer, shall maintain detailed records of all asset transactions and provide full disclosure to relevant parties throughout the dissolution process.

Article VIII. Amendments to the constitution

- If any changes must be made to the constitution, a majority (>50%) vote must be held among all officers and approval by the advisor must be met to alter a specific portion of the constitution's guidelines.
- All amendments to the constitution must be submitted to the Ohio Union and Student Activities for review and approval