

## **Constitution**

### **Article I - Name, Purpose, and Non-Discrimination Policy of the Organization.**

**Section 1:** The name of this student organization shall be The Daphne Project, hereinafter referred to as “TDP”.

**Section 2:** Our purpose is to educate older adults in the local Columbus community on health risks and preventative strategies in an interactive format. We believe that by teaching these skills it may promote independence and provide the inspiration and resources for self-guided learning.

**Section 3:** This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization at The Ohio State University, The Daphne Project expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here:

<https://hr.osu.edu/public/documents/policy/policy115.pdf>.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at [titleIX@osu.edu](mailto:titleIX@osu.edu).

### **Article II - Membership: Qualifications and categories of membership.**

II.a. As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Students may become members by reaching out to officers via the provided contact information to receive an application assessing interest, goals of participation, and eligibility. Applications will be notified of membership within 7 calendar days. Should concerns about membership arise, the decision will be made by the majority vote of the officers. Active members and Executive Committee are able to make decisions regarding the membership of community and other non-student members of an organization. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee.

### **Article III – Methods for Removing Members and Executive Officers**

III.a. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.

III.b. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a three-fourths affirmative vote of the executive board in consultation with the organization’s advisor.

III.c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer.

### **Article IV - Organization Leadership:**

Organization leaders represent the Executive Committee and general membership and are elected or appointed from the ranks of the organization’s voting membership. Terms of re-election occur every March. The type of selection for the re-election process is majority vote.

Required leadership positions:

President:

- Maintain constitution and bylaws
- Schedule programs
- Direct the budget with the approval of the executive board
- Fill vacancies in office with approval of general membership.

Vice President:

- Assist the president
- Coordinate volunteers
- Perform any other duties as directed by the president.

Treasurer:

- Keep a current record of all financial transactions
- Develop an annual report on expenses
- Check accuracy of bills and invoices and pay them correctly and on time
- Perform any other duties as directed by the president.

Advisor:

- Provide guidance
- Act as a liaison between TDP and the university

#### **Article V- Election / Selection of Organization Leadership**

Election Process: Leadership will be transitioned on a yearly basis. Applications for the executive board will open at the beginning of the calendar year (January), and be due at the end of the month (January 31st). The existing executive board will meet to review applications, and new officers will be appointed based on a majority vote of the entire roster. The new executive board will take over organization duties at the beginning of the next calendar year (March), after being trained appropriately.

#### **Article VI - Executive Committee: Size and composition of the Committee.**

The Executive Committee is made up of the primary leader, secondary leader, treasurer, and advisor. The committee represents the general membership, conducts business of the organization between general meetings of the membership, and reports its actions at the general meetings of the membership.

#### **Article VII - Standing Committees (if needed): Names, purposes, and composition.**

Not Applicable

#### **Article VIII – Advisor(s) or Advisory Board: Qualification Criteria.**

Not Applicable

#### **Article IX – Meetings and events of the Organization: Required meetings and their frequency.**

One general meeting every semester and attendance at least one event are mandatory. Attendance at additional events are optional, but highly encouraged.

#### **Article X – Attendees of Events of the Organization: Required events and their frequency.**

The organization reserves the right to address member or event attendee behavior where the member or event attendee's behavior is disruptive or otherwise not in alignment with the organization's constitution.

#### **Article XI – Method of Amending Constitution: Proposals, notice, and voting requirements.**

Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. Upon initial introduction, the proposed amendments should be read in the general meeting, then read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken, and should either require a two-third majority of voting members (a quorum being present) or a majority or two-thirds of the entire voting membership of the organization, present or not. The constitution should not be amended easily or frequently.

**Article XII – Method of Dissolution of Organization**

Dissolution of TDP requires two-thirds of the Executive Committee. Should any organization assets exist at time of dissolution funds should be returned to the original funding source. Should any organization debt exist, said debt should be tended in an agreed upon time frame to re-pay the debt to the lender. Upon the official dissolution of the organization, Student Activities staff must be contacted to remove organization information from the website.