

CARDIOLOGY INTEREST GROUP CONSTITUTION

ARTICLE I. NAME OF ORGANIZATION

The Cardiology Interest Group (CIG)

ARTICLE II. PURPOSE STATEMENT

CIG is a group primarily for medical students, but can include other professional students at OSU, that will provide members with more information about the field of cardiology via lectures, organized shadowing opportunities, workshops, and other events.

ARTICLE III. UNIVERSITY REGULATIONS

Section A. Harassment and Discrimination, including Sexual Misconduct

The Cardiology Interest Group agrees that it will not engage in sexual misconduct nor any harassment or discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with these guidelines.

Section B. Hazing

The Cardiology Interest Group agrees to maintain a zero-tolerance policy for hazing, in compliance with Ohio State University and Collin's Law. All members must conduct themselves in a manner that supports an environment free from hazing. Hazing includes any activity, regardless of consent, that causes or creates a substantial risk of physical, mental, or emotional harm or humiliation to any individual as part of membership or affiliation with the student organization. If found responsible for hazing, members and/or the organization may face disciplinary actions.

ARTICLE IV. MEMBERSHIP

Section A. Membership Eligibility, Selection, and Timeline

Membership in this organization is primarily for medical students but is open to all students at the Ohio State University. Non-members can become members of CIG by providing contact information to join a list-serv and participating in the activities held by the group. This process can occur anytime throughout the year.

Section B. Composition of Membership

All members are free to leave and disassociate without fear of retribution, retaliation, or harassment. 90% of the voting membership must be currently enrolled Columbus campus Ohio State students. Faculty, staff, alumni, and the partners of students, faculty, staff, and alumni of Ohio State may participate in the activities and programs of student organizations as associate members but may not comprise more than 10% of the total membership.

Section C. Member Removal

If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor.

ARTICLE V. STUDENT ORGANIZATION ADVISOR

An advisor of CIG will be a faculty member or administrative staff in the medical school, and their duties will include advising the group as well as any events that will be held throughout the year. They will remain informed by the executive board of events held. The advisor will be selected by consensus of the executive board and shall hold a one-year term with the opportunity to be reappointed the following year. If the advisor can no longer serve their role, a replacement advisor will be determined by consensus of the executive board.

ARTICLE VI. OFFICERS

Section A. Officer Positions

There shall be an Executive Board comprised of a President, Vice President (Secondary Leader), Treasurer, and Secretary. All positions will be held until the executive board member graduates or can no longer fulfill responsibilities as deemed by other members of the board.

The President shall: Maintain communication among members of CIG; Oversee all events of the organization and ensure development and improvements in each area.

The Vice President shall: Assist President with all duties; Maintain communication with the Treasurer.

The Treasurer shall: Identify all sources of funding (university funding, medical school funding, local organizations); Work closely with Vice President; Apply for funding; Keep all receipts and records of expenses for the group.

The Secretary shall: Recruit students; Coordinate publicity of events and lectures via email and other forms of media; Keep records of student attendance and events held.

Section B. Criteria for Officer Eligibility & Selection

Subsection 1. Officer Eligibility

Any student part of The Ohio State University College of Medicine will be eligible to assume an officer position.

Subsection 2. Officer Selection Process

New officers will self-nominate in the spring semester of the year and will apply by written application. Existing board members will read applications and choose new officers by vote.

Section C. Removing Officers & Vacancies

In the event that a board member does not meet expectations or conduct themselves favorably, the existing board members will review the officer in question and speak with them to discuss how to improve the situation. The CIG's non-discrimination policy protects members from removal based on the listed statuses.

Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.

Officer vacancies will be filled on a case-by-case basis, reviewed by the executive board with input from the organization's advisor.

ARTICLE VIII. DISSOLUTION OF ORGANIZATION

To dissolve the organization, all existing members of the executive board along with the advisor must be in agreement. Any remaining debt will be paid off, and the organization's assets will be given to the Department of Cardiology.

ARTICLE IX. BYLAWS FOR THE CARDIOLOGY INTEREST GROUP

The Cardiology Interest Group may elect to maintain separate bylaws to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, the Ohio State University's regulations, policies, and procedures, and the Council on Student Affairs Registration Guidelines for Student Organizations at Ohio State. Amendments and changes may be made to the bylaws and shall be consistent with the Office of Student Life approved constitution on file and the Office of Student Life's constitution requirements. Should the organization transition leadership in between registration cycles, the articles set forth in this document will remain in place unless a new constitution is provided to the Office of Student Life and is approved.

ARTICLE X: AMENDMENTS TO CONSTITUTION

Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. Upon initial introduction, the proposed amendments should

be read in the general meeting, then read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken, and should either require a two-third or three-quarter majority of voting members (a quorum being present) or a majority or two-thirds of the entire voting membership of the organization, present or not. The constitution should not be amended easily or frequently and shall be reviewed by the Ohio Union and Student Activities for review and approval.