

The Society of Environmental Engineers: Student Chapter Constitution

Article I - Name, Purpose, and Non-Discrimination Policy of the Organization.

SECTION 1 - NAME: The Society of Environmental Engineers, also known as “S.E.E.”

SECTION 2 - PURPOSE: S.E.E. is a professional organization committed to bringing together students with a common interest in Environmental Engineering, allowing them to develop as engineers and explore options within the field of environmental engineering, to work with other organizations and professionals in industry to organize community events, and to provide networking and project opportunities for students at Ohio State.

SECTION 3 - NON-DISCRIMINATION POLICY: S.E.E. and its members will not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

Article II - Membership: Qualifications and categories of membership.

S.E.E.’s voting members are limited to currently enrolled Ohio State students. Faculty, alumni, and professionals are welcome as non-voting associate or honorary members, yet S.E.E. is to remain student initiated, student led, and student run. Those interested in joining S.E.E. simply need to attend general body meetings. General members are expected to conduct themselves in a way that reflects well on S.E.E. and behave appropriately toward other members of the organization. In the event that a member does not meet those expectations, the Executive Council of the chapter shall meet and have a majority vote to remove the member. On no occasion shall S.E.E. remove a member based on the statuses listed in Article I Section 3.

Article III - Organization Leadership: Titles, terms of office, type of selection, and duties of the leaders.

The officers of S.E.E. consist of President, Treasurer, and Secretary comprise the Executive Council elected or appointed from the ranks of the organization’s voting membership and are described as follows:

- President – The president of S.E.E. shall
 - Generally organize and operate the chapter
 - Achieve the purpose of the chapter
 - Preside over all meetings of the executive council and membership
 - Perform other duties incident to the office of president.
- Vice President – The vice president of S.E.E. shall
 - Assist the president in operating the organization
 - Prepare an agenda for the chapter’s meetings
 - Perform other duties relating to the vice president role.
- Treasurer – The treasurer of S.E.E. shall
 - Be responsible for the chapter’s financial interests
 - Perform other duties incident to the office of treasurer.
- Secretary – The secretary of S.E.E. shall
 - Keep record of the chapter’s meetings
 - Send the monthly update emails
 - Create and maintain social media profiles
 - Perform other duties incident to the office of secretary.

All of the above shall be elected or reelected once annually in January by the voting members of S.E.E.

Article IV – Method of Removing Officers.

Elected or appointed leaders are expected to conduct themselves in a way that reflects well on S.E.E. and behave appropriately toward other members of the organization. In the event that a member or leader does not meet those expectations, the voting body of the chapter shall meet and have a 2/3 majority to replace the leader. On no occasion shall S.E.E. remove a member based on the statuses listed in Article I Section 3.

Article V – Advisor(s) or Advisory Board: Qualification Criteria.

Advisors of S.E.E. must be members of the University faculty or Administrative & Professional staff. Advisors shall oversee and supervise every major activity conducted by the chapter.

Article VI – Meetings of the Organization: Required meetings and their frequency.

At least two general meetings of the membership are required each academic term except for summer. The Executive Council may call meetings in addition to these as they deem appropriate.

Article VII – Method of Amending Constitution: Proposals, notice, and voting requirements.

Proposed amendments should be in writing, should not be acted upon but read in the general meeting in which they are proposed, should be read again at three of subsequent general meetings and the third general meeting votes will be taken. Approval should require at least two-thirds of voting members present.

Article VIII – Method of Dissolution of Organization

No dissolution should be taken into effect unless three-quarters of the members agree. In case of agreement the assets should cover the debts. If there are remaining assets or debts they should be divided in equal proportions among the members of the organization.