Constitution of Chinese Anime Fans Association

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# ARTICLE I: NAME AND PURPOSE

## Section 1 – Name

Chinese Anime Fan Association

## Section 2 – Purpose

To foster an appreciation of Chinese and Japanese popular culture through showings of Chinese and Japanese animated films ("Anime") and related popular media.

## Section 3 – Non-Discrimination Policy

This organization and its members shall not discriminate against any individual(s) for reasons of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with Student Organization Registration and Funding Guidelines。

# ARTICLE II: MEMBERSHIP

## Section 1 – Voting Membership

Voting members may hold office, serve on and chair committees, vote on club matters and take part in any other activities of the club.

Membership is open to any student currently enrolled at The Ohio State University. Voting membership is limited to members who have attended at least two meetings or events during the previous semester.

## Section 2 – Honorary Membership and Non-Voting Associates

Other non-student members, such as faculty, alumni, professionals, etc., may become members, but only as non-voting associates or honorary members.

## Section 3 – Interest Group Membership.

Our organization offers different interest groups designed to connect members with shared interests and foster active participation within our community. Members may join multiple groups and are encouraged to actively engage and contribute ideas and activities.

## Section 4 – Becoming a Member

# Those wishing to join the Chinese Anime Fan Association as Non-Voting Associates may email the club president or add our organization's social media account to request joining our email list or group for meeting schedules and event updates. Alternatively, interested individuals can attend any meeting or event in person, providing their name and OSU email address to a CAFA officer. Non-Voting Associates are encouraged to join one or more interest groups to become Interest Group Members, where they can engage in discussions and propose future activities. Outstanding Interest Group Members who host at least two events will receive invitations to become Voting Members. Additionally, Voting Member applications open twice annually, typically in September and January, during which any Non-Voting Associate or Interest Group Member may apply and attend an interview to become a Voting Member.

# ARTICLE III: Officers

Section 1 – President

The president serves a yearly term and is elected by a simple majority of the voting membership in attendance at the annual organizational meeting. The president may serve up to two consecutive yearly terms with a quorum of ½ of the voting membership. The president is required to fill out, file, and sign such paperwork as is required for the continuing operation of the club, and to conduct business in the name of the club as necessary. In addition, the president is responsible for ensuring the weekly meeting operations, managing the email list, and making all final decisions regarding the club's operations. The president can delegate any of these duties to the other officers if necessary.

A quorum of ½ of the voting membership must be present in order to elect a president.

## Section 2 – Treasurer

The treasurer is elected by a simple majority of the voting membership in attendance at the annual organizational meeting. The treasurer is responsible for the finances of the club, has signature authority for club expenses, and is responsible for providing financial reports to the club at general membership meetings or as necessary. The treasurer shall pay all club debts immediately, and shall not allow the club to incur debts for which it does not have the operating funds to pay.

A quorum of more than ½ of the voting membership must be present in order to elect a treasurer.

## Section 3 – Vice President

The vice president is elected by a simple majority of the voting membership in attendance at the annual organizational meeting. The vice president is responsible for any tasks not completed by the other officers. In addition, the vice president is responsible for aiding the president and attending discussions of officers.

A quorum of more than ½ of the voting membership must be present in order to elect a vice president.

## Section 4 – Social Media Chair

The social media chair is elected by a simple majority of the voting membership in attendance at the annual organizational meeting. The social media chair is responsible for publicizing the club's screenings and events to the campus and community in general. Their main responsibility is managing the club’s social media, including but not limited to: Facebook, X, and Instagram.

A quorum of more than ½ of the voting membership must be present in order to elect a vice president.

## Section 5 – Other Officers

Other officers will be added based on the needs of the organization and the will of the potential candidate. If the majority of the officers agree on the need for such a position, an election will be held within a month.

A quorum of more than ½ of the voting membership must be present in order to elect a other officers.

# ARTICLE IV: PROGRAMMING DECISIONS

## Section 1 – Programming

Most monthly programming is decided in a democratic fashion. The officers will create a selection of seasonal shows that will be voted on in club. However, there will be Animes or games, which are completely up to the officers, with final decisions made by the president.

# ARTICLE V: METHOD OF REMOVING OFFICERS OR MEMBERS

## Section 1 – Removing Officers

In the event that an officer is not performing his or her duties in a satisfactory manner, the president may call a meeting of officers to discuss removing and replacing that officer. The participants in this meeting should include the officer in question at least 3 officers, officers defined as the president, treasurer, vice president and social media chair. The officer in question will be given the chance to speak first, and others may then voice their opinions. After this is done, the officers present will vote to decide whether the officer in question keeps his or her position, with a 1/2 majority necessary for dismissal. If the officer is removed from his or her position, a replacement must be appointed within 1 month using the methods described in sections III and IV.

## Section 2 – Removing Members

In the event that a member has been a poor representative of the organization or has been disruptive during screenings or meetings, the president may call a meeting of the officers. If the member in question is present, they will be given the chance to speak first. After the member in question is done speaking, or if the member in question is not present, then others may voice their opinions. After this is done, the officers will vote to decide whether the member in question keeps his or her position, with a 1/2 majority necessary for dismissal. If a member is dismissed, they will be prohibited from attending future meetings and events held by the club.

# ARTICLE VI: ADVISOR

## Section 1 – Advisor Selection

Advisors of student organizations must be full-time faculty members of the university or administrative/professional staff. If a person is serving as an advisor who is not a member of the above classifications, a co-advisor must be chosen who is a member of these university classifications.

## Section 2 – Advisor Responsibilities

The advisor is responsible for signing form 10835, or other applicable club-application forms in the "Primary Advisor" slot.

# ARTICLE VII: MEETINGS

## Section 1 – Meeting Frequency

In-person meetings will be held at least once per semester. Additional events may be held in between semesters based on officers’ availability to organize, and on the desires of the members .

Online meetings, in the form of video game nights or virtual watching parties, will be scheduled approximately every two weeks, or as desired.

## Section 2 – Meeting Quorum

A quorum is defined as more than ½ of the voting membership, according to the list maintained by the president.

Additionally, either the president, treasurer, or vice president must be present for a meeting to take place. If for any reason none of these officers can attend, the meeting shall be canceled.

# ARTICLE VIII: CONSTITUTIONAL AMENDMENTS

## Section 1 – Proposing Amendments

Proposing amendments to the constitution must be in writing, and may be presented to the membership at any meeting by any voting member. The amendment will be presented at each voting membership meeting for a period of not less than 45 days, and not more than 60 days (sponsoring member need not attend each meeting) prior to the meeting at which it will be voted upon.

## Section 2 – Enacting Amendments

In order to vote on a constitutional amendment, a quorum of more than ½ of the voting membership must be present

In order to pass a constitutional amendment, a 2/3 majority of the voting membership in attendance is required.

# ARTICLE IX: DISSOLUTION

## Section 1 – Protocol

Dissolution of the club shall be acted upon as a constitutional amendment, and shall require the same protocol.

## Section 2 – Disposition of Assets

Assets of the club will be donated to another non-profit anime fan organization at the sole discretion of the president.

## Section 3 – Payment of Debts

It is the treasurer's responsibility to see that the club does not incur debt which it does not have the operating funds to pay. Debts which are not covered by the existing club funds are the responsibility of the individual who incurred the debt.