

# Asian Pacific Student Dental Association of the OSU College of Dentistry

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## Constitution

### *Article I - Name, Purpose, and Non-Discrimination Policy of the Organization.*

Section 1: **Name: Asian Pacific Student Dental Association of the OSU College of Dentistry**

Section 2: **Purpose:**

The Asian Pacific Student Dental Association (hereafter referred to as APSDA) of the OSU College of Dentistry (OSUCOD) aims to serve as the collective voice of the Asian-Pacific students at the OSUCOD, supporting and protecting the interests of OSUCOD dental students of Asian-Pacific descent. APSDA membership is open to any dental students, actively enrolled in classes at OSUCOD, who are supportive of our mission statement. The APSDA seeks to meet the needs of its members through active representation to the faculty and OSUCOD.

The APSDA will support the vision of the OSUCOD by reaching out to the Asian-Pacific community in the greater Columbus area and increase awareness of APSDA's services at OSU-COD. Social events hosted by APSDA will promote camaraderie among members outside of the academic and clinic settings. A peer-mentoring program between members of the APSDA aim to provide one-on-one support related to academia, laboratory or clinical skills. In addition, APSDA will serve the OSUCOD to increase diversity and collaboration with colleges at OSU as well as dental schools in Asia and Pacific regions.

Section 3: **Non-Discrimination Policy:**

This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

### *Article II – Membership and dues:*

Section 1: **Qualifications and categories of membership.**

APSDA voting membership shall consist of any students who are registered in the Ohio State University College of Dentistry and active members of APSDA (i.e., paid membership dues) for the respective academic year.

Section 2: **Membership dues.**

APSDA membership dues shall be utilized for the sole purpose of achieving the mission of APSDA. Under no circumstances shall the dues be used for any personal or private purposes. APSDA officers and officers-elect shall determine the amount of membership dues at the end of each academic year in accordance with budgetary considerations for the subsequent academic year.

Section 3: **Removal of Membership**

If a member conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization or is in violation of the OSU Student Code of Conduct, they can be removed through a majority vote of the

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other voting membership or 90% vote of the officers. No membership dues will be refunded.

### *Article III - Organization Leadership: Titles, terms of office, type of selection, and duties of the leaders.*

APSDA officers represent the APSDA members as the Executive Committee. Senior leader(s) of APSDA are chosen by the Executive Committee of the previous year and must have held a position on the Executive Committee previously. The remaining officers are elected by the organization's voting membership or appointed by the Executive Committee if necessary. They will be selected at the end of Spring semester from a pool of self-nominated applicants. If there are more than one person who is interested in a position, the position will be decided by the votes of APSDA members. Officers are required to be present at all meetings. Elected leaders are in office for one academic year.

#### Section 1: **President**

Presides over meetings and ensures that the constitution is followed. Responsible for a smooth transition to new leaders as well as overseeing election proceedings. Has signature authority on the use of the checkbook. Required to attend the annual Ohio Student Union President training, as well as every OSUCOD student government meeting. Works to increase outreach to the Asian-Pacific community and the collaboration between dental schools in Asia and Pacific regions. Represents the APSDA general membership as a liaison with the administration and the other governing bodies of OSUCOD.

#### Section 2: **Vice President**

Presides in absence of the President. Is responsible for organizing required meetings and events. Prepares and distributes a calendar of all APSDA meetings and events. Reaches out to new incoming first year students and undergraduate students who are seeking an admission to dental school. Supports the president to increase the clinical collaboration between dental schools in Asia and Pacific regions.

#### Section 3: **Secretary**

Takes APSDA meeting minutes and updates general membership with a meeting summary. Notifies APSDA members and advisors of meetings and events. Maintains a roster of current and past members. Serves as an auxiliary to the community chair and the academic chair.

#### Section 4: **Treasurer**

Oversees financial concerns of the group, including annual budgeting and fundraising. Collects membership dues and keeps the checkbook balanced. Has signature authority on checkbook. Is required to attend annual Ohio Student Union Treasurer training. Serves as an auxiliary to the community chair and the academic chair.

#### Section 5: **Social Chair**

Is responsible for coordinating social and community events that can foster quality patient care at OSUCOD and recruiting volunteers for community events. Supports APSDA community event coordinators and presents

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necessary changes or suggestions to the President to seek help from the governing bodies of OSUCOD.

Section 6: **Academic Chair**

Supports the president to increase the academic collaboration within colleges at OSU as well as dental schools in Asia and Pacific regions. Is responsible for organizing academic or laboratory help sessions for first and second year students.

Section 7: **Historian**

Administers social media accounts. Is responsible for maintaining media and documentation of club events. Responsible for online promotion of our organization.

Section 8: **Removal of Officers**

If an officer conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization, is delinquent in performing their officer duties, or is in violation of the OSU Student Code of Conduct or OSU COD Student Code of Conduct, they can be removed through a majority vote of the voting membership or unanimous vote of the other officers or via self-resignation.

*Article VI – Advisor(s) or Advisory Board: Qualification Criteria.*

Advisors of student organizations must be full-time members of the University faculty. The APSDA advisor ensures the fulfillment of officers' respective responsibilities as well as financial integrity within the organization.

*Article VII – Meetings of the Organization: Required meetings and their frequency.*

APSDA shall hold at least one required meeting each semester with the exception of the summer semester.