

THE CONSTITUTION OF GIRLS WHO CODE: COLLEGE LOOPS AT OHIO STATE

Article I: Name and Mission

Section 1: This organization shall be known as Girls Who Code: College Loops at Ohio State.

Section 2: College Loops is an initiative by Girls Who Code intended to support college women interested in computer science. The club's objectives include, but are not limited to the following:

- Offer exciting monthly challenges and workshops that focus on honing computer science skills.
- Engage students to not only take action, but also collaborate and create with one another.
- Create an environment of support in academic, social, and professional development.

Section 3: Girls Who Code aims to create a united community to increase the number of females in Computer Science, regardless of their degree or experience, and provide support to all of its members. The organization adheres to the following policies and statements below.

“The Ohio State University is committed to building and maintaining a diverse community to reflect human diversity and to improve opportunities for all. The university is committed to equal opportunity, affirmative action, and eliminating discrimination. This commitment is both a moral imperative consistent with an intellectual community that celebrates individual differences and diversity, as well as a matter of law.

This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization at The Ohio State University, Girls Who Code expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here:

<https://hr.osu.edu/public/documents/policy/policy115.pdf>. If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

As a student organization, Girls Who Code is committed to the wellbeing and success of its members. As a student you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, difficulty concentrating, and/or lack of motivation. Resources at The Ohio State University include Counseling and Consultation Services (CCS), located on the 4th floor of the Younkin Success Center and the 10th floor of Lincoln Tower - visit ccs.osu.edu. The OSU Student Advocacy Center helps students navigate challenges they experience while at OSU - visit <http://advocacy.osu.edu/>.

Article II: Membership -

Section 1: Membership shall follow the Anti-Discrimination policy of the organization and shall be open to everyone. All voting members must be currently enrolled at The Ohio State University. Others such as faculty, alumni, professionals, etc. are encouraged to become members but as non-voting associates or honorary members.

Section 2: Membership shall occur after necessary contact information is provided, participation in a general body meeting has occurred, and the student has registered themselves with the national Girls Who Code Headquarters (HQ) website.

Section 3: Creating a Girls Who Code HQ profile can be accomplished by visiting <https://hq.girlswhocode.com/login>. General Body members shall receive a code from the President and be registered with the Ohio State chapter, more information on such processes will be dispersed during general body meetings.

Section 4: All members must comply with all Ohio State Behavioral Policies, local, state, and federal laws during the duration of club events and meetings.

Section 5: Girls Who Code Executive Board reserves the right to deny membership or retract membership to any person that does not abide by the policies set by the Ohio State University, local state, or federal law.

Section 6: Girls Who Code does not take responsibility for the personal actions done by its individual members during or outside of any official gathering. This includes any injuries caused at gatherings/events by individual parties whether they be members or not. Joining the organization or any of its events will serve as a waiver relieving Girls Who Code of any such responsibilities.

Section 7: If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor.

Article III: Executive Board Positions

Section 1: The Executive Board will consist of a President, Vice President, Treasurer. Additional positions can be created as needed, and shall adhere to the Standing Committee policy explained in Article IV. Any elected officer may be removed for sufficient cause, and must be voted out by all other executive members. These roles are administrative and logistical in nature. Coding ability and coding experience are not required nor are they correlated to these positions. The positions are as follows:

Section 2(P): The President shall lead Executive Board meetings, and will act as the primary liaison between the organization and the national Girls Who Code HQ. Their primary responsibilities are to lead general body meetings and remain in constant communication with the advisors. The president is also responsible for securing rooms and lab reservations for meeting spaces. Additionally, they will oversee all activities and will ensure clear communication of final decisions throughout the Board and the rest of the organization, will delegate responsibilities, and will have duties specified by other parts of the Constitution.

Section 3(VP): The Vice President shall conduct business in the absence of the President and assist the President and the organization wherever necessary. The primary responsibility of the vice president is handling official Ohio State administrative documentation. Other responsibilities include assisting the executive board as needed, developing professional networks, and obtaining food for events and meetings.

Section 4(T): The Treasurer shall be in charge of submitting annual budgets to the Office of Student Life and the Executive Board, maintaining accurate organization financial records, providing any statutory reports or documentation for events and coordinating any fundraising efforts. They are responsible for submitting reimbursements for all financial transactions conducted on behalf of the association; advise the Executive Board and keep them updated on the economic feasibility and provide final approval for funding of each project; organize the general fundraising activities by approaching and applying to sources of funding.

Section 7: The Executive Board shall be responsible for all public related duties and for promoting organizational objectives. Every member of the Executive Board is also committed to open communication and equal administration of responsibilities, and is responsible for comfortability and inclusion of every member.

Section 8: Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the

purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.

Article IV: Standing Committee Policy

Section 1: Standing Committees will be created on an as-needed basis depending on interest and event needs. They will maintain communication with the Executive Board, and will report actions at general body meetings.

Article V: Executive Board Criteria and Selection

Section 1: Each board member shall have a term lasting one academic year, and all positions will be up for election every year.

Section 2: All members shall be eligible for an Executive Board position, after one academic semester of continued participation in club activities. Members are able to apply for more than one role.

Section 3: The application and election process shall be overseen by the current executive board. It shall start with members stating their intention to apply, and then subsequently speaking about their intentions and qualifications during a predetermined general body meeting.

Section 4: General body members shall vote via a blind ballot during a predetermined meeting. Majority vote will result in a candidate's official election. In the event of a tie, the Advisor's vote will break the tie.

Article VI: Advisor

Section 1: The advisor will be responsible for overseeing and assisting in activities of the organization. They will be responsible for helping make contacts in the community and among faculty, especially in the arts and humanities. The advisor will be in attendance at Executive Board meetings and General Body meetings as time permits.

Article VII: Meetings

Section 1: The Executive Board will meet at least once a semester, and the Vice President will record meeting minutes.

Section 2: General body meetings will occur at least once a month, and the Vice President will record meeting minutes.

Section 3: A quorum of two board members shall be necessary for all meetings.

Article VIII: Constitutional Amendments

Section 1: An amendment may be proposed by any member prior to the conclusion of a general body meeting, and requires a second to move to discussion. The discussion will be tabled to future meetings if needed. Approval of said amendment should require consensus and support of the Executive Board.

Article IX: Dissolution

Section 1: The organization will dissolve if all Executive Board members support the motion.