

CONSTITUTION

Working Professional MBA Class

Fisher College of Business at The Ohio State University

Ratified, Accepted, and Effective: May 4, 2007

Revised: September 30, 2024

Article I: Name, Purpose, and Non-Discrimination Policy

Section 1 – Name:

- a. Working Professional MBA Student Council, Fisher College of Business, The Ohio State University
- b. Referenced as: Working Professional MBA Student Council. In this document WPMBA Council.

Section 2 – Purpose:

The WPMBA Council is a student led organization whose primary purpose is to foster connectedness of the WPMBA community with events and career opportunities. The main objective of the WPMBA Council is to ensure that these students receive academic and professional training throughout their tenure at Fisher and establish interpersonal networks that are among key factors to becoming future industry leaders. This is accomplished by the enablement and promotion of social, scholarly, and professional growth through activities; including events, programs, meetings, and communications.

Section 3 – Non-Discrimination Policy:

This organization and its members shall not discriminate against any individual(s) for reasons of race, color, national origin, religion, sex, sexual orientation, gender identity, disability, age, citizenship status, military status, genetic information, caring for a parent, child, sibling, or spouse injured while in the armed service.

Article II: Membership – Qualifications and Categories of Membership

Section 1 – Methods for Selection and Removal of Members:

General membership in the WPMBA organization is automatic for Working Professional MBA students that are currently enrolled, on summer hiatus, or on leave of absence as students at Fisher College of Business in the WPMBA program.

Section 2 – Categories for Membership:

The two membership categories of the WPMBA organization are the Student Council and the General Membership.

Section 3 – Voting Membership:

Voting membership is limited to currently enrolled Working Professional MBA graduate students at the Fisher College of Business at The Ohio State University.

Section 4 – Removal of Membership:

If any officer of the WPMBA Council feels that any member is not fulfilling that member's duty, that officer may call for a removal. This must be done in writing and include specific points that explain the accusation. A majority vote is needed from the student council to proceed with the removal. If this vote is achieved, the member will be allowed to distribute a defense and will defend that member's own self at the next general meeting. A three/fifths majority vote at this meeting is required for the dismissal of said member.

Article III: Organization Leadership Section 1 – Officers:

The WPMBA Council consists of eight positions: President, Vice-President In-Person, Vice-President Distant Learning, Treasurer, Secretary, Internal Public Relations, External Public Relations, Alumni and Graduate Coordinator, WPMBA Student Liaison and an Advisor. All officers must be currently enrolled, on summer hiatus, or on leave of absence as students at Fisher College of Business in the WPMBA program. All members are subject to a single-year term limit. While officers are permitted to experience different roles in the council if they choose, an officer may not hold a position more than once. The advisor is a non-voting member of the council (see Article VI below).

Section 1.1 President:

- a. Running of the open meetings and any other meetings that require attendance in an official capacity.
- b. Overall responsibility for implementation of objectives and events planned for the term of responsibility.
- c. Responsible for general oversight of the organization, including administrative tasks, strategic planning, and event coordination.

- d. Meet with Fisher Leadership and act as liaison between College of Business Leadership and the WPMBA student body.

Section 1.2 Vice-President In-Person and Vice-President Distant Learning:

- a. Assumes duties of the President in his/her absence. Should the position of President become vacant, the Vice-President In-Person and Vice-President Distant Learning would assume the role as President as co-consuls to the WPMBA student council.

Contribute to oversight and organization activities, including strategic planning, event coordination, and leading initiatives.

- b. Ensure funding for all events through internal and external agencies.
- c. Responsible for oversight of sustained programs (i.e., mentoring, etc.).

Section 1.3 Treasurer:

- a. Maintain financial accounting for the WPMBA Council, banking account and development fund.
- b. Oversee fundraising for the WPMBA Council.
- c. Manage the finances of the WPMBA Council, including all monetary transactions, Venmo, Zelle, etc.
- d. Report current financial activities at each meeting.
- e. Manage tax filing documents for the WPMBA Council.

Section 1.4 Secretary:

- a. Responsible for coordinating and scheduling each council meeting.
- b. Responsible for taking and publishing meeting minutes at each council meeting.
- c. Review of minutes of previous meeting at current meeting.
- d. Maintain an archive of the WPMBA Council dealings.
- e. Manage annual WPMBA Council elections in February.

Section 1.5 Internal Public Relations:

- a. Responsible for planning and coordinating the major professional organization activities and other sponsored events.
- b. Plans the WPMBA Council portion of new student orientation, including planning of preterm dinners for new students and coordination with the GPO office.
- c. Primary interface with other student organizations.
- d. Responsible for all communication initiatives, including emails, surveys, and other promotional materials like social media.
- e. Point of contact for WPMBA member communications.

Section 1.6 External Public Relations:

- a. Point of contact for initiatives and promotional materials for external audiences.
- b. Serve as designated student liaison during informal sessions for incoming and prospective WPMBA students.
- c. Coordinates with advisor, faculty, staff, students, and other organizations to facilitate the development and management of initiatives creative opportunities for interactions between WPMBAs and the greater Columbus community.
- d. Identify and coordinate with speakers and students for development programs that accommodate the needs and schedules of the WPMBA graduate students.

Section 1.7 Alumni and Graduate Coordinator:

- a. Responsible for planning and coordinating the major professional organization activities and other sponsored events.
- b. Point of contact for the Fisher Alumni Collaborative to communicate with WPMBA Alumni and WPMBA current students.
- c. Point of contact for FTMBA, MAC, MHRM Student Councils. Collaborate with these councils to organize events and network between graduate programs.

Section 1.8 WPMBA Student Liaison:

- a. Responsible for planning and coordinating the major professional organization activities and other sponsored events.
- b. Manage and post announcements to the Carmen Forum Course to keep WPMBA students updated on vital program information, surveys,
- c. Maintain status of WPMBA members to the Carmen Forum course.
- d. Assists council members in planning/execution of various events/activities/initiatives.

Section 1.9 Advisor:

- a. Advocate for WPMBA graduate students and their best interest.
- b. Assists group in its execution of roles and responsibilities.
- c. Provide feedback to the organization regarding its operation and functioning.
- d. Serve as a resource, share knowledge, expertise, and advise upon request.
- e. Serve as a non-voting member of the organization.

Section 2 – Methods for Selection and Removal of Officers:

Section 2.1 Student Council Positions:

Each Spring semester, individuals from the general membership will be elected to fill vacancies on the WPMBA Student Council. The election process will be managed by the Secretary. The Secretary will send out a Qualtrics survey to all current students to vote for positions. The Secretary will also email out the election ballot via the distribution email list and the WPMBA Student Liaison will post the ballot to the Carmen Forum Course. The Secretary will count and total the votes. The Secretary will notify the WPMBA students of the newly elected council members via the distribution email list and the WPMBA Student Liaison will post this information also to the Carmen Forum Course.

Section 2.2 Election of Student Council Positions:

Officers of the WPMBA Student Council are elected by fellow classmates for each position. A WPMBA student can serve a one-year term per position as a council member. WPMBA students are eligible to run for different positions on the council other than previously held positions. WPMBA students can nominate themselves or fellow classmates for any position on the council. The appointee for each position must also agree to the appointment before being placed on the ballot. Students should email the WPMBA council email with interest of running for a position. The current WPMBA council is not eligible to reject a current WPMBA student from running for a position.

Section 2.3 Vacancy:

If any council position is vacant, because of permanent or temporary leave of absence, the council has the power to appoint someone (by a majority within the remaining council members) and this appointment must be approved by a majority vote in the next general meeting. This is applicable for President and Treasurer positions as they are required to keep the student council in good standing with CSA. Other roles being filled are subject to discretion by the current WPMBA student council.

Section 2.4 Impeachment:

If any member of the general membership feels that any officer is not fulfilling that officer's duties, that member may call for an impeachment. This must be done in writing and include specific points that explain that accusation. A simple majority vote is needed from the student council to proceed with the impeachment. If this vote is achieved the officer will be allowed to distribute a defense and will defend that officer's own self at the next general meeting. A two-thirds majority vote at this meeting is required for the dismissal of said officer. If this occurs, nominations for this office will immediately open, if President or Treasurer positions, and a special election for this office alone will proceed, as do the normal elections. The faculty advisor must be present during the impeachment proceedings.

Article IV: Executive Committee: None Required

Article V: Standing Committee: None Required

Article VI: Advisor(s) or Advisory Board

Section 1 – Advisor:

An advisor for the WPMBA Council shall be a faculty member or Administrative and Professional staff from the Fisher College of Business. The advisor's role will be to provide guidance and direction to the organization, advocate on behalf of the WPMBA students when necessary, and aid in developing external contacts.

Section 2 – Advisory Board: Not required

Article VII: Meetings of the Organization

Section 1 – General Membership:

The WPMBA Council will present a brief status update at the periodic Town Meetings conducted by the Graduate Program Office or when requested.

Section 2 – WPMBA Council:

The WPMBA Student Council will meet periodically as agreed to by the council throughout the year. At a minimum, the council will meet at least once each semester.

Article VIII: Method of Amending Constitution

Section 1 – Amendment Approval Process:

- a. To amend the constitution, the following process shall be followed:
- b. A member of the council must propose an amendment.
- c. Another council member must second the proposal.
- d. The advisor must approve the amendment.
- e. A notice must be sent out via email or campus mail at least a week before a general meeting.

- f. Members must vote either by email or in person at the general meeting.

Section 2 – Amendment Implementation:

After approval, according to the process above, the constitution shall be amended and distributed to all members.

Article IX: Method of Dissolution of the Organization

Section 1 – Process:

- a. A member of the student council must propose dissolution.
- b. Another council member must second the proposal.
- c. The advisor must approve.
- d. A notice must be sent out via email or campus mail at least a week before a general meeting.
- e. Members must vote either by email or in person at the general meeting.

Section 2 – Alternative:

If there is no WPMBA Student Council in existence and there is no member willing to assume the leadership role, the advisor may dissolve the organization without a proposal.