

Air Force ROTC Det 645 Centurion Drill Team Constitution

ARTICLE I – NAME

The name of this organization shall be the Centurion Drill Team.

ARTICLE II – PURPOSE

Section A: Mission

The Centurion Drill Team's mission is to train and educate Air Force cadets on drill and ceremonies while promoting professional officer development and values, as well as serving the public as a precision military drill unit.

Section B: Vision

The Centurion Drill Team seeks to excel in all aspects of performing as the premier military drill unit in the Big Ten and be competitive nationally through our challenging training process and consistent development and refinement ceremonial and exhibition drill.

ARTICLE III – MEMBERSHIP

Section A:

The status of a Centurion Drill Team member shall be one of the following:

- i. Pledge
- ii. Active Member
- iii. Probation
- iv. Inactive Member
- v. Alumni

Section B: The Pledge Process

All applicants must be AFROTC cadets at Detachment 645 in good standing within the program and The Ohio State University or their respective institution regarding academic, physical fitness, and financial obligations and/or standards.

The Pledge process will consist of pledge classes, held at least once a week for no less than seven weeks and no more than a semester. Class frequency, time, and duration is at the discretion of the Director of Training (DT.) DT will lead classes and may enlist the aid of other actives as he/she sees fit. Classes will involve physical training, drill instruction, and officer development. Pledges are required to attend all pledge Classes unless excused by DT. Pledges will know all regulations and procedures outlined in HGMAN, DAFPAM 34-1203, and AFI 34-1201.

Pledges become Active Members by completing the Pledge Process, scoring at or above 90 on the official Fitness Assessment, and passing a Key Staff review of

Pledge performance, along with meeting all other standards of Drill Team Active Members.

Completion of the Pledge Process is determined at the discretion of DT. Pledges may withdraw from the process at any time. If a Pledge expresses a desire to withdraw, the Commander and DT will contact him or her to discuss the matter.

The official Fitness Assessment score used for initiation purposes will be the PFA taken during the semester a cadet partakes in the Initiation Process. In the event cadets finish the Initiation Process prior to the official FA, they will achieve an Inactive Member status until completion of the FA, if a Key Staff member moves to keep them and a majority vote is reached to do so.

If a Pledge fails to become an Active Member, a Key Staff member may move to give him or her Inactive Member status upon completion of the Initiation Process, until that requirement is met. When the requirement in question is met, the member shall become an Active Member. A majority vote of Key Staff members present will grant this status.

The full team review will be held during the final fourth of the Initiation Process to review the performance of each Pledge. All Key Staff members are required to attend and only may be excused by the Commander. DT will preside over this meeting, and it will be open only to Active Members. There will be a period for general discussion, followed by time for discussion of each Pledge. Once discussion is complete, all Active Members will vote publicly on each Pledge to attain Active Status upon completing the Initiation Process and achieving all other Drill Team standards. A concurrence of two thirds of Key Staff present is required for each cadet.

If a Pledge fails to pass any of the aforementioned requirements, he or she will remain a pledge and may attempt to become an Active Member through future Initiation Processes.

Active members are required to attend and participate in at least two Pledge Classes, unless excused by the Commander, excluding the first and last Pledge Classes. A minimum of four Actives must be present at every class. If this is not possible, the class will be rescheduled unless otherwise approved by the DT.

Section C: Retaining Membership

To stay an active member on the Drill Team, all members must obtain a 2.5 or higher GPA and a 90 or higher PFA each academic term with a 3.3 GPA in Air Science classes. Members are required to report GPAs to the Vice Commander prior to the start of the next semester. All members must maintain height/weight standards of the US Air Force and partake in all workouts conducted during the Initiation Process.

Members are expected to attend **all** Centurion Drill Team events, meetings, and practices or be excused by the Commander prior to the event. Members are expected to volunteer for at least 3 color guards per term unless all slots have been

filled. In the event that a color guard slot must be filled, the Active Member that has the least number of hours of participation at that point in the semester will be assigned to the color guard. Active Members are expected to wear the white Fourragere (cord) on the service dress uniform during all performance and Leadership Laboratory events. The Drill Team cord takes precedence over other organizational cords.

If a single term GPA or PFA drops below the standards set above, the cadet will be placed on probation until the standards are attained.

Section D: Probation

If a member fails to maintain standards in a single term, they will be put on probation for the following term. If physical fitness standards were not met, they may retake the PFA at any time during the semester with the Director of Training (DT) and will immediately be put back on active status upon obtaining at least a 90.

Members on probation may still participate in all Centurion Drill Team events but are not permitted to wear the Drill Team Fourragere on their uniform. The CC, CV, and DT must agree to allow a probationary member to be a member of an Active Color Guard.

The probation period lasts for one academic term (to include summer term). If standards are not met at the completion of the term, the cadet will be put on inactive status and a vote will be held by Key Staff to maintain inactive status or be dismissed.

Section E: Inactive Status

Members of Inactive Status are not permitted to attend Drill Team events or wear Drill Team Fourragere on their uniform. They are permitted to attend Drill Team meetings.

At any point during the semester, Key Staff may meet to determine the standing of inactive members on the Drill Team and will vote to remove said member.

Section F: Dismissal from the Drill Team

The following will result in removal from the team:

- i. A majority vote by Active Members to remove an Inactive Member if the member does not demonstrate effort/improvement towards meeting the standards set forth in this Constitution.
- ii. A majority vote by Active Members to remove an Active/Probation Member failing to meet the attendance standards set forth by this Constitution. Team may instead vote to put said member on inactive status.
- iii. Disenrollment from Air Force ROTC
- iv. Self-Initiated elimination (SIE)

ARTICLE IV – VOTING

Section A:

A quorum will have at least three-fourths of all Centurion Drill Team members in good standing. Each member in good standing may vote in Key Staff elections and on any amendments to the Centurion Drill Team Constitution.

Section B:

Any member in good standing may sponsor amendments to the Centurion Drill Team Constitution at any official active meeting. Adopting amendments to the constitution will require a quorum.

Section C:

A quorum for the election of Key Staff members will consist of three-fourths of all active members in good standing.

Section D:

Proxy voting is allowed by informing the Centurion Drill Team Key Staff before the actual election. The member that wishes to proxy vote will give his or her vote(s) in written format to either the Centurion Drill Team Commander or Vice Commander.

ARTICLE V – OFFICERS

Section A:

The Centurion Drill Team shall have a Commander, Vice Commander, Director of Training (DT), Deputy Director of Training (dDT), Risk Manager, Publications Officer, and Treasurer Officer. These officers will comprise the Key Staff and comprise active members in good standing. The Key Staff shall be responsible for the efficient operation of the Centurion Drill Team, implementation of all policies, and all discipline. The Commander may appoint other officers as he/she sees fit.

Section B:

The term of Key Staff members shall be two consecutive academic terms, with the exception of the Director of Training which will have the option to be one academic term, bearing their choice or voting by the Key Personnel. In the event Key Personnel decide to vote for a new Directory of Training, they will notify the team of the decision. At least one week's notice shall be given for the election meeting. Nominations shall be Pledged from the members present at the meeting and elections done by majority vote. Nominations shall either be accepted or declined by the member being nominated. The person receiving the majority vote

will be elected. Elections will take place within the final 3 weeks of each semester.

Section C:

A Key Staff member may resign his/her position, giving an appropriate two-weeks' notice, at any time during his/her term in office and remain in good standing with the approval of the Commander. Any vacancy that may occur in a certain Key Staff position shall be filled by appointment by the Commander.

Section D:

Any Key Staff member can be removed from office by the following procedures:

- i. A formal motion must be made to the Commander or Vice Commander by an active member in good standing to call for a preliminary investigation into any charges.
- ii. Key Staff members will hold the preliminary investigation and all evidence will be brought forth. The Key Staff member against whom the motion was brought will have 24 hours to answer the charges. The Key Staff will then conduct an investigation and bring forth the findings to the rest of the Team.
- iii. Any motion brought forth before the Centurion Drill Team active members will require a three-fourths majority vote for passage. This meeting will not include the member(s) in question. Discussion will be allowed so that the members will have sufficient knowledge in making their decision.

ARTICLE VI – OFFICER DUTIES

Section A: The duties of the specific Officer members shall include:

- i. Commander (CC): The Commander shall serve as the official representative for the Centurion Drill Team. He/she is ultimately responsible for all affairs concerning the Centurion Drill Team. The Commander has authority to delegate necessary responsibilities or duties to ensure that the mission is fulfilled. The Commander shall be in direct contact with the Advisor about Centurion Drill Team status, specific needs, or guidance. The Commander shall take any action he/she deems necessary, providing it does not conflict with the Centurion Drill Team or interests of the Centurion Drill Team to improve the Team. It is the ultimate responsibility of the Commander to ensure that the Team has the appropriate number of resources and Pledges to be able to sustain itself at the end of his/her command. The Commander shall preside over all meetings and handle all Key Staff election procedures. The Commander shall be a POC (Professional Officer Course) cadet. The Commander may be a GMC (General Military Course) cadet if there are no POC on the team to fill the position.

- ii. Vice Commander (CV): The Vice Commander shall have all authority normally reserved for the Commander in his/her absence. He/she shall be responsible for the implementation of all disciplinary policies and is responsible for ensuring all Team Members have met the GPA requirements prior to the start of each semester. The Vice Commander shall be responsible for all delegated duties passed down by the Commander. The Vice Commander will keep and have available current copies of the constitution as well as be knowledgeable of all parliamentary procedures. The Vice Commander will be in charge of assigning planned color guards and keeping attendance for them. Preference for the CV goes to AS200 cadets.
- iii. Director of Training (DT): The DT shall be in charge of recruiting and training new Pledges into the Centurion Drill Team. This Key Staff member shall apply the “Drill Team Manual” to Pledge training, as well as making sure it is current and up to standards. The DT is required to attend and be OIC (officer in charge) or delegate command for all Pledge classes. He/she shall be responsible for training regarding all color guards, saber arches, drill competitions and any other Drill and Ceremony (D&C) related activities in accordance with the HGMAN, DAFPAM 34-1203, and AFI 34-1201.
- iv. Deputy Director of Training (dDT): The dDT shall also assist the DT in properly planning all Pledge Classes and will be responsible for the training of all incoming Pledges.
- v. Treasurer (FM) – The Treasurer is responsible for all financial affairs and supplies for the Drill Team. The Treasurer will manage the Drill Team checking account and reimburse Drill Team members for appropriate purchases. He/she will also obtain any supplies needed for Drill Team operations.
- vi. Maintenance Officer (MX) - The Maintenance Officer will accomplish any maintenance duties assigned by the CC or the CV. He/she will have the skills to repair and clean rifles as well as perform any maintenance in order to keep the inventory or the Drill Team room up to standard. He/she will also keep an up-to-date inventory of serviceable equipment. He/she has the authority to create and assign a cleaning schedule that all actives must adhere to and follow.
- vii. Public Affairs Officer (PAO): The Public Affairs Officer is responsible for keeping the bulletin board on the second floor updated. He/she will take pictures and/or videos at special Drill Team events as well as take care of any publications necessary to publicize the Drill Team. He/she will organize and archive all pictures, albums, etc. within the Drill Team room. He/she is responsible for the upkeep and readiness of the Drill Team video camera, as well as using it to create the Pledge video.
- viii. Risk Management Officer (RM): The Risk Management Officer is responsible for ensuring the Drill Team applies risk mitigation for all

events as well as compliance with Ohio State and USAF/AETC training policies. He/she is the principal member for enforcement of non-hazing protocols and will ensure pledges have a resource to express concerns or grievances to.

- ix. **Morale, Welfare, Readiness Officer (MWR):** The Morale Officer is responsible for planning and executing morale events for the Drill Team as well as maintaining the Readiness of the team through teambuilding and physical training events. He/she will advise the Commander, or designee, on issues pertaining to the Welfare of team members.
- x. **Snack Officer (SNACKO):** The Snack Officer is responsible for stocking the Drill Team room with food and drinks for Active Members to use at their discretion.
- xi. **Advisor –** The Drill Team Advisor shall be a cadre member of Detachment 645 as well as an officer in the United States Air Force. The Advisor shall act as the liaison between the Drill Team, the Professor of Aerospace Studies, and the university.

Section B:

All Officers have an obligation to pass on continuity to their replacement.

ARTICLE VII – NOTICE OF MEETINGS

Section A:

The Commander shall announce the times for regularly scheduled meetings or practices at the beginning of every academic semester. Meetings and practices will be decided upon by the Key Staff members to allow all Drill Team members an opportunity to attend.

Section B:

Key Staff members may call emergency meetings with less than 24 hours notice. Attendance will be required as per any other meeting, but the commander will be more lenient with excusing cadets who cannot attend.

ARTICLE VIII – ATTENDANCE

Section A:

Members are required to attend all meetings and practices. Excuse notifications must be submitted to the Commander or Vice Commander 24 hours prior to the event. In the case of an emergency, 24 hours notice after the event is appropriate. If a member cannot make a regularly scheduled meeting or practice throughout the semester due to a time conflict, the commander must be notified **before** the

first regularly scheduled meeting or practice. These excuses are subject to Key Staff approval.

Section B:

If a case arises where a Centurion Drill Team member cannot attend a color guard for which he/she has signed up, he/she shall be responsible to find a replacement as soon as possible. This member shall also inform the cadet commanding the color guard to his or her absence and the name of the replacement. However, if the member does not show up to his/her color guard, he/she will immediately be placed on probation status until the case is reviewed by the Key Staff.

ARTICLE IX – NON-HAZING POLICY

Section A:

There will be no hazing techniques, as per the Centurion Drill Team Constitution. This applies to both mental and/or physical hazing.

Section B:

Hazing is defined as any conduct whereby one Centurion Drill Team member, in any position, causes another member to suffer or be exposed to an activity that is cruel, abusive, humiliating, or oppressive. Hazing includes, but is not limited to, any form of initiation or congratulatory act that involves physically striking another to inflict pain, piercing another's skin in any manner, encouraging another to excessively consume alcohol, or encouraging another to engage in illegal, harmful, demeaning, or dangerous acts. Hazing is not only physical contact, but it can also be verbal or psychological in nature.

Section C:

Rules and/or laws that are slated by Air Force ROTC HQ and the USAF concerning hazing of student organizations will be strictly followed and enforced by all personnel.

Section D:

If at any time a Centurion Drill Team member, in any position, finds a violation to this directive, he/she is to report the violation to the Centurion Drill Team Commander or Vice Commander. If the issue is not resolved in an exuberant manner, the member is to report the violation to the Centurion Drill Team Advisor.

ARTICLE X – DRILL TEAM ROOM PROTOCOL

Section A:

Active Members' personal items will be stored in personal cubbies, under couches, or on the uniform rack throughout the year. If a personal item is brought

into the room that does not fit into these storage areas, it can be kept in the room for no longer than 48 hours before the MX has discretion to discard it.

Section B:

At least one Active Member must assist the MX with cleaning the room every week. Determining Active Member cleaning rotations is at the discretion of the MX.

ARTICLE XI – ZERO-TOLERANCE POLICY

Section A:

There will be Zero-Tolerance concerning the abuse of illegal and controlled substances, intent to sell and/or warehouse. No member of Centurion Drill Team is authorized to use such drugs, in any form, unless prescribed by a certified physician.

Section B:

The use of such substance is in violation of Federal and State laws and can be punishable as such.

Section C:

Rules and/or laws that are slated by Air Force ROTC, The Ohio State University, and the State of Ohio concerning Drug and Alcohol use for student organizations will be strictly followed and enforced by all personnel.

ARTICLE XII - NON-DISCRIMINATION POLICY

Section A:

It is the policy of the Centurion Drill Team to create an environment free from all forms of unlawful discrimination so as to provide all with an equal opportunity to join and excel the program.

Section B:

This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

The Centurion Drill Team Constitution has been created and accepted by all Centurion Drill Team members. From this day forth, the Centurion Drill Team Constitution will be the governing document of the Centurion Drill Team. As signed, the Centurion Drill Team Constitution is official as of this date, 1 May 2024.

A handwritten signature in black ink, appearing to read "Justin Myers". The signature is fluid and cursive, with a horizontal line crossing through the middle of the letters.

JUSTIN D. MYERS
Commander, Centurion Drill Team

WILLIAM A. MORGAN, Maj, USAF
Advisor, Centurion Drill Team