Phi Delta Epsilon

Chi Chapter

Constitution

Last updated November 9, 2024

ARTICLE I:

NAME:

The name of this organization shall be the Phi Delta Epsilon International Medical Fraternity, Inc, a not for profit fraternal, philanthropic, and educational organization incorporated under the laws of the State of Florida. This organization may also be known as Phi Delta Epsilon International Medical Fraternity or PhiDE.

PURPOSE:

A) Mission Statement: Phi Delta Epsilon International Medical Fraternity creates physicians of integrity with a lifelong commitment to our guiding principles of philanthropy, deity, and education. The Chi chapter will do so by providing medical students at The Ohio State University College of Medicine with opportunities for residency education, fellowship, service, mentoring members of the undergraduate chapter, and formal training in leadership, science, and ethics.

B) Vision Statement Phi Delta Epsilon International Medical Fraternity was founded to support the guiding principles of philanthropy, deity, and education. We accomplish this through:

1. Fellowship, mentoring, and leadership development

2. Scientific education

3. Teaching and practicing ethics in medicine, medical research, and medical teaching

4. Nonprofit community service

As the only International Professional Medical Fraternity, PhiDE brings these values and teachings to premedical students, medical students, and physicians around the world.

C) Motto: “Facta Non Verba...Deeds Not Words”

D)  Language: The business of the Fraternity shall be conducted in English.

E)  Flower: Scarlett Red Carnation in honor of our Alpha chapter at Cornell University. The Scarlet red carnation symbolizes loyalty and survival.

F)  The Executive Board may adopt bylaws, rules, policies and regulations as deemed appropriate to conduct the business of the Fraternity.

NON-DISCRIMINATION POLICY:

This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

SEXUAL MISCONDUCT POLICY:

As a student organization at The Ohio State University, Phi Delta Epsilon Chi Chapter expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>. If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at http://titleIX.osu.edu or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

ARTICLE II:

MEMBERSHIP:

A) Eligibility

Medical Student: A student presently enrolled at The Ohio State University College of Medicine, an accredited medical school by the Liaison Committee on Medical Education (LCME), the American Osteopathic Association, or their equivalent.

ARTICLE III:

METHODS FOR REMOVING MEMBERS AND EXECUTIVE OFFICERS:

A) Member removal

If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor. The removal of any member shall be communicated to Phi Delta Epsilon International Medical Fraternity, Inc.

B) Executive officer removal

Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization’s advisor. The removal of any officer shall be communicated to Phi Delta Epsilon International Medical Fraternity, Inc where replacement of the officer will be determined.

ARTICLE IV: THE EXECUTIVE BOARD –The executive board of the Chi Chapter shall include:

President:

i. Preside over all chapter and officer meetings (non-voting member, unless tie) and prepare all agenda items

ii. Act as the official representative of the chapter.

iii. Be responsible for carrying out the decisions of the chapter.

iv. Appoint and disband committees with the aid of the chapter officers.

v. Be available upon request to the CEO and chapter membership.

Vice President of Programming:

i. Assume the responsibilities of the President in his absence.

ii. Oversee all Committees/Chairmen unless otherwise noted in the chapter’s bylaws. (Such committees can include social, new member education and medical education.)

iii. Provide a report of committee activities at all officer and chapter meetings.

Vice President of Finance:

i. Preside over all billing of members.

ii. Prepare an annual budget for approval of the officers no later than the second meeting of the term.

iii. Regulate the expenditures of the chapter in accordance with the budget.

iv. Prepare and distribute a monthly written statement of the chapter finances.

Vice President of Recruitment:

i. Preside over all fraternity recruitment activities.

ii. Provide programs and resources on recruitment for all chapter/colony members.

Secretary:

i. Record all attendance and take minutes at all officer and chapter meetings.

ii. Maintain and distribute current phone and email lists of members and officers.

iii. Be responsible for all chapter correspondence and property needs.

iv. Prepare agendas for all meetings

v. Review the Constitution and Bylaws annually with the officers.

vi. Maintain an archive of all chapter minutes.

ARTICLE V: ELECTION/SELECTION OF ORGANIZATION LEADERSHIP –

1. Officer Accountability:

Officers shall be elected annually to serve a one-year term. The term of office shall begin at the close of the business meeting when elections take place.

1. Eligibility:

To be eligible for officer nomination, the candidates shall be current members. No member shall hold more than one office at a time. A member having served more than half a term shall be deemed to have served a term.

1. Elections:

On or before November 11 of each year, the Executive Officer shall invite each member to submit nominees for the offices of President, Vice President of Programming, Vice President of Recruitment, Vice President of Finance and Secretary/Risk Management Officer. Each member in good standing shall have one vote per office, except for the President. Ballots shall be counted by the President and Advisor. In the event of a tie vote, the President shall cast a vote.

Officer transitions shall occur for two to four weeks following elections and include following the Phi Delta Epsilon Transition Manual, one-on-one meetings with incoming and outgoing officers and a visit from the Executive Office.

New officer terms begin December 1st.

1. Officer Vacancy:

Should the office of President become vacant, the Vice President of Programming shall take the responsibilities of Presidency, to serve for the unexpired term until which time new elections can take place. Should any other office become vacant, it shall be filled by election at the earliest possible time. These new officers shall hold the position until the next annual election.

1. Resignation:

Any elected officer may resign by submitting that resignation in writing to the executive board. If any officer is unable or unwilling to perform the duties of office, or if a Vice-President is absent from the chapter represented for thirty days or more, he or she shall be deemed to have resigned, and the vacancy shall be filled as specified above.

ARTICLE VI: MEETINGS – The Fraternity shall meet at least annually.

ARTICLE VII: AMENDMENTS -- Any proposed amendment to this Constitution shall be printed, shall state the Article, Section, and Subsection to be changed, and shall be submitted to the CEO. The CEO shall present the proposed amendment at the next scheduled Executive Board Meeting with an explanation of any financial impact. If the proposed amendment receives three-quarters (3/4) majority vote, it shall come into effect at the close of the Meeting.

ARTICLE VIII: DISSOLUTION – The Fraternity shall use its funds only to accomplish the objectives and purposes as set forth in the Constitution and Bylaws. No part of such funds shall inure or be distributed to the members. On dissolution of the Fraternity, any funds remaining shall be distributed to one or more regularly organized and qualified educational or charitable organizations to be selected by the Executive Board of the Fraternity.